

IN THE MATTER OF THE INQUIRIES ACT 2005

AND IN THE MATTER OF THE INQUIRY RULES 2006

THE GRENFELL TOWER INQUIRY

EXHIBIT RD1

RUSSELL C DAY

Tel [REDACTED] • Mob [REDACTED]
Email [REDACTED] Date of Birth [REDACTED]

Russell is an experienced manager within the UK Fenestration industry having spent his working life of over 45 years in the UK building supply industry. He has spent most of this period working with the new build and major refurbishment sectors developing service and technical solutions to match the changing needs of the industry such as the move from unglazed timber windows to glazed PVC-U windows and doors.

In 2004 he joined Acell Technology as their UK director responsible for developing composite products including doors and licensing Acell's technology to doorset manufacturers in the UK. He supported Acell's UK licencees in developing the specification and testing of doorsets with enhanced security and fire resistance performance characteristics. A majority of his time was spent in Acell's R&D and manufacturing site in Milan, Italy where other building uses of the technology such as walling systems were developed. The ability to mould products and fire resistance performance were critical factors in the use of Acell's unique mineral filled phenolic foams.

Russell later joined the Glass and Glazing Federation (GGF) as a Technical Officer, later to become their Senior Technical Officer before moving into the role of Director of Home Improvements. This later role concentrated on finished products being installed into all types of buildings. During his tenure at the GGF, he was responsible for a number of member technical group including their Fire Resistant Glazing Group (FRGG) where he was responsible for the production, with member input, for two major publications, 'A Guide to Best Practice in the Specification and Use of Fire-Resistant Glazed Systems' and the GGF standard for 'The specification and Installation of Fire-Resistant Barriers containing Glass for the resistance against the passage of Fire and Products of Combustion'. He was also pivotal in the development of two NVQs related to fire-resistant glazing.

Following Russell's retirement in 2019 he took up the part-time role with the Association of Composite Door Manufacturers of CEO with the aim of developing the Association by expanding the services offered to their members.

EDUCATION

1972 - 1974 Kingston Polytechnic

BSc Civil Engineering

Course not completed

1970 – 1972 Kingston College of Further Education

Ordinary National Diploma in Engineering

Mathematic – Distinction

Physics – Credit

Materials – Distinction

Civil Engineering and Surveying – Credit

Mechanical Engineering – Distinction

Electrical Engineering - Credit

1965 – 1970 East Shene County Grammar School

G.C.E – 'O' level

Mathematics

Advanced Mathematics

English Language

Chemistry

Physics

Biology

Geography

Technical Drawing

Woodwork

WORK EXPERIENCE

July 2019 – present

Association of Composite Door Manufacturers

CEO – Part-time

- To expand the services offered by the Association to its members
- To provide a point of contact for National and Local Government in matters concerned with Composite doors
- To develop with Government a process to assess existing installed fire doorsets
- To provide technical support and guidance to ACDM members

April 2010 – March 2019

Glass and Glazing Federation

Technical Officer and Director of Home Improvements

- Secretary to member technical groups:
 - Fire Resistant Glazing group
 - Insulating Glass Manufacturers and Glazing Component Groups
 - Systems house Group
 - Hardware Group
- Provide technical support to:
 - Window and doors group
 - Conservatory Association
- Production of:
 - Technical Datasheets
 - Guidance on Building Regulations and Approved Documents etc.
 - Guidance on the Construction Products Regulations
- Member of BSI committees
 - B/538 – Windows and doors
 - B/538/P1 – Security
 - B/520 – Glass in building

- Director of Home Improvements
 - To co-ordinate the relevant technical groups relevant to windows and doors through the GGF Home Improvement Executive (HIE)
 - Support the Chair of the HIE as a director of the GGF
 - Represent the GGF as technical advisor to FENSA, the original Competent Person Scheme set-up by the GGF

05/2004 – March 2010

Acell Group

Technical Product Manager, Director UK operations

- Managed UK operations until closed in 2006 due to re-location of facilities to Acell SpA in Milan, Italy
- Manage UK licensee network for the production of Acell specification composite personnel doors
- Develop products and processes using Acell's unique foam and composite moulding technology in Milan Italy (90% of working time spent in Milan)
- Main technical product development focus now on wall and cladding systems
- Present products and processes to potential licensees within Europe
- Sell licences to manufacture Acell specification products
- Determine products costs and sales proposals
- Compliance to various standards (BSI, EN etc.)

03/1993– 04/2004

Abbot Group

Technical Director

- Timber and PVC-u window and door systems
- Technical Sales to major house builders and contractors
- Managed relationships with specific high volume customers
- Managed sales and contract manager teams
- Technical presentations to architects and specifiers
- Develop products for specific markets e.g. window and door systems for national house builders
- Managed technical team

Commercial Director

- Developed and managed the sales system within the company
 - Product identification and price book
 - Integrated quotation, order, manufacture, despatch and invoicing system into a single input system
- Introduced 'Supply and Installation' operation using in-house and contract installation teams
- Introduced a customer service operation to provide after-sales service for installed PVC-u window and doors nationwide

National Sales Manager

- Target UK's major house builders
- Expand Abbotts operation area from South East to National coverage

09/1987 – 12/1993

Boulton and Paul

National Operations Manager (Sales Centres)

- Managing a network of 45 sales centres throughout UK
- Determine budgets and ensure centres met or exceeded budgeted performance
- Managed a team of 3 Regional Managers
- Managed door distribution operation to provide 48 hours distribution to over 500 merchant outlets from 1 central and 5 regional centres
- Responsible for overall stock performance of all sales centres and door distribution centres

Regional Sales Manager

- Responsible for a team of 6 salesmen and 5 sales centres in the South East of England
- Target all building markets to improve turnover and margins
- Regional turnover increased from £14m per year to £25m over 2 year period with an increase in GM contribution
- To recruit, train and motivate the team to achieve their individual and regional targets
- Determine and manage budgeted sales and costs to ensure maximum individual and regional profitability

09/1981 – 09/1987

Magnet Joinery

Feeder Branch Manager

- Manage branch in Slough
- Responsible for Sales (£5,000,000 per annum), 20+ Staff, Stock and distribution of regional stock using own vehicles
- Staff recruitment, training, motivation and discipline
- Developed large trade customer base and retail skills of branch to promote and sell to retail market
- Cash and banking
- Branch administration
- Security of branch (stock etc)
- Managed conversion of branch to a retail and trade superstore (T/O from £2 million to £5+ million)
- Manage and control costs to maximise profitability
- Developed branch to be in top 10 turnover and top 3 profitability

Branch Manager

- Responsible for a team of 8 - 10 sales and warehouse staff
- Achieve sales budgets, £2.5 million per annum
- Stock control and stock security
- Manage branch budgets
- Cash and banking
- Branch administration
- Staff recruitment, training, motivation and discipline

01/1977 – 09/1981

Lane and Wendon – Decorators and General Builders merchants

Shop Manager

- Medium size Trade and DIY shop in Kingston-upon-Thames
- Specialised in Decorating materials, Tools, Electrical and Plumbing
- Managed stock levels, responsible for ordering and receiving goods
- Managed 4 staff
- Banking and cash
- Shop and stock security

Pre- 1977

- Sales and commercial roles within various Timber/Builders merchants
