

GP060504d3/td

4th May 2006

Butler & Young Lift Consultants Limited
Timber Hall
21 Timber Lane
Caterham
Surrey CR3 6LZ

For the attention of Mr Steve Ellis

Dear Sirs

Re: Grenfell Tower Lancaster West Estate W11

Please find enclosed four copies of the Operations and Maintenance Manual for the above site.

A further two copies have been forwarded to site.

We trust the above meets with your approval, if you require any further assistance or information please do not hesitate to contact the undersigned.

Assuring you of our best attention at all times.

Yours faithfully
Apex Lifts Limited

Gary Poynter

Gary Poynter
Construction Director