

**PRELIMINARY GUIDE REPOSITIONING
AS UNDERTAKEN ON PREVIOUS CONTRACTS**

**METHOD STATEMENT
GRENFELL TOWER**

1. Sign in and report to customer, if required.
2. All engineers to use the appropriate personal protection equipment.
3. Work safely to Apex Health & Safety Policy.
4. Comply with any special customer requirements and Royal Borough of Kensington & Chelsea Health & Safety Policy.
5. Remove all shaft trunking, doors, wiring, limits etc.
6. Modify car to half height and remove half of fillerweight from counterweight.
7. Scaffold top of shaft. - Further method statement to follow.
8. Fit rope guides to counterweight.
9. Proceed down shaft on existing machine but using Tirak method of hoisting, remove car and counterweight guides, these to be marked up in pit for re-installation.
10. When in bottom of shaft stump car and tackle weight to the top of the shaft and fit safety sling.
11. Remove lift ropes.
12. Remove existing car and sling from lift shaft.
13. Remove existing machine and raft from motor room.
14. Diamond drill slab holes x 4, these holes are for the repositioning of car and counterweight guides.
15. Fit new machine raft complete with isolation and fit new machine..
16. Layout shaft bottom section of car guides and counterweight guides.
17. Fit and plumb bottom section of car and counterweight guides.

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18. Fit over speed governor and tension weight.
19. Using Tirak pull up guides, fix through slab on eye and plate fixings.
20. Fit new car sling and platform, complete with safety barrier rails.
21. Re-rope new car sling to counterweight?
22. Proceed up shaft fitting brackets and guides to correct position, plumbing and boning as proceeding.
23. Halfway point put counterweight into guides and remove eye clamps.
24. Continue up shaft plumbing and boning guides and fixings to brackets until complete.
25. Remove shaft scaffold at top of shaft.
26. Re-check all guide plumbings and adjust if necessary.

Previous experience of the method statement: -
London Regional Transport Head Office
55 The Broadway
London
SW1
Four car group.

Modernisation Manager at Apex Lifts – Gary Poynter