
From: Claire Williams <clwilliams@kctmo.org.uk>
Sent: 09 June 2014 16:55
To: BLYTHE Peter
Cc: BOOTH Philip; LIM Chweecheen
Subject: grenfell meeting on Friday

Peter

I know you are usually the agenda man.

- Top of the list is still a review of contract costs – cladding/landscaping boundaries/grant funding/window panels etc
- Planning issues – Mock up panels (See below), CTMP being drafted, costs of changing offices to flats shared with Artelia (said to be £12k more, again in the pipeline)
- Works Programme
- Soft programme - Rydon work with residents: profiling and coffee mornings, satellite order
- Other stuff

Progress

A Rydon's are in the nursery office now, but due to do some work there to make it workable. On Friday their signage went up – which immediately meant that we had a challenging email from a Grenfell resident.

B The estates services offices decoration is to be completed by the end of this week (the old caretakers office with the toys), so that this will be available for community use (Moroccan school and dominoes club and cllr's surgery)

C Then Rydon start w/c 16 on the EMB meeting rooms – so the housing team can move out of the tower and clear the access route in for residents. Our broadband connection may delay our housing team moving into the office.

D Boxing club due to move into Lowerwood Ct as soon as I have completed consultation with residents and the legals are in place – I am hoping to instruct works at the end of June.

E Nursery happy in resource centre, where they moved over the April easter weekend.

I heard today that the mock up is instructed and could be available any time between 2 and 4 weeks from now, which I take it to be by the end of the month.

Outstanding

Insurance information from Rydon
Revised F10

I think that is keeping everyone in the loop. See you on Friday – do I bring the biscuits?

Claire Williams
Project Manager



t: [REDACTED]
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