To:
 Claire Williams[clwilliams@kctmo.org.uk]

 Cc:
 MALCOLM Andrew[andrew.malcolm@uk.arteliagroup.com]; LIM Chweechen[Chweechen.Lim@uk.arteliagroup.com]; CASH

 Simon[simon.cash@uk.arteliagroup.com]
 From:

 REED Neil
 Sent:

 Mon 8/17/2015 2:06:37 PM
 Subject:

## Claire,

I've been to site today so I am up to speed with:-

1. Steelwork supplier in voluntary liquidation...min 6 week delay envisaged to the areas awaiting steelwork completion if order placed today (so we need to query if a new quotation is being sought from another supplier as plan b)

2. Flat 136 leak...implications to risk ownership, mitigation re time and cost for the 33 flats having HIUs in the kitchen.

3. Simon Lawrence leaving in 12 weeks...with no indication of contingency planning.

4. No quotation for dealing with drainage although I understand we have quote for BYUK work.

I concur with the CoW reports predicting a 4-6+ week delay if not more. The completion programme is no longer looking tenable with much of the float in the original contract programme now exhausted.

I would like to conduct an earnt value assessment to be more objective and have a call out to Chweechen re July valuation.

Once completed (tomorrow?) I recommend we convene a meeting with Rydons at senior level to discuss the following but not necessarily in this order.

1. Ongoing delays, what is being done to mitigate them.... and when will Rydon finish.

2. Continuity measures re Simon's departure cognisant that his last day is 23rd October and there is now sufficient evidence to indicate that completion will not be achieved on this date.

3. Resource levels. I think Simon needs help with what appears to be an overwhelming volume of work to manage in the coming weeks.

It strikes me that we therefore have an opportunity to bring in additional management support for Simon to: - help focus on what is going to be a very demanding 3-4 months

- allow a new person to get up to speed and then take over Simon's role come 28th October

I will be in the meeting from 9.30 tomorrow if you would like to pre meet.

PS phone battery about to die but I'm on email. Warm regards

Neil

Neil REED

Head of Project Delivery

ARTELIA UK

ARTELIA High Holborn House - 52-54 High Holborn • WC1V 6RL • Holborn • United Kingdom

Tel : • www.uk.arteliagroup.com Artelia UK is accredited to ISO 9001, ISO 14001 and OHSAS 18001

Artelia\_00004247



This message and any attachments (the "message") is intended solely for the addressees and is confidential. If you receive this message in error, please delete it immediately and notify the sender. Any use not in accordance with its purpose, any dissemination or disclosure, either whole or partial, is prohibited except with explicit formal approval. The internet cannot guarantee the integrity of this message. ARTELIA (and its subsidiaries) shall not therefore be liable for the message if modified.

ARTELIA PROJECTS UK LTD - Registered Office : The Broadgate Tower 3rd Floor 20 Primrose Street London - EC2A 2RS - Trading as ARTELIA UK Registered in England and Wales under Company Number 03913368

APPLEYARDS LTD - Registered Office : High Holborn House 52-54 High Holborn London – WC1V 6RL - Trading as ARTELIA UK Registered in England and Wales under Company Number 03935522

Artelia\_00004247