

**To:** Claire Williams[clwilliams@kctmo.org.uk]; dgibson@kctmo.org.uk[dgibson@kctmo.org.uk]; Peter Maddison (pmaddison@kctmo.org.uk) (pmaddison@kctmo.org.uk)[pmaddison@kctmo.org.uk]; Bruce Sounes (bruce@studioe.co.uk)[bruce@studioe.co.uk]; M. Smith@maxfordham.com[M. Smith@maxfordham.com]  
**Cc:** Stefano Strazzullo[Stefano.Strazzullo@curtins.com]; Tom Ashton (Tom.Ashton@curtins.com)[Tom.Ashton@curtins.com]; d.campbell@maxfordham.com[d.campbell@maxfordham.com]; BLYTHE Peter[peter.blythe@uk.arteliagroup.com]; LIM Chwee chen[Chwee.chen.Lim@uk.arteliagroup.com]; CASH Simon[simon.cash@uk.arteliagroup.com]  
**From:** BOOTH Philip  
**Sent:** Fri 9/13/2013 4:05:33 PM  
**Subject:** Grenwell Tower M&E design review meeting 10th Sept 13  
[Asbestos report grenfell tower 29.05.12.xls](#)  
[ST30902- 91 Grenfell Tower.pdf](#)  
[Communal Management Survey. Grenfell Tower.Jul 2011.pdf](#)  
[Grenfell Tower Minutes 10.09.13.pdf](#)

Dear all,

Please find attached a mark-up of the M&E design review paper presented by Matt on Tuesday as a record of our meeting. We have highlighted in bold where there are actions so they are clear for all to read and review at our next meeting (thank you Claire for arranging the next meeting).

I also attached the asbestos surveys I can find to Flat 91 and the communal risers (external only) and a schedule for the tower.

One of the actions for this week was to respond to the M&E survey list from Maxfordham. My only comments are:

1. I don't have asbestos surveys covering the areas that you are likely to be disturbing at the lower levels. Claire – is there more that your internal team has to inform?
2. I suggest that the CCTV survey is limited to the areas where we are effecting the drainage – the lower floors only.

Have a good weekend.

Philip

**Philip Booth**



Associate Project Manager

**ARTELIA UK**

Tubs Hill House • London Road • Sevenoaks • Kent • TN13 1BL • United Kingdom

Tel : [REDACTED] Mob : [REDACTED] [www.uk.arteliagroup.com](http://www.uk.arteliagroup.com)



Artelia\_00001768

ART00008773/1  
ART00000173\_0001

---

**From:** BLYTHE Peter  
**Sent:** 13 September 2013 13:30  
**To:** BOOTH Philip  
**Subject:** Grenwell Tower

I have attached an excel Asbestos report and two PDF surveys for Grenfell Tower. The surveys were carried out in July 2011 and May 2012. The updated minutes are also attached and I have saved them in the 'TMO and Resident Liaison' folder on SharePoint.

The Leadbitter draft programme is attached as well. I think this is all you asked me to include and you should be able to send the email around to everyone now. Let me know if I have missed anything...



**Peter Blythe**

Assistant Project Manager

**Artelia UK**

High Holborn House· 52-54 High Holborn· London · WC1V 6RL

Tel. : [REDACTED] Mob : [REDACTED] [www.arteliagroup.com](http://www.arteliagroup.com)

Artelia\_00001768

**ART00008773/2**  
ART00000113\_0002