

To: BUSHELL Keith[keith.bushell@uk.arteliagroup.com]
Cc: VALENTE Nick[nick.valente@uk.arteliagroup.com]; REED Neil[neil.reed@uk.arteliagroup.com]
From: Claire Williams
Sent: Wed 3/18/2015 10:40:14 AM
Subject: FW: grenfell and asbestos
RBKC Planners Meeting Minutes 8 May 14.docx

Keith

Further to our meeting on Monday in relation to the H&S file, I confirm:

- 1 TMO approach on informing residents of any asbestos in their homes (see email below)
- 2 I have raised the issue of fire signage with our fire assessor, where the newly formed lobby service cupboards visually obscure the fire door to the single exit staircase. He has checked the regulations and has said that there is no need for any signage to direct residents – and will put this in writing. He has been involved with Grenfell for many years and met the Fire Brigade there a couple of times, so I am reassured that his advice is good; as well as him having ongoing responsibility.
- 3 Abseiling or sky cradles for external maintenance of the building: we assess each building on its own merit, there is no overall policy. At yesterday's site meeting we asked for the manufacturer's information on the maintenance of the cladding, which needs to be provided so the design team can come up with a strategy. (**Nick/Neil:** see item 2.1 in attached minutes which discusses discharging detail through conditions).

Keith, I could not find the actual F10 in my directory, but I found information relating to it – giving a start date of 24 March 2014, pc 62 weeks later. Can you please check this and let me have the actual F10 that allows for a completion date of 23 October 2015 (or later)?

Thanks

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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From: Janice Wray
Sent: 16 March 2015 15:26
To: Claire Williams
Subject: RE: grenfell and asbestos

Claire

We write to new tenants, RTB applicants, mutual exchange candidates, lessees' solicitors on pre-sale enquiries etc. advising them what we know about the locations of any ACMs in their property. We also have info in the Residents handbook etc. – so we do advise them

J

From: Claire Williams
Sent: 16 March 2015 15:23
To: Janice Wray
Subject: grenfell and asbestos

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Janice

I was asked today by consultant Artelia's H&S bod, if we tell residents that the ceiling finish may contain some asbestos (chrysotile) within the artex.

Do we? I am not sure how this would work, whether we circulate them at intervals etc in terms of our managing the asbestos.

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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