

| Page | Preliminaries Clause | Questions | Action by | Answers |
|-------|----------------------|--|---|--|
| | | Please refer to relevant clauses in the draft preliminaries | TMO= Employer SE= Studio E MF- Max Fordham C - Curtins ART = Artelia CDMC ALL | |
| 2A/3 | A10/110 | Length of contract Duration of the contract? Allow 40 calendar weeks? Any propose phasing plan? Any Sectional completion require? All design work completed to-date up to RIBA Stage E? Only SE will be novated? Is there A standard TMO form of Draft Novation Agreement? | ART/TMO TMO/SE SE TMO TMO | Curtins and Studio E are being novated. PB to look for an Artelia standard form of Draft Novation Agreement |
| 2A/5 | A10/180 | Who is the Landscape Architect? Contact details? | TMO | Studio E to appoint |
| 2A/5 | A10/190 | Who is the Clerk of Works? Contact details? | TMO | To be appointed |
| 2A/9 | A12/110 | Any site layout/compound plan and Proposed residents escape route, etc? Can Contractor propose alternative location/route? The Employer will provide one flat void until Easter 2014 for the Contractor to use? | SE TMO TMO | Yes |
| 2A/10 | A12/120 | *Access to the site shall be from Grenfell Road? *Does the Contractor require to carry out and prepare a Condition Survey (photographs) of all existing flats and common areas (in a form to be agreed with the Architect)? | SE TMO/SE | Yes |
| 2A/12 | A12/140 | Any other existing known services besides those listed in the Preliminaries? | ALL | |
| 2A/12 | A12/170 | Any site investigation report? | C | |
| 2A/13 | A12/180 | The existing Health and Safety File for the Tower is available for viewing in TMO office? Any other documents available for viewing? Arrangement for inspection: via EA or PM of TMO? | TMO TMO TMO/ART | |
| 2A/13 | A12/200 | access to the Contractor's work area should generally be from Grenfell Road? Although the Contractor can propose alternative option for site access in their tender submission? | SE | |
| 2A/13 | A12/200 | Access for deliveries? | SE | |
| 2A/13 | A12/200 | Location of site office? Or to be agreed with EA? | SE/ART | |
| 2A/13 | A12/210 | Any Parkings limitation? | CDMC/SE | |
| 2A/13 | A12/220 | Any restriction on noisy works? Any time limitation during construction programme? | SE TMO | Maximum period of no hot water 24hrs? CW to advise |

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| 2A/14 | A12/240 | Health and safety hazards - type of asbestos survey carried out? To allow a provisional sum for Asbestos removal? | CDMC | |
| | | | TMO | |
| 2A/14 | A12/250 | Site Visit by the Contractors - to make arrangement with TMO: PM Claire Williams? | TMO | 4/12/13 (in the morning before the bidders conference) |
| | | | | |
| 2A/16 | A13/110 | Any preparatory works by others before the start of work on site? say Moving nursery to a temporary location by a Removal Company? | TMO | |
| 2A/17 | A13/120 | *Any comments/to add on the descriptions of the works? *Proposed sequencing of the Works? * Any TMO's decant plan? * Temporary services required to maintain services during the Works? | ALL SE TMO MF | |
| | | | | |
| 2A/18 | A13/130 | Any works by others concurrent with the contract? | TMO | |
| 2A/18 | A13/140 | Any Completion works by others? E.g - furniture, curtain & other FFE? | TMO | |
| 2A/20 | A20 | Any amendments require to the Standard Form of JCT Contract, like payment terms? | TMO | |
| | | | | |
| 2A/20 | A20/ First recital | Any comments/to add on the descriptions of the works? | ALL | |
| 2A/20 | A20/ Fifth recital | Descriptions of Sections, if applicable? | SE | |
| 2A/21 | A20/ Sixth recital | Any TMO'S Framework Agreement require? | TMO | |
| 2A/21 | A20/Article 4 | Any specific requirements for Employer's Requirements & Contractor Proposal? | ALL | |
| | | | | |
| 2A/22 | A20/Clause 1.1 | Date of completion, 7th Jan 2015? If sectional completions required, dates, please | Artelia/TMO | |
| 2A/22 | A20/Clause 2.29.2 | Date of possession ? 1st April 2014? | Artelia/TMO | |
| 2A/23 | A20/Clause 2.29.2 | What is the Liquidated damages per calendar week? | TMO | |
| 2A/23 | A20/Clause 4.18.1 | What is the Retention %, say 5%? | TMO | Yes, 5% |
| 2A/23 | A20/Clause 6.4.1.2 | Contractor insurance - injury to persons or property, Insurance cover of £10M sufficient? | TMO | Needs to be £15m as in PQQ |
| 2A/23 | A20/Clause 6.5.1 | Insurance - Liability of Employer, Insurance cover of £10M sufficient? | TMO | Yes, £10m stated in PQQ |
| 2A/24 | A20/Clause 6.7 | Option C is applicable to alteration to existing structures where Employer takes out the policy. Does TMO wants the Contractor to also include optional preliminary cost based | TMO | JJ to confirm |
| 2A/24 | A20/Clause 6.14 | Is this is a high fire risk project? | CDMC | |
| 2A/25 | A20/Clause 7E | *Does TMO either (a) Clause 7A grants rights for Purchasers and Tenants under the Contracts or (b) Clause C allows Collateral Warranties? *If Clause 7C chosen, any specific requirements for Collateral Warranties or TMO is happy with amendments to Clause 7E? | TMO TMO | Allow collateral warantees Yes, happy with ammendments |
| 2A/25 | A20/Part 2B | What s the max liability (£) for Purchaser and Tenant rights? | TMO | |
| 2A/27 | A20/ | Does TMO using JCT Public Sector Supplement? | | |

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|-------|----------|---|---------------|---------------|
| 2A/30 | A30/450 | List of Provisional sums items? (a) Asbestos Removal (b) Furniture to TMO office? © Replacement of Communal Satellite? (d) CCTV camera (e) Section 106 works? Any pricing options required from the Contractors, please list? e.g. BMS options? | TMO ALL | |
| 2A/31 | A30/480 | Any specific requirements for Contractor's programme? See details | ART = Artelia | |
| 2A/32 | A30/510 | Any specific Method Statements requirement? | CDMC | |
| 2A/33 | A30/517 | Can the Contractor propose alternative time and only a shorter period for completion may be submitted? | TMO | No they can't |
| 2A/34 | A30/590 | Any other additional requirements for Site Waste management plant? | CDMC | |
| 2A/35 | A30/595A | Is there an Employer's Environmental Policy on TMO's website? | TMO | JJ to check |

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| 2A/35 | A30/599 | TMO require Freedom of Information clause? | TMO | Yes |
| 2A/41 | A31/630 | Any specific requirements for As built drawings? | TMO | Electronic PDF |
| | | | CDMC | |
| 2A/43 | A31/650 | Any comments on the procedures for the presentation of drawings by Contractor? | SE | |
| 2A/45 | A32/119A | Planning application was validated on xxx? | SE | |
| 2A/45 | A32/119B | Building Control application made on xxx ? | SE | |
| 2A/45 | A32/119C | BREEAM Requirements? To achieve 'Good' rating? | SE | |
| 2A/47 | A32/260 | Monthly site meeting? | TMO | Yes |
| 2A/48 | A32/460 | Any specific requirements for Interim Payments? | TMO | |
| 2A/49 | A32/490 | When stripping areas ready for refurbishment any fixed or loose fittings and equipment (Light fittings, fitments, furniture etc) not removed by the Client should be offered to the | TMO | |
| 2A/55 | A33/415 | Please review the Building Regulations Part L2 as listed in Preliminaries and amend where require? | MF | |
| 2A/56 | A33/417 | Please review the Services Coordination as listed in Preliminaries and comment accordingly? | MF | |
| 2A/58 | A33/570 | Any specific requirements for Air Permeability? | SE | |
| 2A/59 | A33/595 | Any specific requirements for Energy Performance? | MF | |
| 2A/64 | A34/150 | Any specific requirements for Security? For e.g. 'out of hours' provision require? | TMO | |
| | | | CDMC | |
| 2A/64 | A34/170 | Existing buildings will be occupied and/ or used during the Contract: (a) Existing Residential Flats in Grenfell Tower (b) Any other?? | TMO | |
| 2A/64 | A34/180 | Passess will be required for access to certain area? IF yes, please specify the area? | TMO | |
| | | | CDMC | |

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| 2A/64 | A34/190 | Any specific Occupier's rules? For e.g: (a) No radios to be used on the site. (b) It is prohibited to use bad and/or offensive language © Any others?? | TMO | Within the code of conduct document |
| 2A/65 | A34/330 | Noise control requirements? | CDMC | |
| 2A/69 | A34/550 | Any temporary protection to existing trees/vegetation required? | SE | |
| 2A/69 | A34/600 | Will TMO arrange for the removal of existing furniture, fittings in existing office prior to the Work? If yes, please list items: (a) | TMO | |
| 2A/70 | A34/620 | Adjoining property: The proposed Kensington Academy and Leisure Centre Projects (KALC) are currently being carried out by Other Main Contractor and the Contractor is to coordinate site access/hoarding with the Other Main Contractor?]. | TMO CDMC | |
| 2A/72 | A35/120 | Any specific Design Constraints that the Contractor need to be aware of? | SE MF C | |
| 2A/72 | A35/170 | Specific requirements for Working Hours? | SE TMO | |
| 2A/75 | A36/335 | Any specific requirements for Temporary Hoarding, fencing? | SE CDMC | |
| 2A/76 | A36/420A | Electricity from the Employer's mains may be used for the Works.? | TMO | Yes, it will be metered |
| 2A/76 | A36/430A | The Employer's water mains may be used for the Works ?? | TMO | Yes, it will be metered |
| 2A/80 | A37/110, 120 | Please check Building Manual requirements? | CDMC | |
| 2A/80 | A37/115 | Please check H&S Information requirements? | CDMC | |
| | General | Any other documents/reports to be included in the Employer's Document? | ALL | |
| | General | Any other comments? | ALL | |