To: BOOTH Philip[philip.booth@uk.arteliagroup.com]; BLYTHE Peter[peter.blythe@uk.arteliagroup.com]; Jenny

Jackson[jjackson@kctmo.org.uk]

Cc: David Gibson[dgibson@kctmo.org.uk]

From: Claire Williams

Sent: Thur 3/6/2014 11:41:56 AM

Subject: AGENDA FOR THE GRENFELL CONTRACTOR SESSION AGENDA FOR THE GRENFELL CONTRACTOR SESSION.docx

Dear all

I think this is what we agreed.

Philip/Jenny do you have the presentation for the bidders conference on memory stick that you can bring to fill in any awkward gaps ...

Jenny/Peter - I thought you were assembling the handouts.

I have just organised pens/paper/flip charts/coloured felt tips and blue tack etc for the room. I still have to organise the various receptions – but will do that this pm.

Thanks

Claire Williams
Project Manager





a: The Network Hub, 292a Kensal Road, London, W10 5BE

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