To: Jenny Jackson[jjackson@kctmo.org.uk]; Claire Williams[clwilliams@kctmo.org.uk];

dgibson@kctmo.org.uk[dgibson@kctmo.org.uk]

Cc: BLYTHE Peter[peter.blythe@uk.arteliagroup.com]; 11833 Grenfell Tower[11833GrenfellTower@arteliagroup.com]

From: BOOTH Philip

Sent: Fri 9/20/2013 2:33:22 PM

Tender process meeting on Wednesday 25th September 3.30pm

11833 Grenfell Tower - Contents .pdf Grenfell Procurement map.pptx

Dear all,

Subject:

I have attached a table of contents showing our initial thoughts on how the Tender Document for the Grenfell Tower might be structured. This is issued in advance of our meeting on Wednesday to discuss the tender process, to allow you an opportunity to review it and come with comments/queries.

I have also attached a flow diagram which shows the process moving forwards. PQQ responses have been received today and I have greyed out tasks that have been completed. The next key milestone is the review of the PQQ responses. We are reviewing the pass/ fail questions now and will conclude this in advance of Wednesday's meeting. I note a meeting is scheduled to take place on 01/10/13 which had been arranged for a moderated score session however the PQQ is an average score arrangement so this meeting may not be required or could be utilised for other purposes. I propose we agree this again on Wednesday.

Please let me know if you have any questions and I look forward to discussing the process in more detail next week.



Philip Booth

Associate Project Manager

ARTELIA UK

Tubs Hill House • London Road • Sevenoaks • Kent • TN13 1BL • United Kingdom

Tel: www.uk.arteliagroup.com

