

## Amal Awad

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**From:** Abigail Acosta <aacosta@kctmo.org.uk>  
**Sent:** 04 January 2011 11:07  
**To:** Paul Lennon; Alan Thomas; Helen Salmon  
**Cc:** Helen Salmon; Alan Thomas  
**Subject:** RE: Fire Door Replacement Programme

Paul hi

Thanks for the confirmation, will still send you a formal letter for your audit records

Will send out this afternoon

**Abi Acosta**  
**Project Manager**



 Before printing, please think about the environment

✉: **The Network Hub, Units 102-108 , 292A Kensal Road, London W10 5BE**



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**From:** Paul Lennon [mailto:Paul.Lennon@BailyGarner.co.uk]  
**Sent:** 04 January 2011 11:06  
**To:** Abigail Acosta; Alan Thomas; Helen Salmon  
**Cc:** Helen Salmon; Alan Thomas  
**Subject:** RE: Fire Door Replacement Programme

Hi Abigail

Emails are fine

This is the nice thing about the framework all the standard terms and conditions apply which allows us to proceed on the bases of an email as a form of instruction.

Paul

**Paul Lennon CMIOSH MIIRSM MCIOB CEnv MaPS**

For and on behalf of Baily Garner (Health & Safety) Ltd  
Tel: 

Fax: [REDACTED]  
Mob: [REDACTED]  
DD: [REDACTED]  
[www.bailygarner.co.uk](http://www.bailygarner.co.uk)

**Balmoral Gardens Community Healthy Living Centre - shortlisted award at the Medway Culture and Design Awards - New Build Category.**

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**From:** Abigail Acosta [mailto:[aacosta@kctmo.org.uk](mailto:aacosta@kctmo.org.uk)]  
**Sent:** 04 January 2011 10:55  
**To:** Paul Lennon; Alan Thomas; Helen Salmon  
**Cc:** Helen Salmon; Alan Thomas  
**Subject:** RE: Fire Door Replacement Programme


Paul Good Morning

Many thanks for your prompt response, I have forwarded onto my line manager for approval and will confirm shortly

Pls advise if I would have to resend appointment or if you are happy with the email as confirmation.

**Abi Acosta**  
**Project Manager**



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**From:** Paul Lennon [mailto:[Paul.Lennon@BailyGarner.co.uk](mailto:Paul.Lennon@BailyGarner.co.uk)]  
**Sent:** 04 January 2011 10:51  
**To:** Abigail Acosta; Alan Thomas; Helen Salmon  
**Cc:** Helen Salmon; Alan Thomas  
**Subject:** RE: Fire Door Replacement Programme

Good morning Abigail,

Thank you for the opportunity to provide a fee proposal for CDMC duties on the above project. In line with your project brief and the original LAPN framework we are able to provide a lump sum fee of £2,450.00 plus Vat. However due to the nature of the works we are able to provide a reduction on fees and propose a revised Lump Sum of £1,960.00

Our services are in line with the CDM2007 regulations and KCTMO standard terms and conditions.

I hope the above is acceptable and look forward to hearing from you in due course.

Kind regards

Paul

**Paul Lennon CMIOSH MIIRSM MCIOB CEnv MaPS**

For and on behalf of Baily Garner (Health & Safety) Ltd

Tel: [REDACTED]

Fax: [REDACTED]

Mob: [REDACTED]

DD: [REDACTED]

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**From:** Abigail Acosta [mailto:[aacosta@kctmo.org.uk](mailto:aacosta@kctmo.org.uk)]

**Sent:** 04 January 2011 10:13

**To:** Alan Thomas; Helen Salmon

**Cc:** Paul Lennon

**Subject:** FW: Fire Door Replacement Programme

Alan hi

Thanks for the below.

Helen please see attached form filled in as much as possible, tenders are going out today for a Principal Contractor which are due back on the 18<sup>th</sup> January , anticipated date 24<sup>th</sup> January , completion by 31<sup>st</sup> March 2011.

Pls do not hesitate to contact me if you wish to have further information

**Abi Acosta**  
**Project Manager**



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**From:** Alan Thomas [mailto:[Alan.Thomas@BailyGarner.co.uk](mailto:Alan.Thomas@BailyGarner.co.uk)]

**Sent:** 04 January 2011 10:06

**To:** Abigail Acosta

**Cc:** Helen Salmon; Paul Lennon  
**Subject:** RE: Fire Door Replacement Programme

Hi Abi,

Wishing you a happy new year. Thank you for the invitation to provide a fee proposal for CDM-C services on the above project. Please can you complete the attached Project Notification Form and return to Helen Salmon at the e-mail address on the bottom of the form. This will assist us to provide a fee for yourselves.

Kind regards,

Alan.

**Alan Thomas Tech IOSH AIIRSM ACIOB MICWCI**

For and on behalf of Baily Garner (Health & Safety) Ltd

Tel: [REDACTED]

Fax: [REDACTED]

Mob: [REDACTED]

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**From:** Abigail Acosta [mailto:[aacosta@kctmo.org.uk](mailto:aacosta@kctmo.org.uk)]

**Sent:** 04 January 2011 09:17

**To:** Alan Thomas

**Subject:** Fire Door Replacement Programme

Alan hi

Hoping you had a good start to the New Year.

Sorry for the urgency but I am due to send out a tender today for the above for a programme to start on site end of January until 31<sup>st</sup> March 2010 to various properties borough wide, see attached list.

I was wondering if you could provide me with a quotation fee for CDM Coordinator role for this project on KCTMO behalf

Could you come back to me as soon as possible

Kind regards

**Abi Acosta**  
**Project Manager**



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