

31 January 2011
PSU 13284/AT/hs

Ms A Acosta
Kensington & Chelsea TMO
The Network Hub
Units 102-108,
292A Kensal Road
London
W10 5BE

Dear Ms Acosta

**PSU: 13284 – Fire Door Replacement Programme Borough Wide
CDM Co-ordinator Services**

Further to the preparation and distribution of the Pre-construction Information Pack, I take this opportunity to present herewith our 55% Stage Fee Account in respect of CDM Co-ordinator Services for your kind attention in due course.

Yours sincerely

Alan Thomas Tech IOSH AIIRSM ACIOB MICWCI
Health and Safety Adviser / CDM Co-ordinator
For and on behalf of Baily Garner (Health & Safety) Ltd
Alan.thomas@bailygarner.co.uk

Enc.