

Amal Awad

From: Abigail Acosta <aacosta@kctmo.org.uk>
Sent: 04 January 2011 10:13
To: Alan Thomas; Helen Salmon
Cc: Paul Lennon
Subject: FW: Fire Door Replacement Programme
Attachments: Project Notification - Fire door replacement works.doc

Alan hi

Thanks for the below.

Helen please see attached form filled in as much as possible, tenders are going out today for a Principal Contractor which are due back on the 18th January , anticipated date 24th January , completion by 31st March 2011.

Pls do not hesitate to contact me if you wish to have further information

Abi Acosta
Project Manager



 Before printing, please think about the environment

✉: **The Network Hub, Units 102-108 , 292A Kensal Road, London W10 5BE**

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🌐 www.kctmo.org.uk 📧: aacosta@kctmo.org.uk

From: Alan Thomas [mailto:Alan.Thomas@BailyGarner.co.uk]
Sent: 04 January 2011 10:06
To: Abigail Acosta
Cc: Helen Salmon; Paul Lennon
Subject: RE: Fire Door Replacement Programme

Hi Abi,

Wishing you a happy new year. Thank you for the invitation to provide a fee proposal for CDM-C services on the above project. Please can you complete the attached Project Notification Form and return to Helen Salmon at the e-mail address on the bottom of the form. This will assist us to provide a fee for yourselves.

Kind regards,

CDM 2007 - Project Notification

Commission Record Sheet

From: Kensington & Chelsea TMO

To: Baily Garner (Health and Safety) Ltd

Date of instruction:	Reference / order no (if applicable)	PSU NO:
Letter / email:		To be completed by Baily Garner (Health & Safety) Ltd

Project Title: Fire door replacement	Project Description:
Project Address: Borough wide	Supply and fit in accordance with TMO performance specification one number GRP 30m fire/security door set, complete with all necessary ironmongery, letter plates, door viewer and chain, handles, cylinder locks, hinges and other requirements
Post Code:	

Budget / Construction Cost: £300,000

Client Contact Details:	Client Address:	Contact Details
Abigail Acosta	Kensington & Chelsea TMO The Network Hub Units 102-108, 292a Kensal Road London, W10 5BE	T: [REDACTED] F: M: E: aacosta@kctmo.org.uk

Agreed Fee: £	Disbursements: Recoverable / Non recoverable
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Monitoring Inspections: Yes / No

Time allowed for Planning & Preparation for Construction work (Regulation 15(b)).	weeks
The planned date for the commencement of the construction work.	End of January
How long the construction work is expected to take (in weeks).	14 weeks
The maximum number of people carrying out construction work on site at any one time.	X4 groups of 3 tba once we have winning Principal Contractor
The number of contractors expected to work on site.	TBA

Designer Details:	Principal Contractor: (If Appointed)
Contact Name:	T:
Address:	M:
	E:

Any other relevant information:
Design Meeting Date:

Acceptance: Client

Date:

Please email the completed form to Helen Salmon at helen.salmon@bailygarner.co.uk