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**From:** Customer Service  
**Sent:** 08 December 2014 09:12  
**To:** Valentina Amoroso  
**Subject:** RE: S1/53729 check on CSTB surveillances - Cert 08/4510

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** URGENT

Hi Valentina,

It does not appear that CSTB have been asked for copies of the reports and our records show that surveillance for cert 08/4510 is not currently set up as follows:

*'Emailed PN for an update 29.10.14. As per PN, from what I can gather this is a confirmation cert and surveillance is to be set up at the end of the Review contract currently in place (S1/53729) once the QP compiled during this review is finalised. Maria Barbeito was PM for this Review but since she left the BBA a week ago, I don't know who the new PM is. Brian, Rakesh – can you remind the new PM for Review S1/53729 to set up surveillance for the cert once they finalise the new QP being put in place under this job 03.11.14.'*

Therefore please submit an inspection request accordingly.

Thank you

Alexandra

**Alexandra Hughes**  
Administrator – Test and Approval  
British Board of Agrément  
Bucknalls Lane, Watford, Herts, WD25 9BA \*  
United Kingdom  
Tel [REDACTED]



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**From:** Valentina Amoroso  
**Sent:** 02 December 2014 11:13  
**To:** Alexandra Hughes  
**Subject:** S1/53729 check on CSTB surveillances

Hi Alexandra,  
Can you check for me if we ever asked the CSTB of France the surveillance visit reports for certificate 08/4510? I didn't find anything nor in the previous job folder (Review S1/46895) neither in my own (S1/53729). So if we asked and they didn't send them I need to set our own surveillances. If, instead, nobody asked I think we should chase them.

Let me know if you get some info.

Kind regards,  
Valentina.

**Valentina Amoroso**  
Project Manager  
British Board of Agrément  
Bucknalls Lane, Garston, WD25 9BA \*  
United Kingdom  
Tel [REDACTED]

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