



QUALITY ASSURANCE RECORD DOCUMENT
INVITATION/AGENDA

DOC-371

Name/Purpose of the Meeting	MAG	Action list taker	C Templeton
Participants:	C Chambers, A Gilson, P Reid, A Pena, R Warren, P Evans, S Alengrin Louise Garlick		
Apologies:	R. Warren		
Date: 14 May 2014	Start 08.30	End 12.30	

No	Subject	Start	End	Responsible
1	Capacity expansion planning – operations and supply chain POB to highlight op's plans for 3 rd shift, capacities this will generate, plans for capacity growth in immediate term and priority actions to address plant reliability SA – to present plans for expansion of distribution capability in immediate term	08.30	10.30	POB / SA
2	People Review – Michelle Walsh	10.50	11.30	ALL
3	Flat Roofing Launch Plan – review and discussion Above 18M – review and discussion	11.30	12.30	PE