

OFFICIAL SENSITIVE

EXPERT PANEL MEETING - Wednesday 26 July 2017, 3-5pm

F 333 SW, DCLG, 2 Marsham Street, London

Dial in details: Telephone: [REDACTED]; Participant Code: [REDACTED]

ATTENDEES

- Sir Ken Knight - Chair
- Dr Peter Bonfield - Chief Executive, Building Research Establishment (By Phone)
- Amanda Clack - President, Royal Institution of Chartered Surveyors; Partner, EY (By Phone)
- Roy Wilsher – Chair, National Fire Chiefs Council
- Louise Upton – Home Office
- Chloe Dunnett – Home Office
- Tamara Finkelstein – DCLG
- Philippa Robinson – DCLG
- Faith Quigley – DCLG
- Brian Martin - DCLG
- Doreen Melville-Riddell – DCLG
- Ian Wheeler – DCLG
- Rachel Stevenson - DCLG
- Jerome Ma - Secretariat

AGENDA

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| 1. Introductions, Previous Minutes and Declaration of interests | 3:00 – 3:05 |
| 2. Updates from DCLG and Chair <ul style="list-style-type: none">• SoS oral statement• Explanatory note and T1 advice | 3:05 – 3:15 |
| 3. Live Workstreams <p>a) Large scale testing</p> <ul style="list-style-type: none">• T2 and T3 advice [Paper-26Jul-001 – Draft advice on 2nd and 3rd test; Paper-26Jul-002 – EPIC cladding solutions]• Remaining BS8414 tests and attendance [Paper-26Jul-003 – Test and advice schedule; Paper-26Jul-004 – Data on building numbers] <p>b) Strengthening interim measures</p> <ul style="list-style-type: none">• The “Stay Put” policy [Paper-26Jul-005a – NFCC Stay Put position; Paper-26Jul-005b - fire-safety-purpose-built-04b]• Potential impact of interim arrangements being in place longer than anticipated [Paper-26Jul-006 – Interim measures]• Fire and Rescue Service - further checks and follow ups; experience of inconsistent levels of service/advice across the country | 3:15 – 4:25 |

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| <p>4. Forward look [Paper-26Jul-007 – Forward look; Paper-26Jul-008 – Action log]</p> <ul style="list-style-type: none"> • Data to collect from: i) BRE [Paper-26Jul-009 – Letter to BRE]; ii) building owners to support industry delivery of solutions and safety measures advice [Paper-26Jul-010 – Building owner data proforma]; • Advice on other cladding and insulation materials | 4.25 – 4.40 |
| <p>5. Comms / stakeholders</p> <ul style="list-style-type: none"> • Forward look at publication timetable [Paper-26Jul-011 – Building Safety comms plan] • Attendance at: <ul style="list-style-type: none"> ○ Building Safety Steering Group (27 Jul, 3-4.30pm) ○ Industry Response Group (1 Aug, 12-1pm; 8 Aug, 1-2pm) | 4.40 – 4.55 |
| <p>6. Summary of actions and AOB</p> | 4:55 – 5:00 |