

OFFICIAL SENSITIVE

EXPERT PANEL MEETING – Wednesday 13 December 2017, 1000-1200

Room F4D, DCLG, 2 Marsham Street, London

ATTENDEES

- Sir Ken Knight – Chair
- Ann Bentley – Global Director, Rider Levett Bucknall
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Roy Wilsher – Chair, National Fire Chiefs Council
- Rachel Stephenson– DCLG
- Terry Stocks – DCLG
- Graham Watts - CIC
- Louise Upton – Home Office
- Neil O'Connor – DCLG
- Ross Easton - DCLG
- Ann-Therese Farmer – DCLG
- Brian Martin – DCLG
- Bill Mackenzie – DCLG (for item 4a)
- Ruby Thompson - DCLG
- Eunice Boye – DCLG
- Jerome Ma – Secretariat

AGENDA

ITEM	PAPERS; [OWNER]	TIME
1. Introductions and Declaration of interests	Paper-13Dec-001 – Action log	10:00
2. Updates from DCLG and Chair		
a) Work on fire engineering capacity and competence	[Graham Watts]	10:05
b) Comms package; SofS Oral statement	[Neil O'Connor]	10:20
c) Independent Review – Interim Report	[Ken Knight]	10:30
d) Interim measures – evidence gathering	[Ruby Thompson]	10:50
3. Live Workstreams – ACM cladding issues		
a) NFCC Proposal on protocol for resolving conflicting advice	Paper-13Dec-002a – NFCC proposal for protocol re conflicting advice; [Roy Wilsher]	11:00
4. Live Workstreams - Wider fire and structural safety issues		
a) FOR SIGN OFF - Communications on Independent Review interim report	Paper-13Dec-003 – Review interim report comms note FOR SIGN OFF [Bill Mackenzie]	11:30

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5. Comms / stakeholders		
a) Panel to note upcoming meetings: <ul style="list-style-type: none"> • 13 Dec, 12.30pm – Catch up with DAs • 14 Dec, 1pm – IRG meeting, Peter Bonfield to attend • 18 Dec – Publication of interim report and data release • 18 Dec, 2.30pm – DJH oral evidence to DCLG select committee • 18 Dec, afternoon – SofS oral statement • 20 Dec – publication of EP comms note • 21 Dec – Westminster hall debate on leaseholder issues 		11:50
6. Summary of actions and AOB		
a) Case study on Clements Court, Hounslow	FOR INFO - Paper-13Dec-004 – DCLG visit to Clements Court [Rachel Stephenson]	