

# C S Stokes and Associates Limited

Dear Resident

## **Fire Risk Assessment within the communal areas of your block**

This is to advise you that C S Stokes and Associates Limited have been appointed by the Tenant Management Organisation to carry out a fire risk assessment in the communal areas of your block. These assessments are a legal requirement and our appointment has been made following consultation with the Council and the London Fire Brigade's local Fire Safety Team.

Specifically, we will be inspecting the communal areas of your block and assessing all the fire safety measures including the means of escape, fire doors, emergency lighting etc. As part of this assessment we will need to inspect a number of the flat entrance doors and so we may call on you and request your permission to inspect and assess your front entrance door. This should only take a short time and we would be grateful if you felt able to allow access for this. The Consultant will carry a TMO ID badge, so please do ask for sight of this before you allow access. The Consultant will be in your block the week commencing 18<sup>th</sup> October 2010

Please do contact me if you have any queries.

Yours faithfully

Janice Wray  
TMO Health and Safety Advisor  
The Hub  
300 Kensal Road  
LONDON  
Telephone: [REDACTED]

