Exhibit 3 To Witnesson Todd.

## **FILE NOTE**

Client Name/Project:

Ideas list for blocks of flats

Date: 24 January 2011

Project No.: L/11/01

Subject: Ideas for blocks of flats

- Flow chart for existing blocks from PAS 79
- · Loss experience with statistics if possible, general and case history
- · Risk of dying ref: Mtech report
- Risk compared with other dwelling types
- Risk of spread beyond flat of origin
- Enforcement action protocol
- Entrance doors
- Long dead ends
- Evacuation strategy
- Fire alarms
- Rubbish shuts
- Need for sprinkler protection and other fire precautions in bin stores
- Kitchen and bathroom extract
- Reference to residential sprinklers
- Interface with BS 9991
- Emergency lighting issues
- Signs and notices
- · Fire extinguishers
- Smoke control
- · Fire fighting lifts and rising mains
- Reference Housing Act and fire precautions within flats
- HHSRS
- Linking balconies
- History of standards and their requirements
- (Consultees)
- Maisonettes and alternative means of escape arrangements
- Low rise v high rise?
- External cladding
- PVC windows
- Risers
- Protection of external escapes glazing
- Roof top escape
- Flats above shops and offices
- Material alterations by residents internal and affecting common parts
- · Difficulties of long term leases
- Disabled evacuation (or not)
- Role of concierge and caretaker

- Control of housekeeping and regular inspections
- Control of contractors
- Misunderstanding of smoke detection for smoke control
- Paint finishes in common parts
- Mixed use buildings
- Mixed tenure within the same block (CST to expand)
- Locks on flat entrance doors