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**From:** Alun Dawson <alun.dawson@appleyards.co.uk>  
**Sent:** 18 July 2012 13:01  
**To:** Terry Ashton  
**Cc:** Bruce Sounes; David Hale  
**Subject:** RE: 301922 Grenfell Tower - James Lee

Terry

I just wanted to drop you a short note, to confirm that the Client has now confirmed your proposed fee is approved – to which end we would now ask that you engage with Bruce @ Studio E, in respect of the above project forthwith.

We are currently reviewing how to formalise consultant appointments – as it may be that we have one main appointment with Studio E who then sub-consult to all other parties (incl yourselves), which may take a week or so to resolve....

Can you please confirm by return you are happy to proceed in the interim on the basis of this email as an instruction on behalf of the Client in respect of the same.

Kind regards

Alun

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**From:** James Lee [<mailto:James.Lee@Exova.com>]  
**Sent:** 17 July 2012 08:51  
**To:** [bruce@studioe.co.uk](mailto:bruce@studioe.co.uk); Alun Dawson; [manderson@kctmo.org.uk](mailto:manderson@kctmo.org.uk); Chris Churchman; [ColinChiles@Leadbitter.co.uk](mailto:ColinChiles@Leadbitter.co.uk); [john.caine@curtins.com](mailto:john.caine@curtins.com); Jon Bannister  
**Cc:** Terry Ashton  
**Subject:** 301922 Grenfell Tower - James Lee

Morning All,

I am writing to inform you that I shall be leaving Exova Warringtonfire at the end of this week. After my departure, you will be left in the capable hands of Terry Ashton (cc'd into this email) who will take responsibility for my projects.

The time has come for me to bid you farewell as I move on in my career. Please allow me to thank you for a great business relationship. It has been my honor and delight to have worked with you and I do hope that our paths may cross again.

Regards,

**James Lee**  
Consultant, Fire Engineering (Europe)  
Exova Warringtonfire



Exova Warringtonfire

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