

Mike Sapsford

From: Claire Williams <clwilliams@kctmo.org.uk>
Sent: 22 April 2015 09:48
To: Mike Sapsford
Subject: RE: Grenfell lift inspection

Mike

Thank you for your update, I am happy to accept your fee quote of £510 per lift for a physical inspection of completed works to each lift and also review of any certification. The rollers were installed by the TMO lift servicing contractor PDRS, and not through Apex.

I am awaiting to hear of when the works will be ready to inspect – I heard a rumour very late last night that it could be Monday!

Do you have a list of anything you would expect the lift contractor to present, so they are aware ?

Thanks

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]
a: The Network Hub, 292a Kensal Road, London, W10 5BE
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From: Mike Sapsford [mailto:Mike.Sapsford@geraldhoney.co.uk]
Sent: 22 April 2015 09:02
To: Claire Williams
Subject: RE: Grenfell lift inspection

Claire,

Thank you for your e-mail.

1. As requested I attach details of our company so that we may be set up on your payment system. Please note that our registered name is Gerald Honey & Partners Ltd (as denoted at bottom of headed paper).
2. We shall be pleased to check the lift works and the identified maintenance items in Calfordseadon's lift report, but would it not be prudent for them to check the completed works as they are familiar with the lift installation?

As you already have a detailed report on the lift installation I would propose that we only undertake a check of the completed work and also check to see whether Apex Lifts have attended to the outstanding maintenance related items as set down in Calfordseadon's report. I would confirm our fee for undertaking this exercise will be £510.00 + VAT per lift. We would duly ask that payment is made following each inspection and submission of our report.

3. I can confirm that a colleague, Neil Merritt, is available to undertake these checks on Friday 24th April.

In this respect and providing our revised fee is deemed acceptable can you please confirm the time of the meeting.

Regards,

Mike Sapsford

mike.sapsford@geraldhoney.co.uk

GERALD HONEY PARTNERSHIP

16 St Johns Hill, Sevenoaks, Kent, TN13 3NP

Office [REDACTED] Fax [REDACTED] Mob [REDACTED]

From: Claire Williams [<mailto:clwilliams@kctmo.org.uk>]

Sent: 21 April 2015 10:36

To: Mike Sapsford

Subject: Grenfell lift inspection

Mike

I am sorted at my end:

- 1 Paying you – apparently we are now on a new system so we need the information from you as above anyway, whether it is a one-off payment or long standing arrangement.
- 2 Report from the TMO consultant – I attach this so that you can glean the relevant information. As discussed, once you have set the standard for the first lift, then this will make the checks on the second lift more straight forward. I believe that this information will save you some time, which should be reflected in your fee.
- 3 Attend site before Apex carrying out the works leave site/commission the lift for the weekend – this is the most important part. Can someone do this on Thursday 23 or probably Friday 24, as my initial email ?

I look forward to hearing from you.

Claire Williams
Project Manager



t: [REDACTED]

m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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