
From: Eloise Shepherd <Eloise.Shepherd@londoncouncils.gov.uk>
Sent: 18 June 2017 18:08
To: LFB LALINK LLACC; Flight, Doug
Cc: O'Brien, John; Sawyer, Mark
Subject: Re: FW: Housing advisors

Thanks Doug -

At Lewisham the volunteers are:

Zara Silvera
Lillian Kellman

And at Brent:

Carla Brown
Chanita Lawrence

They need to attend Westminster Housing Options Service, 101 Orchardson St, nw8 8ea rather than rbkc town hall tomorrow morning.

Thanks

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From: Doug Flight
Sent: Sunday, 18 June, 18:05
Subject: FW: Housing advisors
To: LFB LALINK LLACC
Cc: Eloise Shepherd, John O'Brien, Sawyer, Mark

Hi

Would you be able to assist in getting a message to Lewisham and Brent housing colleagues via your EPO contacts in those two authorities.

RBK&C have made a last minute change to the place that volunteer housing advisers should turn up tomorrow and Elly (who is copied in) isn't able to get the message through.

If this is possible, Elly will be able to clarify the message and the names of the people in Brent and Lewisham that she needs to reach.

Thanks

Doug

From: [Eloise Shepherd](#)
Sent: 18/06/2017 17:38
To: [Doug Flight](#); [John O'Brien](#)
Cc: [Rosemary Davenport](#)
Subject: Housing advisors

Hi all - I have had a last minute request from Rbkc to change the venue for the housing advisors who are reporting for work tomorrow - couple of issues:

- struggling to contact Lewisham and Brent officers - if I do not reach them in an hour / 90 mins are there alternative escalation routes in those boroughs to reach them (I don't have mobiles etc) as I am concerned about sending officers in to the wrong place given context?

- there is now apparently an email requesting 25 for monday which (likely) is not doable (tuesday, yes) - has anyone seen this?

I am on email and mobile - [REDACTED]

Best,

Elly

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