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**From:** Lizzie Clifford <Lizzie.Clifford@communities.gsi.gov.uk>  
**Sent:** 18 June 2017 12:51  
**To:** Sawyer, Mark  
**Cc:** JOANNA BECK; 'Brownlee, Barbara: WCC'; Lakhbir Hans  
**Subject:** FW: Immigration housing issue[OFFICIAL-SENSITIVE]

Mark – do you think we can pick this up today with John to agree how we handle?

Many thanks,

Lizzie

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**From:** Lizzie Clifford  
**Sent:** 17 June 2017 20:23  
**To:** 'john.barradell@cityoflondon.gov.uk'  
**Cc:** 'Mark.Sawyer@cityoflondon.gov.uk'; 'bbrownlee@westminster.gov.uk'; Lakhbir Hans  
**Subject:** Immigration housing issue[OFFICIAL-SENSITIVE]

Dear John,

We have had a query today from immigration services via colleagues at DCLG. Conscious that we may have more like this and it would be good to agree our procedure for engaging with other services like this.

Barbara – to note they were keen to link up direct with your housing officers.

Can we discuss tomorrow first thing how we approach this and others like it?

Many thanks,  
Lizzie

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**From:** Suzanne Kochanowski  
**Sent:** 17 June 2017 15:52

**To:** Lizzie Clifford  
**Subject:** Immigration housing issue

Lizzie – I'm working in the new victims unit.

The immigration service have had a query from a family re accommodation for relatives coming from overseas. This is not for them to answer.

Can I link them into someone from the housing service? Assuming they are managing the family's accommodation, and then will be aware of whether this can accommodate friends and family visitors.

Sorry I'm struggling to get a clear contact point on the humanitarian assistance side.

Thanks  
Suzanne

Suzanne Kochanowski  
Department for Communities and Local Government



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