From: Sent: Subject: Attachments: LFB LALINK

19 June 2017 09:20 For Action: Outstanding tasks - 190617 RE OFFICIAL - Grenfell Tower incident - Deployment of available social workers for 09.30 Briefing on Monday 18th June; Social Worker Availability 18-06-2017 2100hrs.xlsx; RBKC Staffing rota as at 19_06_17_0824.xlsx; OFFICIAL For Action Situation Report; Borough to LLACC Sit Rep v1.0 Jan 2016.doc

Sent to all London Local Authority Emergency Planning Teams

Dear Colleagues

Attachments:

- 1. E-mail regarding Social Worker Availability
- 2. Social Worker Availability rota
- 3. RBKC Staffing rota (we are aware of some additions if these are not showing up)
- 4. E-mail request for situation report
- 5. Borough to LLACC Sit Rep v1.0 Jan 2016

This is to confirm all actions that have been requested of you:

Actions Requested:

- 1) Social Worker Availability all boroughs to advise of availability of 4 social workers to assist RBK&C in response to Grenfell Tower
- 2) RBK&C Mutual Aid Please find attached the latest staffing rota, you will note there are some gaps. Can boroughs please let us know if they have any staff available to fill the gaps.
- 3) All boroughs have been requested to provide situation reports by 10:00, Monday 19th June.
- 4) RBK&C Mutual Aid We still require 3 housing officers. Please direct any last minute availability to Barbara Brownlee: <u>bbrownlee@westminster.gov.uk</u>.

Kind regards, Maria Farrugia

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