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**From:** Sawyer, Mark  
**Sent:** 20 June 2017 16:31  
**To:** 'Alex Townsend-Drake'  
**Subject:** FW: urgent  
**Attachments:** Grenfell Tower Rehousing Issues; Grenfell Tower - communication and outreach to wider community, and some specific questions and issues

As discussed. For consideration of a response to the two attached messages.

Mark

Sent with Good (www.good.com)

-----Original Message-----

**From:** Ellie Robinson [[Ellie.Robinson@london.gov.uk](mailto:Ellie.Robinson@london.gov.uk)]  
**Sent:** Tuesday, June 20, 2017 01:23 PM GMT Standard Time  
**To:** Sawyer, Mark  
**Subject:** urgent

Hello Mark - just following up my email below.

This is the type of correspondence I am talking about - attached are just those we have received this morning e.g. one from a local Councillor, one from an AM, and I have just been asked by David Lammy for a briefing on the current situation and the same request from Jeremy Corbyn's office.

I appreciate they may not appear priority but it does pose a risk if these people don't receive responses and are not aware of the work going as they then think it is ok to voice concerns publicly.

Can I suggest we have one point of contact for key correspondence? Also, can we collate a briefing (doesn't have to be immediately) for key stakeholders?

If there isn't the capacity in your team we can second someone over to fill this role?

Thanks, Ellie

Ellie Robinson

Ext: [REDACTED]

M: [REDACTED]

-----Original Message-----

**From:** Ellie Robinson  
**Sent:** 20 June 2017 08:00  
**To:** Emma Strain  
**Cc:** Sawyer, Mark  
**Subject:** Re:

Thank you very much indeed Mark - very helpful.

To clarify - would you like us to send our enquiries (casework, offers etc) through to the relevant person or should we have one point of contact at your end? I can make sure at our end that we don't bombard your team.

Thanks, Ellie

Sent from my iPhone - [REDACTED]

> On Jun 20, 2017, at 7:41 AM, Emma Strain <Emma.Strain@london.gov.uk> wrote:

>  
> Thanks very much Mark, please shout if you need any further help from us.

> Best,  
> Emma

>> On 20 Jun 2017, at 07:39, Sawyer, Mark <Mark.Sawyer@cityoflondon.gov.uk> wrote:

>> Ellie, Emma,

>> Not sure if this has filtered across but the attached and below message has gone out to partners re incident contact details. Any concerns please call me.

>> To ensure partners have the appropriate contacts please find attached the contact details for key staff supporting the response to Grenfell Tower incident. Also attached is an organogram detailing the structures implemented to support the response centrally.

>> Please share the attached with the relevant staff within your area of responsibility, including external partners where appropriate. Please note, this is version one and is likely to be subject to further updates.

>> Please note, the contact details are for specifically directed enquiries; routine enquiries should go to the BECC or the LLACC, dependent on their nature.

>> Best Wishes

>> Mark

>> Strategic support to Gold

>> [REDACTED]

>> Sent with Good (www.good.com)

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