

Date/Time: 13.00, 18 June

Location: Teleconference

██████████, PIN: ██████████

- 1 Any Urgent Business
- 2 Introductions
 - Including roles of representatives (who they are representing)
- 3 Situation Brief
 - Briefing on current situation
 - Review of Actions
- 4 Key Issues and Strategic Decisions
 - Humanitarian Assistance / Friends and Family arrangements / Immediate shelter and longer term housing
 - Recovery arrangements
 - Community tensions
 - Investigation update
 - Review strategic aim and objectives (see below for current strategy)
- 5 Public communications
 - Briefing on media coverage (mainstream / social)
 - Communication / media strategy
 - Key messages
 - Specific audiences e.g. those impacted by the event, general messaging – across partnership, public and business
- 6 Report from SCG Sub-Groups
 - HASG –further issues not considered earlier on agenda
 - MFCG
- 7 Reporting Rhythm
 - MFCG meeting planned for 1600
- 8 Composition of the SCG
- 9 Organisational learning / debrief of events so far
- 10 Stand down arrangements / exit strategy
- 11 Any Other Business
 - Date / time of next meeting

Strategic Aim:

To maintain an effective emergency response, prevent further casualties, support those affected by this event, minimise the impact on London while the emergency response phase continues and support the return to normality.

Strategic objectives:

- Preserve life and prevent further loss of life or injury.
- To minimise risk of harm to all those engaged in delivering the multi-agency response to this incident.
- Provide humanitarian support to survivors of the fire and to those directly affected by this incident, particularly those displaced or made homeless by the incident.
- Provide support and assistance to others affected by the incident, especially those involved in the emergency services' response to the incident, or who have been bereaved, or whose family members or friends have been injured or who are unable to locate a friend or family member believed to have been at Grenfell Tower at the time of the fire.
- To minimise the impact on the wider community who live, work or travel through the area around Grenfell Tower or who are otherwise indirectly affected by the fire.
- To secure and preserve evidence to assist with effective investigation of the incident and in particular to stabilise, monitor and maintain the structural integrity of the building to allow a safe operating environment for the investigation and victim recovery.
- To gather information to enable the identification of those who have died, treating them with dignity and respect, seeking to progress this process expeditiously but recognising the complexity of the challenge and the necessity to ensure the accuracy and integrity of the identification process.
- To maintain the confidence and cohesion of local communities in the vicinity or Grenfell Tower and across the wider community in London and to alleviate concerns following this event through the provision of accurate and timely information regarding the multi-agency response.
- Maintain a coordinated multi-agency response enabling the effective conduct of the emergency response to the incident and a managed transition to a recovery phase when appropriate.
- To maintain business as usual activities in London by all of the responding agencies and to seek assistance and resources from beyond the capital if required to do so.
- To support the return to normality locally and across London as a whole.