
From: Meek Andrew <Andrew.Meek@haringey.gov.uk>
Sent: 18 June 2017 22:35
To: mary.harpley@hounslow.gov.uk; TOBY.GOULD@london-fire.gov.uk;
Sue.Redmond@lbhf.gov.uk; Sawyer, Mark
Subject: Fwd: We need help with ikea type furniture for the assistance centre - tomorrow

For awareness, mobilising corporate support for kit out of the Assistance Centre through BRC Corporate Team.

BECC and Comms aware.

Andrew

----- Forwarded Message -----

From: Norman Mckinley <NMckinley@redcross.org.uk>
Date: 18 Jun 2017 21:41:21
Subject: We need help with ikea type furniture for the assistance centre - tomorrow
To: Julie Milnes <JMilnes@redcross.org.uk>
CC: Meek Andrew <Andrew.Meek@haringey.gov.uk>, Emma Spragg <ESpragg@redcross.org.uk>, Rob Donovan <RDonovan@redcross.org.uk>



Julie

Good to talk and thanks for your help on a Sunday evening!

We need

250 comfortable chairs
50 reception desks
12 portable cubicles/dividers/pods
Floor rugs x 4
Two seater sofas x 8
Standard lights/up lighters
Small occasional tables x10
Plants in tubs and foliage
Dividers to create a restful space in the middle of the large space.

We're hoping to go live tomorrow so any help before then will be really appreciated.

Good luck!

Norman

----- Original Message -----

From: Julie Milnes <JMilnes@redcross.org.uk>

Date: Sun, June 18, 2017 9:26 p.m. +0100

To: Norman Mckinley <NMckinley@redcross.org.uk>

Subject: Automatic reply: We need help with ikea type furniture for the assistance centre - tomorrow

Thank you for your message.

I am out of the office until Wednesday 21st June and will have intermittent access to emails. If your query is urgent please call me on

Many thanks,

Julie

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