

Book Number 3  
 LLAG  
 London Local Authority Gold  
 Incident Log Book

<b>Date</b>	18 June 2017, 19 June 2017
<b>Time</b>	20:08, 00:25
<b>Police CAD / Ref No.</b>	
<b>Incident</b>	Grenfell Tower Fire Response
<b>Incident Location</b>	

<b>Book Owner / Role</b>	<b>Initial</b>	<b>Time</b>	<b>Date</b>
John Barradell		20:08	18 June 2017
		00:25	19 June 2017

<b>Loggist</b>	<b>Initial</b>	<b>Time</b>	<b>Date</b>
Emma Lloyd		20:08	18 June 2017
		00:25	19 June 2017

**Additional Notes:**

Mike = Michael Lockwood  
 JB = John Barradell  
 MS = Mark Sawyer  
 AW = Alex Woodman  
 PM = Prime Minister, Theresa May

**Date: 18 June 2017**

<b>Entry No.</b>	<b>Time (24hr)</b>	<b>Information</b>	<b>Decision / Action / Rationale</b>	<b>Initial</b>	<b>Review / Complete</b>
1.	20:08	Sub group, working with Steve (cont. log book			
2.	20:09		Need to set up finance processes with Westminster. Doug to take		

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			forward.		
3.	20:10	Leader at Hounslow want to send press release and has requested details this evening due to pressure that Ealing is the only LB stepping up.			
4.	20:11		John O'Brien to follow this up upon JB's request		
5.	20:12	Eleanor Kelly reports that atmosphere is different on the streets to that anticipated with many different groups, but reports that centre is running better than previously.			
6.	20:14	Mike – Building control lead reports that there is significant damage to a concrete column and a big crack on floor 13. Described as low risk, but high impact, hence the delay on the Hammersmith and City line.			
7.	20:15	Issue is getting materials to 13 <sup>th</sup> floor. Sorted at best by Tues or at worst by Wed.			
8.	20:15		JB need to see in writing that the scene has been signed off / released by Sim and Coroner		
9.	20:16	Potential for screening if it is likely to take longer, but will need community agreement.			
10.	20:17	Building has been 70% released by the MPS, reporting by building control person.			
11.	20:17	JB asks if protocols are in place to ensure the areas have been released.			
12.	20:19		JB to Mike to check protocols		

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			are in place.		
13.	20:19	Mike has a number of questions about ongoing issues. Eight questions; security, access to possessions, what happens next after building has been released (K&C suggestion of covering the building with sheeting).			
14.	20:20		Need to set up a reference group for Mike.		
15.	20:21	Mike plans to meet daily with site recovery team.			
16.	20:23		JB needs to receive update between 10 and 10:30 ahead of COBR meeting.		
17.	20:24		Mass Fats at 14:00, site remediation meeting to take place at 15:00.		
18.	20:27		Mike to ensure that site is clearly defined.		
19.	20:28		MS to send Mike electronic version of the maps.		
20.	20:28	Mike stated we need to provide reassurance that site is secure, perhaps through comms, but JB states that the Met are still responsible for the security and we need to flag if we think it is not secure.			
21.	20:31		Mike to talk to		

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			comms to get the FAQ briefing.		
22.	20:32		Community cohesion group to speak to Mike.		
23.	20:35		Mike to identify and be given support on rota for building control – to be taken forward by the BECC.		
24.	20:36		JB wants consistent comms line for all boroughs.		
25.	18:37		Comms to send Eleanor Kelly's statement to all local boroughs and chief executives (MS to check).		
26.	18:40	JB briefed by AW that there has been a surge of enquiries at the centre. Report from Silver about enquiries on gas, money and other issues.			

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27.	18:41		09:00 – Crip, 10:00 – Scrum update, 11:00 – COBR, 14:00 – Mass Fats, 15:00 – Site Recovery: Order tomorrow.		
28.	18:43		Charlie Parker to join the Scrum down meetings at the end of the day.		
29.	18:49	Meeting discussed command structure diagram.			
30.	18:51		Doug to bring in his Director of HR to cover HR group.		
	18:53		JB asks community engagement to be separated between David Farnsworth and communications role.		
31.	18:54	John O’Brien stated that the comms needs to include more detail on individual borough contribution.			
32.	18:55		John O’Brien to work on corporate comms piece.		

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33.	21:07		Action – need to put up information board on who is what role now and who will be taking over and when.		
34.	21:08		Doug to check that letters are going out in the correct language.		
35.	21:10		Before COBR, high-viz stuff staff have to have the flyers ready to hand out.		
36.	21:15		To send a comms person for Mike's site recovery group meetings.		
37.	21:53	JB given incident situational report and document from the BECC.			
38.	22:23	JB made a call to MPS Gold – no issues.			
39.	22:27	JB spoke to Barbara Brownlee, housing lead, regarding the family in the rest centre.			
40.	22:28		Briefing note to Gold post 8am on this.		
41.	00:25 19 June 2017	JB forwarded an email from Victoria Borwick to the BECC for action by the housing allocations team.			

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42.	00:25		Housing allocation team to action suggestion relating to Charles Hocking House and respond to relevant emails.		
43.	07:21	JB emailed David Farnsworth about Angela McConville at Westway Trust asking him to make contact with her.			
44.	07:41		David Farnsworth to call Angela McConville.		
45.	07:55	JB received calling notice for PM. Chaired Grenfell Tower Recovery ask Force Meeting.			
46.	07:57	Doug Patterson has agreed on behalf of JB that boroughs will be stood up to operational level 2 to support stock take of existing resource commitments and additional resources they can make available.			
47.	07:58	JB emailed David Farnsworth to say to that the Mayors office has given the go ahead on the email relating to London Emergencies Trust and British Red Cross co-ordination.			
48.	07:58		David Farnsworth to co-ordinate and feedback as necessary.		
49.	08:40	JB received a notice to say the PM chaired Grenfell Tower Recovery Task Force had changed time to 15:30.			
50.	08:49	Michael Lockwood spoke with London Underground and confirmed timeframes for the re-opening of the Hammersmith			

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		and City line. They will run shuttles and are content with the approach.			
51.	08:54	JB has asked for a note from David Farnsworth on all the activity taking place around community co-ordination.			
52.	08:54		David Farnsworth to prepare note for JB.		
53.	09:44	JB received email from Elizabeth Hubert at the Cabinet Office confirming that he will be attending COBR in person at 15:30 and meeting with PM afterwards.			
54.	10:10	JB took call from Steve Hamm about Fiona's (LRF) questions.			
55.	10:13		Told to direct Fiona's questions to the Mayor's office.		
56.	10:14		Recommendation to Fiona that the LRF is cancelled.		
57.	10:15		JB to call David Bellany at the Mayor's office.		
58.	10:16		Decision that any ministerial questions or calls that are not from No 10 go through DCIG Red.		
59.	10:17	JB has put a request in through GLA comms team for a call with David Bellany.			
60.	10:21		Learning point –		



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			Need at least three loggists in future.		
61.	10:22		AW to contact FANY about sending over two loggists.		
62.	10:23	JB spoke with Pat Hagan about his role and that he needs to highlight any needs of the housing assessment team.			
63.	10:26	JB took call from Alistair Sutherland to provide update on Finsbury Park. JB briefed that this seems to be an isolated incident and that media reports are incorrect in part, such as speed of response. There is no pan-London response. Victim was receiving support from First Aid before the attack happened.			
64.	10:29	Invite from JB to Alistair to come to Portland House.			
65.	10:31	Via military liaison – no civil engineering support required at scene as determined by LFB.			
66.	10:33	Two FANY loggists requested via LRG and agreed for 8am to 8pm for next 4 days.			
67.	10:37	JB spoke to Mike Cook from Camden, who stated that he is increasing SIRO support and that Gold just needs to make the request fro when this is needed.			
68.	10:50	JB took a call from David Bellamy, who confirmed that LRF has been cancelled and stated that he is trying to secure a community cohesion person from the GLA to support the incident team.			
69.	11:01	JB has picked up and forwarded to Doug Patterson and Mary Harpley an email from Angela McConville (to David Farnsworth, with JB cc'd) regarding the Westway/community issues list.			
70.	11:06	JB briefed that community centre has run out of money. Message			

		is that they need to go to the Post Office but they are swamped. Had confirmation that the rest centre does still have money and Stephen Mayer is on this way with more. Plan is to provide money via rest centre and post office, with intention to gradually phase the rest centre out of providing money.			
71.	11:07		JB asked AW to find out the number receiving money.		
72.	11:10	JB attended a meeting with incident response team at Portland House for briefing ahead of SCG.			
73.	11:11	JB briefed that there is a misunderstanding about who is getting money, ie per person or per household. JB informed that it is currently being distributed £500 per person and £5000 per household. JB informed that a record is being kept of amount each household is getting.			
74.	11:14		JB – Process needs to be put in place to ensure that we know how much each household is receiving.		
75.	11:15	Briefed that additional staff on social work and housing have been brought in to assist.			
76.	11:16	50 families will be allocated key workers by the end of the day. These are 50 new assignments.			
77.	11:17		JB requested information on how many out of		

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			the 96 displaced families have received assistance.		
78.	11:18	Briefed that those who don't want to engage with housing officers are working with British Red Cross with council staff in attendance.			