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**From:** Chris Holt <cholt@rydon.co.uk>  
**Sent:** 16 October 2015 11:28  
**To:** Ben Bailey  
**Cc:** Simon Lawrence; Lynda Prentice  
**Subject:** 171 broken hinge mechanism

Hi Ben,

Flat 171 has a hinge mechanism that is broken. I have just visited the property with Claire from TMO who has now accepted that the damage has been caused by the resident and will pay for its replacement. I need to provide TMO with a price for the replacement. Please, could you let me know how much it will cost asap. Please, could you liaise with Taff who has the details as to what exactly needs replacing.

I would be grateful for your reply today or Monday at the latest as I understand the mechanism will need to be ordered.

Kind Regards,

Chris

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