

(4)

Royal Borough of Chelsea and Kensington
The Town Hall
Horton Street
London
W8 7NX

Date: 14 June 2010
Our Ref: TGR.RXG.GPT.AHM15.1
Your Ref:
Direct Dial: [REDACTED]

For the attention of the Legal Department

Dear Sirs

Our Client : Mrs Sayeda Ahmed
Our Client's Address : Flat 156 Grenfell Tower Grenfell Road W11 1TQ
Our Client's D.O.B. : 28/04/1968
Date of Accident : Fri 30 Apr 2010
Location of Accident : Grenfell Tower, London

We act for the above named in connection with the above referred to accident.

According to our instructions a fire broke out on the 6th floor of Grenfell Tower but no warning was provided by yourselves as occupiers and owners of the property or by your servants/agents or employees. As a result of this, the fire spread up to and including the 15th floor where our client's apartment is situated.

In addition, the smoke alarms on the landings did not activate and the only escape route/stairway from the 15th floor was inaccessible due to the presence of fire and smoke. As a result of the fire smoke entered into our client's apartment causing injury.

The accident occurred as a result of your/your employees'/servants or agents negligence and/or breach of statutory duty and we have been instructed to intimate a claim against you for damages.

As this stage the reason we alleged negligence/breach of duty are:

- 1. Unsafe building;
- 2. Unsafe system of evacuation;
- 3. Incompetent staff

Please let us know the name and address of your insurers together with your policy or certificate number. Your insurers will need to see this letter as soon as possible, and we enclose an additional copy for you to forward to them.

Our client suffered a client suffered [REDACTED]
[REDACTED] We propose to instruct Legal Reports and Services in

SA/110

Warrington to prepare a medical report.

In addition to personal injury our client will be claiming damages for any financial losses.

At this stage in our enquiries we would expect the following documents to be disclosed:-

- 1001 KRU 11/11/11
- (a) The relevant accident book entry.
 - (b) Other entries in the book or other accident books relating to accidents or injuries similar to those suffered by our clients (and, if it is contended there are no such entries, please confirm that we may have facilities to inspect all accident books).
 - (c) First aider or similar report.
 - (d) Surgery record.
 - (e) Supervisor accident report.
 - (f) Safety representative's accident report.
 - (g) Minutes of the relevant Health and Safety Committee meeting(s).
 - (h) Instructions or recommendations made to your employees/servants/agents concerning the use of warning signs.
 - (i) All invoices, receipts and other documents relating to the purchase or relevant safety equipment to prevent a repetition of the accident.
 - (j) All reports, conclusions or recommendations following an enquiry or investigation into the accident.
 - (k) Any photographs relating in any way to the accident.
 - (l) CCTV footage of the accident.

Our client's funding arrangement is a Conditional Fee Agreement with a success fee, coupled with after the event legal expense insurance from Claimant Protect Limited of 99 Stanley Road Bootle L20 7DA (Certificate Number: 1266/10381).

We expect an acknowledgement of this letter within 21 days from either yourself or your insurers.

Yours faithfully

IRVINGS

SA/10