

Grenfell Tower Leaseholder's Association

For Royal Borough of Kensington and Chelsea

1. Name

The name of the group shall be Grenfell Tower Leaseholder's Association (GTLA)

2. Aims

2.0 To look after the interests of the council Leaseholders of Grenfell Tower

2.1 To work in partnership with Royal Borough of Kensington and Chelsea and other Agencies to achieve our aims.

3. Membership

3.0 Membership is open to all Leaseholders of Grenfell Tower

3.1 Every member shall have an equal vote.

3.2 It shall be a condition of membership that all members at all times conduct themselves in a reasonable manner at meetings or in premises used by the committee. Any member may be excluded for breach of this condition, or for any other conduct contravening the objects of the committee by a majority of those present and voting at any committee meeting. Any excluded member shall have a right of appeal in writing to the committee within 14 days.

4. Equal Opportunities

4. Nomination to membership of the committee is open to all Leaseholders of the Royal Borough of Kensington and Chelsea irrespective of gender, sexual orientation, ethnic origin, disability or religious belief.

4.1 This organisation shall uphold equal opportunities and work for good relations among all members of the committee, specifically prohibiting any conduct, which discriminates or harasses on the grounds of race, gender, age, sexuality, disability and religion.

5. The Committee

5.0 The committee shall be managed by the officers to be elected at the Annual General Meeting.

5.1 The committee shall meet at least 10 times per annum.

5.2 The committee shall consist of a Chair, Secretary, and Treasurer and up to 10 general committee members.

5.3 Only one member from the same household can be elected to the committee.

5.4 If vacancies occur among the officers in the committee, the committee shall have the power to fill them from among their members until the next Annual General Meeting when elections for vacancies should take place.

5.5 At the Annual General Meeting all officers will stand down and may stand for re-election.

5.6 The committee and/or its Chair shall have the power to co-opt members of groups represented in the area on to any working parties and all other subcommittee, with aim of making the group more representative and encouraging equal opportunities.

5.7 Officers shall carry out the duties given to them by the Members of GTLA

5.8 If a committee member does not attend three consecutive committee meetings without apologies, the secretary will write to the member asking their resignation. Minutes of the committee meeting shall be available to all members on request.

6. Annual General Meeting (AGM)

6.1 There shall be an AGM held every 12 months at which the committee will report on its work, present a statement of accounts and resign.

6.2 The AGM shall elect new officers, vote on recommendations and any amendments to the constitution.

6.3 The secretary will notify all tenants of the date of the meeting, by publishing not less than 21 days before the AGM.

6.4 Any member who wishes to put an item forward for the agenda should hand to the secretary 7 days prior to the AGM. This proposal should be seconded and include the names of those proposing and seconding.

7. Special General Meeting (SGM)

7.0 A Special General Meeting will be called if 9 or more members of its members submit, in writing, a request for such a meeting to the secretary.

7.1 The Chair may at any time call a Special General Meeting of the Association for considering any matters, which GTLA may decide, should be referred to the Leaseholder of Royal Borough of Kensington and Chelsea.

7.2 No other business than that requested in writing will be discussed at this Meeting.

7.3 The secretary will arrange for the meeting to take place within 21 days.

7.4 The secretary will publicise the Special General Meeting at least 14 days.

8. Conduct of Business

8.0 At all meetings, except those dealing with alterations to the constitution, decisions shall be taken by a simple majority of members present and voting. The Chair shall have a casting vote in the event of a split decision.

8.1 The quorum of committee meetings shall be two thirds of its members.

8.2 Any information given to the GTLA committee is to be treated as Confidential. And members are asked not to divulge to any one outside ACT without the approval of the committee.

9. Finance

9.0 All monies raised by or on behalf of the Association shall be applied to further the aims of GTLA and for no other purpose.

9.1 The treasurer shall keep proper accounts of the finances of GTLA and shall Open a bank account in the name of Grenfell Tower Leaseholders Association.

9.2 Cheque signatories, two members of the committee will be elected plus the treasurer.

9.3 All cheque and instructions to GTLA bankers shall require two of the agreed signatures.

9.5 Finance committee shall be the treasurer and two non-elected officers of the committee.

10. Changes to the Constitution

10.0 The constitution can be altered at any Special General Meeting called for that purpose only or at any AGM.

10.1 Any suggested changes to the constitution must be handed to the secretary within 21 Days before the meeting

10.2 Changes to the constitution must be agreed by two thirds of the members present at the meeting.

11. Dissolution

11.0 The Association may only be dissolved at a Special General Meeting called for that purpose and must be advertised 28 days before the meeting.

11.1 A proposal to dissolve the Association shall take effect only if agreed by two thirds of the members present at the meeting. This Constitution was adopted as the Constitution of the Grenfell Tower Leaseholder association for the Royal Borough of Kensington and Chelsea.

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| Held on |
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| Signed: Chair |
| Signed: Secretary |

Management structure of Grenfell Tower Leaseholder Association

| Name | Position | Signatures |
|---------------------------------------|----------|------------|
| Nicholas & Pily burton Flat 165 | | |
| Tunde Awoderu | Flat 185 | |
| Mrs M A Mott | Flat 92 | |
| Manuel Miguel Ferreira Alves Flat 105 | | |

SA/21

Taye Kabede Flat 195

Shahid Ahmed Flat 156

S N Patel Flat 56
