

GRENFELL TOWER PUBLIC INQUIRY

EXHIBIT BE/1

This is “**Exhibit BE/1**” referred to in the Witness Statement of Brahim El Amine.

Dated: this 4th day of March 2020

Kensington
& Chelsea

TMO

VIEWING CHECKLIST

Sign Up Appointment: Date _____ Time _____

Venue: _____

Tenancy Start Date : _____

Decorations Voucher: Yes/No Amount £ _____

Incentive offered for earlier tenancy start ☐

Removal Costs Yes/No Amount £ _____

Furnish Referral Yes/No Amount £ _____

Transfer Applicant Returning keys late(Letter Provided) Yes/No

New Tenant Personal Details

Name		
Address	106 Grenfell Walk	
Contact No's	Home:	Mobile
	Work:	
Other		

Category	
----------	--

Initial Checks

☐ Proof of ID

Viewing confirmed by

☐ Telephone☐ Letter

Please tick to show that the following information/advice has been given to the new tenant. The tenant will agree and test the following:

Electricity Meter Location

Yes ☒ No ☐

Comments: In Hallway Carboard

Gas Meter Location

Appendix 5

Yes ☒ No ☐ Comments: Under Kitchen Sink

Disclaimer Letter given
(Items/fittings left in property by previous tenant)

Yes ☐ No ☒ Comments:

Stop Cock Location

Yes ☒ No ☐ Comments: Next to Sink

Taps working in Kitchen

Yes ☒ No ☐ Comments:

Taps working in Bathroom

Yes ☒ No ☐ Comments:

WC Flushing

Yes ☒ No ☐ Comments:

Property in acceptable condition

Yes ☒ No ☐ Comments:

Windows open and close

Yes ☒ No ☐ Comments:

Keys for window locks

Yes ☒ No ☐ Comments:

Doors Open Close

Yes ☒ No ☐ Comments:



Welcome Pack Advice Given

Yes ☒ No ☐ Comments:

Gas Test Certificate Location

Appendix 5

Yes ☒ No ☐ Comments: Grenfell office

Electrical Test Certificate Location

Yes ☒ No ☐ Comments: Grenfell office

Heating / Hot Water Status

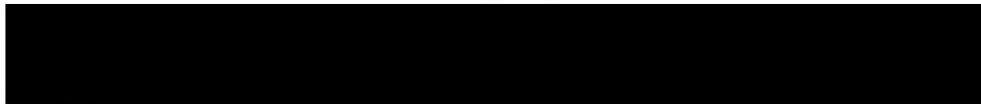
On ☒ Off ☐ Comments:

Void Questionnaire Completed

Yes ☒ No ☐ Comments:

Void Standard Explained

Yes ☒ No ☐ Comments:



Letter advising of Sign up Requirements Given

Yes ☒ No ☐ Comments:

Translated copy given Yes ☐ No ☐

Neighborhood Advice Pack Given

Yes ☐ No ☐ Comments:

☐ HB form given and request for proof of benefits

☐ Advised overlapping benefit for two properties unlikely

☐ Advised rent in advance will be required Amount £.....

☐ Advised notice is required for current accommodation

☐ Pre-Inspection letter given (Transfer Tenants only)



☐ Decent Homes Advice given

Appendix 5

Special Requirements for Sign-Up

- ☐ Interpreter Required Language.....
- ☐ Translated Documents required Language.....
- ☐ Translation Leaflet Given
- ☐ Wheelchair Access Required
- ☐ Home Sign-Up Required Details.....
- ☐ Identified Needs Details.....
- ☐ Request for social worker/support worker/advocate to be present at sign-up
Details.....
- ☐ Removal of Sitex Door/Windows required
- ☒ Routine Void
- ☐ Major Works Void

Please contact Lancaster West Estate Office for any repairs issues on [REDACTED]

Condition of Property inspected by new tenant and accepted ☒

Tenant's Signature	
Officer's Signature	