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**From:** ACOURT, JIM  
**Sent:** 27 November 2013 12:47  
**To:** ARCHER, DAVID (H&S)  
**Subject:** FW: R43 updates for OP

David,  
As discussed  
Cheers

## Jim ACourt

| Group Manager | Operational Procedures | Incident Communications Section |  
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**From:** ACOURT, JIM  
**Sent:** 25 November 2013 14:46  
**To:** HUGHES, KEVIN  
**Subject:** FW: R43 updates for OP

Kevin,  
Update on action 21 of LFB's response to the coroner's R43 letter following the Lakanal House inquest. Peter has approved my comments (see below).  
Regards

## Jim ACourt

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**From:** COWUP, PETER  
**Sent:** 25 November 2013 14:34  
**To:** ACOURT, JIM  
**Subject:** RE: R43 updates for OP

Perfect to my eyes – please send to Max via Kevin (as he is the OP lead for R43)

Peter

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**From:** ACOURT, JIM  
**Sent:** 25 November 2013 14:32  
**To:** COWUP, PETER  
**Subject:** RE: R43 updates for OP

Peter,  
Are you happy with this update:

25/11/2013 – 3 of the 4 training packages are ready for publication. Amendments are required for the senior officer CBT relating to Comms equipment as closer review has shown that the format and information of the package is not as clearly constructed as that for station-based staff. The required change was unexpected following previous meetings where a consistent approach to both packages had been required. A meeting

between the Commissioning Dept and Babcock will take place on the 27th Nov to ensure that identified issues are resolved. The required changes may delay delivery of this one package for one to two weeks.

Regards

## Jim ACourt

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**From:** COWUP, PETER  
**Sent:** 25 November 2013 12:57  
**To:** ACOURT, JIM  
**Subject:** RE: R43 updates for OP

Thanks Jim; I am sure a suitably short and concise summary of your issues and frustrations will be warmly received by the Board!....

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**From:** ACOURT, JIM  
**Sent:** 25 November 2013 12:24  
**To:** COWUP, PETER  
**Subject:** RE: R43 updates for OP

Peter,

No problem – for your information, this has been one of those “hair-pulling” seriously frustrating issues, where the training creator has no idea about the subject matter, and requires such a high level of support that I’m surprised they still have a job! Bottom line on this one is that the station-based training package contains relevant information in the format agreed, with content supporting the questions at the end; the senior officer package does not mirror it in format, and contains links to policy where information is available. The issue over this disparity was first raised when the products were “finally” reviewed in October, and there was a clear understanding that this would be resolved – it’s not!

The meeting I have on Wednesday is to ensure that the two training packages, which should not be vastly different from each other, are aligned – the senior officer one echoing format and much of the content, with a slight variation because of the difference in knowledge required (e.g., not so much “how” but more “why” and “by whom”).

Regards

## Jim ACourt

| Group Manager | Operational Procedures | Incident Communications Section |

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**From:** COWUP, PETER  
**Sent:** 25 November 2013 12:05  
**To:** ACOURT, JIM  
**Subject:** RE: R43 updates for OP

Jim

Noted.

Anticipating the scrutiny and questions these updates are subject to, can I ask that you amend the update to provide a feel for what the issue has been and how it has been resolved....otherwise this will almost certainly be asked!

Thanks

Peter

**From:** ACOURT, JIM  
**Sent:** 25 November 2013 11:50  
**To:** COWUP, PETER  
**Subject:** RE: R43 updates for OP

Peter,

There has been a (hopefully minor) issue with one of the CBT packages – this was more to do with presentation than content, and was very much unexpected having seen (and basically approved) the training. My update on the R43 actions is as follows:

21.	<p><b>The Brigade consider whether it would be beneficial to use additional breathing apparatus radio communications channels and personal radio channels at major incidents to reduce the amount of traffic on each channel</b></p> <p><b>(Lakanal)</b></p>	<p>a) Engage with the training contractor to ensure that issues relating to incident communications are embedded within the current operational training</p>	<p>AC OP</p>	<p>December 2013</p>	<p><b>04/07/2013:</b> Two TCAPs have been created, accepted, and support given to Babcock to provide training to all operational personnel on the available communications equipment and its effective use at operational incidents. The scenarios chosen as exercises include both high-rise and subsurface incidents, with issues that can be resolved using LFB equipment currently carried on Command Units.</p> <p><b>13/08/2013:</b> The exercise scenarios including high-rise and subsurface incidents have been approved – target date for roll-out set as November 2013.</p> <p><b>30/08/2013:</b> TCAP 0040 Message Construction: All existing training has been amended and agreed to address the above issues on 29/08/2013.</p> <p>TCAP 0039 Use of Authority Issued Radio Communications Equipment: Two training packages are being produced, a Watch Manager led training package for station based staff and a CBT package for Station and Group Managers. Completion date of both of these TBC 02/09/13.</p> <p><b>18/09/2013:</b> TCAP 0039 Use of Authority Issued Radio Communications Equipment.</p> <p>Watch Manager led training package was received by LFB 04/09/13. Currently being reviewed by commissioning department.</p> <p>CBT package for Station and Group Managers – the IMP SME is working alongside the Babcock designer advising on content. The completion date is currently being agreed, although the completed package is expected early October '13.</p> <p><b>22/10/2013</b> CBT packages for “messages” and Communications equipment have now been completed by Babcock and approved for delivery. These training packages have</p>
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					<p>been built on the LFB Training Support area, and will be made available to personnel within the next four weeks.</p> <p><b>25/11/2013 – 3 of the 4 packages are ready for publication. Amendments are required for the senior officer CBT relating to Comms equipment; these had not been previously anticipated. A meeting with Babcock on the 27<sup>th</sup> Nov should resolve the issues identified, but required changes may delay delivery of this one package for one to two weeks.</b></p>
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Regards

**Jim ACourt**

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**From:** COWUP, PETER  
**Sent:** 20 November 2013 12:08  
**To:** CHURCHILL, SIMON; ACOURT, JIM  
**Cc:** HUGHES, KEVIN; DISSANAYAKE, MAX; ARCHER, DAVID  
**Subject:** R43 updates for OP

Simon and Jim

Please draft updates as requested.

Simon – for 1b, 2a and b, 6, 7 a and b and 9  
 Jim – 21

Please let Kevin or myself see them before they go to HSS.

Thanks

Peter

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**From:** DISSANAYAKE, MAX  
**Sent:** 19 November 2013 08:12  
**To:** CHANDLER, DAVID (Staff Officer to Dave Brown, Third Officer); DALGLEISH, JAMES; ELLIS, DOMINIC; CHANDLER, RICHARD (AC); TUREK, STEVE; COTTON, DANIELLE; COWUP, PETER  
**Cc:** BROWN, DAVE (Third Officer); ELLIS, MICHAEL; HUGHES, KEVIN; TAYLOR, STEVE; ELLIS, GRAHAM; BEVAN, ADRIAN; ANDREWS, MARK; HAYWARD, SCOTT; ARCHER, DAVID (H&S); REASON, GARY; MALCOLM, SHIREEN; GROVES, PETER  
**Subject:** FW: Draft Rule 43 Monitoring Report - Departmental Updates

Dear all,

Please find attached the **Draft Rule 43 Monitoring Report** which requires your update. Please can you send me the updates by **Monday 25<sup>th</sup> November**, so I can amend the Report for **ODCB 3<sup>rd</sup> December 2013**.

Please ensure that you update your own Action Points only. If you wish to update an Action Point where a different Lead Officer is responsible, please liaise with them and agree for these updates to be entered by them.

Please do not Update those Action Points that have been “greyed out” and marked as completed.

Please use tracking changes if possible. This will facilitate version control of the various copies and prevent us from missing out information.

If deadlines need to be amended this will need to be agreed / amended at the DMB meeting

ODCB MEETING DATE	ROOM	TIME	DEADLINE FOR REPORT TO BE WITH MANAGEMENT SUPPORT & ADMINISTRATION TEAM	Draft A
Tuesday 3rd December (Quarterly)	US-G-04-20	14:00 - 16:00	Wednesday 27th November 2013	19th

Please be so kind as to **CC Dave Archer** into your response. **Dave** will then merge your updates into a Final Draft for distribution to the Board.

Many thanks,

*Max Dissanayake*

Group Manager,

Senior Accident Investigation Lead,

London Fire Brigade HQ, 169, Union Street, London SE1 0LL

☎ [REDACTED] ext. [REDACTED] 📠 Pager [REDACTED]

✉ [max.dissanayake@london-fire.gov.uk](mailto:max.dissanayake@london-fire.gov.uk)

For a free Home Fire Safety Check call us on: [REDACTED] or email us at: [smokealarms@london-fire.gov.uk](mailto:smokealarms@london-fire.gov.uk)