

OFFICIAL - SENSITIVE (WHEN COMPLETE)

Book number 4 of

Incident Log Book

Date	20 June
Time	
Police CAD / Ref. No.	
Incident	Greifelt Tower
Incident location	

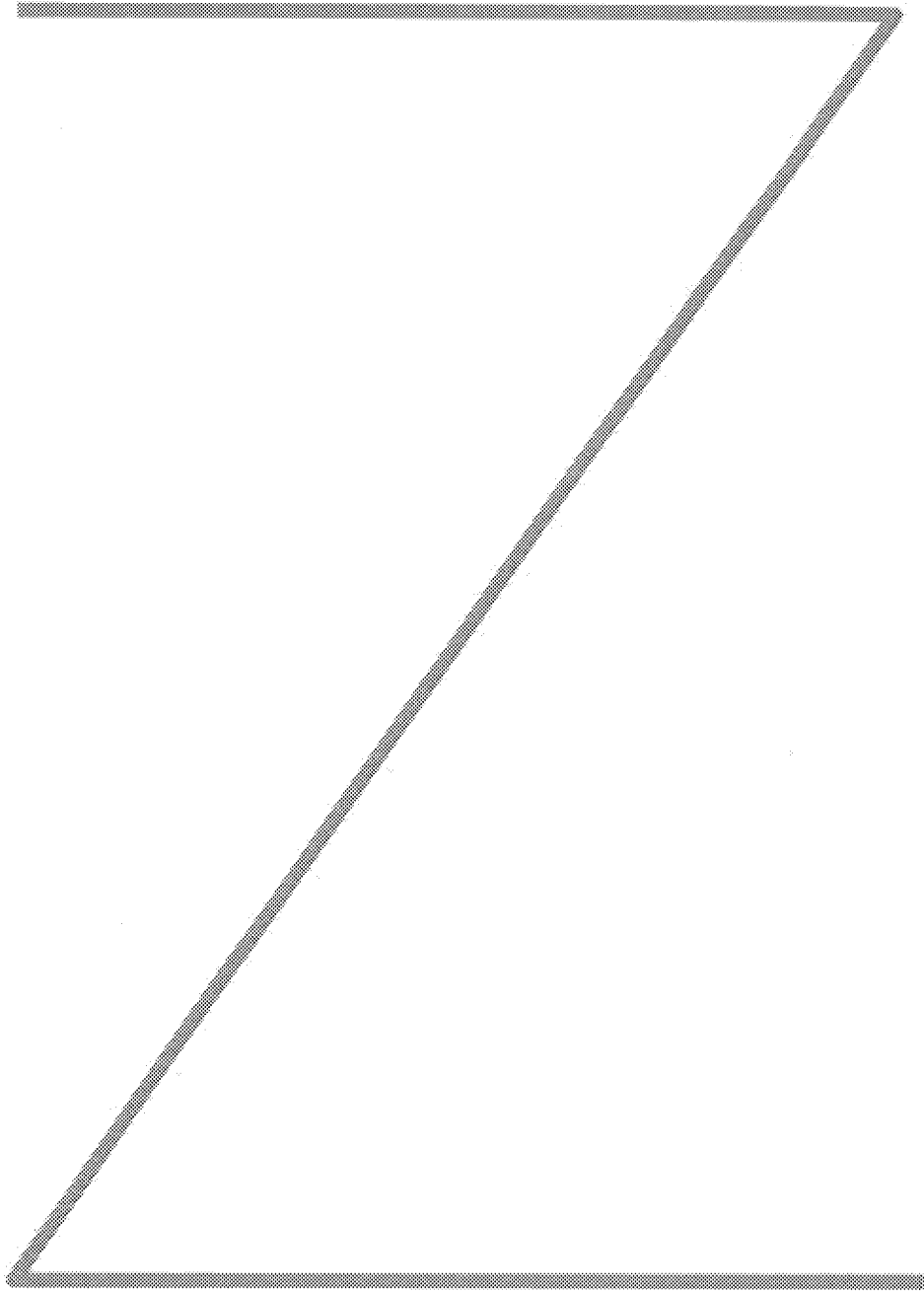
Book Owner / Role	Time	Date
JOHN HETTEL, W/700		

Loggist	Time	Date

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LFB00061265_0001

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LFB00061265_0002

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Methane Situation Report

M	Major incident declared?	
E	Exact location	
T	Type of incident eg explosion, building collapse	
H	Hazards present, potential or suspected	
A	Access -- routes that are safe to use	
N	Number, type, severity of casualties	
E	Emergency services present and those required	


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Entry no.	Date	Time (24hr)	Information
78	20 Dec	1720	Told to hold on Gold meeting for time being by Mal Savage
79		1815	Brian Kelly JMC mid engineering advisor to come to London tomorrow to prepare a report by 1500 for COSE. Message passed to Mal Savage for info
80		2145	Call to Thomas water Neil Furdan [REDACTED] to arrange a rep to be on scene to meet the MAT tomorrow morning
81		2205	Call back Robert Brown [REDACTED] within vicinity of Area

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Entry no.	Date	Time (24hr)	Information
82		2206	Call to N. Grid to request Gas engineer on site for tomorrow morning reference number 103 77 800.
83		2330	Confirmed with Mark Sawyer he would speak to John Curradell with regard to a note to all CEXs to explain the situation.
84		0915	Like Milan [REDACTED] Gas rep on site
85		0915	Told by Tdy Gould to notify the Gold group of a mgt meeting at 10.00 no dial in detail required. email notify note sent

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Entry no.	Date	Time (24hr)	Information
86		0920	T grows a vest minute to be copied into SCG. M editor a vest minute
87		0932	Call to Bob of condoleam Rebecca Blackburn to go to the PM's office
88		0939	Additional Gas officer  on site and available
89		0940	Call from Steve Jolly on Matt Hayes phone to discuss Day of Rage - MPs feeling that this won't be significant problem. Emacated
90		1023	met Mil Liaison team and taken to a briefing by Mad sniper on the

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Decision / Action / Rationale	Initial(s)	Review / Complete
Emailed Charlie paper to		
inform him and confirm		
he will be on the 11.00		
call.		

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Entry no.	Date	Time (24hr)	Information
			operation. A second tasking was given that that a separate wcc officer would deal with the security cordon issue
91		11 09	Cmder Musker assessed the collective protest activity as 'Low Risk'. Charlie Parker on call to hear that message. Day of Rage is not the right term for the operation. Cmder Musker <div data-bbox="742 1406 1193 1480" style="background-color: black; width: 100%; height: 100%;"></div>
92		12 20	Emma Staines details passed to Paul Surgen to arrange a visit of the Mayor to the FFAE

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Entry no.	Date	Time (24hr)	Information
93		1321	Permission from Charlie Parks LLAG to stand down on SOA contingent.
94		1345	To clear the site of remains could take 3-4 months so a decision needs to be made whether we can remove and sift or not to ensure Lord Justice's recommendations are met. This will create big delays and require a key decision within 7 days.
95	22 nd	1430	Notified by Andrew Meek of the Carden cladding results. Must be positive in terms of accountability.

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Decision / Action / Rationale	Initial(s)	Review / Complete
<i>message passed by phone</i>		

*Passed to mail server for
info asked to get the
detail for confirmation*

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Entry no.	Date	Time (24hr)	Information
96.		1435	late entry - conversation with donna weaver about GAC stopping tonight she confirmed she would sort it and come back if a problem. Call made at 12.46
97			<p>Charles Parker [REDACTED]</p> <p>[REDACTED] spoke about the cladding issue</p> <p>Call at 16.15</p> <p>Into, DC, LA, Poite, Camden, LA/LFB, commit, tenor + Police in the mutual aid.</p> <p>Geo[✓], LFB, MRS, LA[✓]</p> <p>LC[✓], comms, Camden[✓]</p>

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Entry no.	Date	Time (24hr)	Information
98		1543	Call to London Combs to request comms on call
99		1557	Spoke to Graham Ellis email sent to Steve apte + Graham Ellis + Den Daly
100		1700	'ake entry - call with Julia OCLG [REDACTED] regarding access to tower block data - was assured we will get it ASAP - call was at 1512.
101		0835	call with Charlie Parker regarding tower Block data organise a call for 1195 and tie in with John OB
102		0844	call to John O'Brien to discuss the with Richard

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Decision / Action / Rationale	Initial(s)	Review / Complete
<i>Sorted Dan will call in</i>		
<i>my son</i>		

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Entry no.	Date	Time (24hr)	Information
103		950	dis amir with Kate Head DCIS, to dis am tower that results. She refused to show the DCIS information for Data protection issues
104		0956	request from Day Pattern to delay Gold meeting to 10.30
105		1145	call re cladding - multiple blocks - Decant last option - further problems at Camden - LFB announcement at 1500? - what is the London mass shelter plan
		1309	call to Steve Han to

How to complete a log

What to record

All communications and decisions made, including the rationale and any actions linked to the decision must be recorded. For an individual log you are responsible for ensuring actions and decisions are correctly logged. If you have a loggist, it is your responsibility to ensure key information is recorded.

The rationale for recording actions / decisions separately is:

- It provides an immediate accurate record.
- It enables easy access to decisions for review or amendment.
- It enables effective handover to colleagues with immediate access to decisions made.
- It provides an accurate record of the event for any subsequent proceedings whether Criminal or Public Inquiry.

You will need to record the following information:

- Decisions made and the reason for the decision. This will include why a decision or course of action was taken or why a decision or course of action was not taken.
- Information available at the time the decision was made.
- Any actions undertaken.
- Progress of any actions.

Best Practice

Do

- Write legibly in black ink
- Keep the log factual
- Write the date in full eg. DD/MM/YY
- Write the time by a 24 hour clock eg. HH/MM
- Rule out unused space in the log
- Keep any receipts, papers, messages. Emails which are referred to in the log
- Do your best to record information accurately and meet best practice
- Make entries in chronological order

Don't

- Ever remove a page from the log for any reason
- Write over a ruled line
- Use corrective fluids or rubbers as any mistakes need to still be read after being ruled through and initialled

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Making corrections

Mistakes noticed at the time of writing should be ruled through with a single line, initialed and the correct words added after the mistake.

Corrections can also be made at the end of a shift when checking the log through. They should be clearly marked with a number (number goes next to the correction on the subsequent page and next to the mistake) write this in red ink so it is clear. You should also initial the number and change added in.

Log rules

The log rules are summarised by the mnemonic – no ELBOW

- Erasures
- Leaves torn out
- Blank spaces
- Overwriting
- Writing between lines

Remember

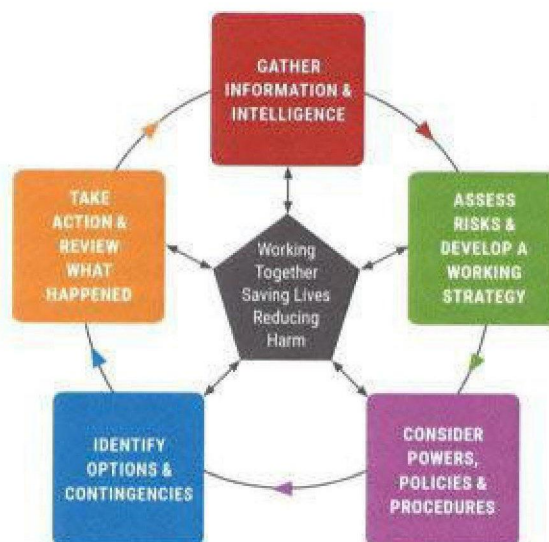
- Although it is possible that your log will be used in an inquiry or Court of Law, it is more likely that it will be used in an internal or external debrief as a record of events.
- This log book is the official record of everything you did during an incident. It is where you record the decisions taken, the reasons why and the options discussed, any actions taken and how the progress of those actions were reviewed.
- The information in this log book can be used for briefings, review meeting and handovers.

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Principles for Joint Working

- Co-locate**
Co-locate with commanders as soon as practicably possible at a single, safe and easily identified location near to the scene.
- Communicate**
Communicate clearly using plain English.
- Co-ordinate**
Co-ordinate by agreeing the lead service. Identify priorities, resources and capabilities for an effective response, including the timing of further meetings.
- Jointly understand risk**
Jointly understand risk by sharing information about the likelihood and potential impact of threats and hazards to agree potential control measures.
- Shared Situational Awareness**
Shared Situational Awareness established by using METHANE and the Joint Decision Model.

The Joint Decision Model (JDM)



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Acronyms

ATOC	Association of Train Operating Companies
BECC	Borough Emergency Control Centre
BTP	British Transport Police
C3	Command, Coordination, Communication
CBRNE	Chemical Biological Radiological Nuclear Explosives
CCS	Civil Contingencies Secretariat (Cabinet Office)
COBR	Cabinet Office Briefing Room
CoLP	City of London Police
COP	Common Operating Picture
CSSC	Cross-Sector Safety & Security Communications
DCLG	Department for Communities and Local Government
DCMS	Department for Culture, Media and Sport
DDM	Designated Disaster Mortuary
DEFRA	Department for Environment, Food and Rural Affairs
DfT	Department for Transport
DH	Department of Health
DoH	Department of Health
DPH	Director of Public Health
DVI	Disaster Victim Identification
EA	Environment Agency
EDSG	Excess Deaths Steering Group
EHO	Environmental Health Officer
EOD	Explosive Ordnance Disposal
ESCG	Evacuation and Shelter Coordination Group
FCO	Foreign and Commonwealth Office
FCP	Forward Control Point (formally known as the JESSC)
GLA	Greater London Authority
GLO	Government Liaison Officer
GLT	Government Liaison Team
GST	Gold Support Team
GT	Call sign for SOR Special Operations Room (MPS)
HAC	Humanitarian Assistance Centre
HALO	Humanitarian Assistance Lead Officer
HART	Hazardous Area Response Team (LAS)
HASG	Humanitarian Assistance Steering Group
HAZMAT	Hazardous Materials
ILO	Inter-agency Liaison Officer (LFB)
JESSC	Joint Emergency Services Control Centre (now referred to as FCP)

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JESIP	Joint Emergency Services Interoperability Programme
JRLO	Joint Resilience Liaison Officer (Army)
LALO	Local Authority Liaison Officer
LAP	Local Authorities Panel
LA	Local Authority
LAS	London Ambulance Service
LESLP	London Emergency Services Liaison Panel (Major Incident Procedure Manual)
LFB	London Fire Brigade
LLACC	London Local Authority Coordination Centre
LLAG	London Local Authority Gold
LRGCG	London Resilience Gold Communication Group
LRF	London Resilience Forum
LRG	London Resilience Group
LUL	London Underground Ltd.
MCA	Maritime and Coastguard Agency
MFCG	Mass Fatalities Coordination Group
MPS	Metropolitan Police Service
MTA	Marauding Terrorist Attack
MTFA	Marauding Terrorist Firearms Attack
NaCTSO	National Counter Terrorism Security Office
NHS	National Health Service
PELF	Palestra Events Liaison Facility
PHE	Public Health England
PLA	Port of London Authority
RCG	Recovery Coordinating Group (Recovery phase)
RD	Resilience Direct
RED	Resilience and Emergencies Division (Division of DCLG)
RVP	Rendezvous point
SAGE	Scientific Advisory Group for Emergencies
SCC	Strategic Coordination Centre
SCG	Strategic Coordinating Group
SOR	Special Operations Room (MPS)
SuRC	Survivor Reception Centre
SRRF	Sub-Regional Resilience Forum
STAC	Scientific & Technical Advice Cell
TCG	Tactical Coordinating Group
TfL	Transport for London
TOC	Train Operating Companies
USAR	Urban Search and Rescue (LFB)

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LFB00061265_0027

LFB00061265/27

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Please tick the relevant box:

This incident has been concluded

This incident continues into a new log book Number of this log book

Book Owner

Signed _____ Print _____

Date _____ Time _____

Loggist

Signed _____ Print _____

Date _____ Time _____

Completed logs to be returned to the archives

10416077 #