

Message

From: Janice Wray [jwray@kctmo.org.uk]
Sent: 04/08/2016 10:56:39
To: MCHUGH, MICHELE [Brigade HQ/cn=Recipients/cn=MCHUGHM]
Subject: RE: FRA - 1 Pembridge

Hi Michele

As requested attached are the Significant Findings & Action Plan submitted with the FRA already provided. As per previous e-mail I can confirm that all actions are fully complete.

Regards

Janice

Janice Wray
TMO Health, Safety & Facilities Manager
t: [REDACTED]



w: www.kctmo.org.uk
a: 292a Kensal Road, London, W10 5BE.

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From: MICHELE.MCHUGH@london-fire.gov.uk [mailto:MICHELE.MCHUGH@london-fire.gov.uk]
Sent: 04 August 2016 09:33
To: Janice Wray <jwray@kctmo.org.uk>
Cc: REBECCA.BURTON@london-fire.gov.uk
Subject: RE: FRA - 1 Pembridge

Hi Janice,

Thanks for getting back to me.

I carried out an audit of the premises last week and there were a few deficiencies, so I really need to see the 2016 review and the list of significant findings to make sure these deficiencies were picked up and actioned.

If they have been actioned then everything will be fine.

Kind Regards

Michele McHugh
Fire Safety Inspecting Officer

Fire Safety Regulation
London Fire Brigade Headquarters

T: [REDACTED] ext [REDACTED]

Mob [REDACTED]
E michele.mchugh@london-fire.gov.uk

From: Janice Wray [<mailto:jwray@kctmo.org.uk>]
Sent: 03 August 2016 12:41
To: MCHUGH, MICHELE
Subject: RE: FRA - 1 Pembridge

Hi Michele

Just to confirm I provided you with the most recent comprehensive FRA for this block. Our approach involves regular comprehensive FRAs supplemented by lower level reviews of the FRA in intervening period between consecutive comprehensive assessments (providing no materials alterations or other major changes have taken place) and so a review was undertaken in June 2016.

With regard to the Action Plan and Significant Findings these are provided as a separate document to the FRA to facilitate our internal workflow and enable us to audit completion. I can confirm that I have run a report confirming that all those actions highlighted have been completed and this has been confirmed by my colleague who review the FRA in June

Regards

Janice

Janice Wray
TMO Health, Safety & Facilities Manager
t: [REDACTED]



w: www.kctmo.org.uk
a: 292a Kensal Road, London, W10 5BE.

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From: MICHELE.MCHUGH@london-fire.gov.uk [<mailto:MICHELE.MCHUGH@london-fire.gov.uk>]
Sent: 01 August 2016 15:32
To: Janice Wray <jwray@kctmo.org.uk>
Subject: FW: FRA - 1 Pembridge

Dear Janice,

Sorry but half of my message seems to have been chopped off!

I meant to ask if there was a more recent FRA than the one you sent as I had been led to believe there was?

Kind Regards

Michele McHugh
Fire Safety Inspecting Officer

Fire Safety Regulation
London Fire Brigade Headquarters
T [REDACTED] ext [REDACTED]
Mob [REDACTED]
E michele.mchugh@london-fire.gov.uk

From: MCHUGH, MICHELE
Sent: 29 July 2016 10:44
To: 'Janice Wray'
Subject: RE: FRA - 1 Pembridge

Dear Janice,

Thank you for the fire risk assessment dated 28th February 2015 (with a recommended review date 1st May 2016).

Kind Regards

Michele McHugh
Fire Safety Inspecting Officer

Fire Safety Regulation
London Fire Brigade Headquarters
T [REDACTED] ext [REDACTED]
Mob [REDACTED]
E michele.mchugh@london-fire.gov.uk

From: Janice Wray [<mailto:jwray@kctmo.org.uk>]
Sent: 12 July 2016 08:01
To: MCHUGH, MICHELE
Subject: FRA - 1 Pembridge

Michele

As per your request here is the FRA

Any queries please advise

Regards

Janice

Janice Wray
TMO Health, Safety & Facilities Manager

t: [REDACTED]



w: www.kctmo.org.uk

a: : The Network Hub, 300 Kensal Road, W10 5BE



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