

London Fire Brigade

CORPORATE MANAGEMENT BOARD

Notes of the meeting held on 1 September 2016 at 09.00 hours

Ron Dobson	Commissioner for Fire and Emergency Planning
Sue Budden	Director of Finance and Contractual Services
Dave Brown	Director of Operations
Dany Cotton	Director of Safety and Assurance
Susan Ellison Bunce	Head of Strategy and Inclusion
Miles Smith	Head of Legal and Democratic Services
Julian Martin	Head of Information Technology and Communications
Nicol Thornton	Head of Technical Service Support and Procurement
Paul Davies	Clerk to Corporate Management Board

	Action
1.1 Apologies Glen Sebright.	
1.2 Notices It was announced on Tuesday 30 August, that London Mayor Sadiq Khan has appointed Anthony Mayer CBE to carry out the independent review of the London Fire Brigade.	
1.3 Notes of the meeting of 17 August 2016 The DoFCS asked for “which were also too precise” to be deleted from the explanation of the costs relating to the proposed third training centre. Subject to the above change the notes were agreed.	
2.1 Implementation of Revalidation of Incident Command Competence: Update (085/16) The CFEP requested that the knowledge test pass should be 75% for both level 1 and 2 and that revalidation needs to also include Directors and Commissioner in the future as detailed at 1.6. The DoSA stated that a focus group could be set up to look at better recording in CPD logs. The DoO confirmed that the Revalidation Governance Group will report to ODCB or its successor. The CFEP requested that an updated Action Plan is circulated to CMB Members. The board noted the report and agreed the draft strategy subject to the above amendments.	DoO
2.2 Command Support Software (086/16) Recommendations A and B were agreed. The CFEP requested that the HoITC liaise with the HoPrc and HoP to implement a project to produce a specification for the new Command Support Units which included Command Support Software as part of a complete package to be procured within the Babcock Vehicles and Equipment contract. That this specification is provided to Babcock in order to provide a combined hardware and software solution taking into account the procurement timetable for the introduction CUs. The report was agreed subject to the above amendments.	HoITC

	Action
<p>3.1 (a) Financial position as at the end of June 2016 – Quarter 1 (087/16)</p> <p>All proposals under table 1 and 2 were agreed by the board. Under items outside of officer delegated authority table 3, Public Services Network and creation of IT development reserve were agreed. Potential further development of the MTFA response, responder costs and LAS occupation of Merton should be removed from the table and added under risks and opportunities at page 9 of the Budget Update report. The DoO asked the DoFCS to re-look at the explanation regarding the recruitment issues and explain that solutions to these issues were being examined as part of the review of recruitment processes that would report to Members in November. The CFEP asked that if discussions regarding increasing the vacancy factor were raised that the corresponding impact on operational efficiency would need to be explained. The report was noted.</p>	DoFCS
<p>3.1 (b) Budget Update (088/16)</p> <p>The DoFCS explained that this was the first time an efficiency plan had been seen by Members as part of the Budget report. The DoFCS was asked to check the dates and figures at the bottom of page 8, and the COBRA item at the top of page 5. The CFEP asked that the reviews undertaken by Anthony Meyer and Lord Harris are added to the Risk and Opportunities section. The report was noted.</p>	DoFCS
<p>3.1 (c) Firefighters’ Pension Scheme Administration: Shared Service Arrangements (089/16)</p> <p>The report was noted.</p>	
<p>3.1 (d) Bromley and Poplar Fire Station Development and Improvement (090/16)</p> <p>The HoTSS was asked to clarify in the report that a bid for a new site for Bromley Fire Station was only an expression of interest and that there was no contractual commitment by the Authority. The report was noted.</p>	
<p>3.1 (e) Vehicles and Equipment Contract Update (091/16)</p> <p>The CFEP asked that the reference to absence in paragraph 10 is removed, that the wording in paragraphs 17 and 27-29 is re-examined and paragraph 26 is deleted. The report was noted.</p>	HoTSS/P
<p>3.1 (f) GLA Group Responsible Procurement Policy Revision (092/16)</p> <p>The CFEP asked the HoTSS to speak to the GLA regarding how this policy will be implemented within the Authority. The report was noted.</p>	HoTSS/P
<p>4. Any other business</p> <p>The DoFCS raised the issue of staff access to the building without their passes. The HoTSS will prepare a note for all staff reminding them of their responsibilities.</p>	HoTSS/P
The meeting ended at 11:00	