

London Fire Brigade

CORPORATE MANAGEMENT BOARD

Notes of the meeting held on 24 February 2016 at 09.30 hours

Ron Dobson	Commissioner for Fire and Emergency Planning
Dave Brown	Director of Operations
Sue Budden	Director of Finance and Contractual Services
Dany Cotton	Director of Safety and Assurance
Susan Ellison-Bunce	Head of Strategy and Inclusion
Caroline Davis	Interim Head of Communications
Miles Smith	Head of Legal and Democratic Services
David Wyatt	Head of Information Management and Performance (1.1-3.2c)
Sabrina Cohen-Hatton	Deputy Assistant Commissioner Development & Training (2.2)
Vicky Hardman	News and Information (2.3)
John Anthony	Project Directors CAMS (3.2a)
Nicol Thornton	Head of Procurement/Technical and Service Support (3.2b)
Ronni Laurie	Organisational Development Manager (3.2d)
Dominic Johnston	Head of Human Resource Management (3.2g-3.2h)
Paul Davies	Clerk to CMB

	Action
1.1 Apologies None.	
1.2 Notices None.	
1.3 Notes of the meeting of 16 December 2015 3.1 (b) Eat, Drink and Be Safe campaign (143/15) The IHoC confirmed that the MPS had not made their contribution to costs. 2.1 Command Units – Integrated Watch Structure (147/15) The HoSI confirmed she would send a briefing note to CMB. 2.1 Disposal of Albert Embankment – presentation (003/16) The DoFCS confirmed that a draft report for resources committee would be circulated to CMB members on the 25 th February.	IHoC HoSI DoFCS
1.4 Urgent Business None.	
2.1 2016-17 budget – (019/16) The DoFCS explained that the report was being amended to reflect the decisions at Authority 17 February. The HoLDS stated that he thought the Equality Analysis should not be updated for the March Authority meeting. The board asked the HoLDS and HoSI to confirm this outside the meeting.	HoLDS/HoSI
2.2 Implementation of Revalidation of Incident Command Competence – Update Part 1 020/16 The DoO requested that both Questionmark and Big Learn are used concurrently until issues regarding updating LMS records are resolved.	

<p>Update Part 2</p> <p>The board agreed option 4 with the proviso that Firefighters would have the option to not undertake the stretch element of the Command Exercise if they felt it was not appropriate. The CFEP asked for a report back to CMB in May on progress. The paper was agreed.</p>	<p>HoDT</p>
<p>2.3 Twitter trial (021/16)</p> <p>The HoIMP stated the importance of training and guidance for those staff involved with twitter feeds. The recommendations at paragraph's 10 and 11 were agreed.</p>	
<p>3.1 (a) Update on fires in waste and recycling facilities (022/16)</p> <p>The HoSI requested that the IHoC speak to the HoBI regarding adding 2015 figures in the report. The DoO to produce a an update for the Chairman regarding the Waste4Fuel site in Orpington. The report was noted.</p>	<p><u>IHoC/DoO</u></p>
<p>3.1 (b) Mobilising system – next steps (023/16)</p> <p>The HoIMP suggested that the wording relating to “new builds” be changed to updates at line 8 paragraph 5. It was agreed that the current position should be added as an appendix and next steps brought forward in the report. The report was noted.</p>	<p>DoO</p>
<p>3.2 (a) Emergency services mobile communications programme (ESMCP) (024/16)</p> <p>The DoFCS asked the PDCAMS to temper the report considering that there may still be financial issues regarding the introduction of PSN. It was agreed recommendation 3 should be amended to read “The Authority authorise the CFEP to sign off the agreement”. The report was noted.</p>	<p>PDCAMS</p>
<p>3.2 (b) Sustainable Development Strategy (025/16)</p> <p>The board requested that the comment at page 8 relating to Internet Explorer 11 is reworded to reflect the action and paragraph 19 should now read “all schemes”. The HoIMP stated that targets for 2016/17 have not yet been agreed and that corporate aims may be changed as part of LSP6. The CFEP requested that it states in the report that the Sustainable Development Strategy will be amended subject to the outcomes from LSP6. The board agreed that the figures on page 18 of the strategy should be removed and that it should state that resources will be assessed taking into account LSP6 and demand against risk. The board agreed the report subject to the above changes.</p>	<p>HoP/TSS</p>
<p>3.2 (c) Overarching management information solution – approval of capital project (026/16)</p> <p>The DoO asked the HoIMP to re-look at the wording in paragraph 27 relating to staff savings. The DoFCS asked that the “five year life” reference in paragraph 14 be changed to “ten year”. The report was agreed.</p>	<p>HoIMP</p>
<p>3.2 (d) Development and Training Strategy 2016-2019 (027/16)</p> <p>The CFEP commented that it was more a commitment to our staff than a strategy and it needed to be presented at the same time as the Inclusion Strategy as it has a number of close links rather than being seen as a stand alone item. That the DoSA, HoDT and HOSI should meet and agree on the timetabling and an implementation plan. The DoO asked the HoDT to examine the wording as he thought it over emphasised the divide in development opportunities between FRS and Operational Staff. The DoFCS stated that there needs to be more detail added in relation to what will be undertaken regarding recruitment. The board noted that the report would not be going to Resources Committee and asked the HoDT to check that there were no outstanding actions that needed to be completed from the previous HR Strategy. The board agreed that all Strategies should be reviewed taking into account the outcomes of LSP6.</p>	<p>HoDT</p>

<p>3.2 (e) LFB Enterprises Ltd – business plan 2016/17 (028/16)</p> <p>The HoSI asked for Risk Management Planning to be added to our products and services. The DoO stated that further work needed s to be undertaken on the financial statement at page 7. The report was noted.</p>	DoO
<p>3.2 (f) Co-responding trial – update on progress (029/16)</p> <p>The DoO confirmed that there had been a positive re-action from staff involved in the four trials and that there would be communications to staff on progress from the middle of March. The report was noted.</p>	
<p>3.2 (g) LFEPA – Local Pay Policy (030/16)</p> <p>The HoHRM informed the board that the paper would now go straight to Authority in March. The report was noted.</p>	
<p>3.2 (h) Attendance Update (032/16)</p> <p>The CFEP asked for a note from the HoHRM on how long discussions have been taking place with staff side to agree the new guidelines and what the LTS and STS figures were at the start and finish off this process. The report was noted.</p>	HoHRM
<p>4.0 Any other business</p> <p>The IHoC explained that the previous paper on White Goods that had been agreed at CMB will be updated and presented to Strategy Committee on the 8th March.</p>	
The meeting ended at 12.15 hours.	