

Minutes

Meeting	London Local Resilience Forum
Date	2 February 2015
Time	2.00pm
Place	Committee Room 5, City Hall

Ref	ACTION	OWNER
1 (3.4)	DCLG to keep a watching brief on the impact of potential fuel shortages due to refinery closures.	DCLG
2 (3.8)	Share report on risk of waste sites with LRF.	EA/LFB
3 (3.14)	National Capability Survey results to be reported to the next meeting of the LRF.	DCLG/ LRT
4 (3.18)	LFB to report back to LRF on progress of Exercise Unified Response.	LFB
5 (3.23)	Provide periodic updates on the Situational Awareness Project to the LRF.	LFB
6 (3.23)	Review the London Scientific and Technical Advice Centre Plan and report back to the LRF in later this year.	PHE
7 (3.30)	A revised Strategic Flood Framework to be submitted to the June LRF for approval.	EA
8 (3.32)	Off site plan for King George V Reservoir be submitted to the LRF in June.	LRT/LB Enfield

In Attendance:
Chair James Cleverly AM
Don Randall, Head of Security, Bank of England (Business Sector Panel)
Peter Terry, Assistant Commissioner, Metropolitan Police Service
Adrian Leppard, Commissioner, City of London Police
Adrian Hanstock, British Transport Police
Mari Rogerson, Department for Communities and Local Government
Simon Hughes, Environment Agency
Liam Lehane, London Ambulance Service
John Barradell, Chief Executive, City of London Corporation, Local Authorities Panel
Col Hugh Bodington, Chief of Staff, London District (Military)
Ian Frost, London Fire and Emergency Planning Authority (representing the Commissioner)
John Hetherington, London Fire Brigade Emergency Planning
Andrew Pritchard, Head of Emergency Planning and Water, London Fire Brigade
Nicki Smith, NHS England (London)
Yvonne Doyle, Public Health England
Marc Beveridge, Public Health England
Seamus Kelly, St John's Ambulance (Voluntary Sector Panel)
Sarah Burchard, Emergency Risk Specialist, Thames Water (Utilities Sector)
Nigel Furlong, Transport for London
London Resilience Team/LFB Officers:
Hamish Cameron, London Resilience Manager
Mathew Dear, London Resilience
Greater London Authority officers:
Tom Middleton, Head of Governance and Resilience
Anna Flatley, Senior Committee Officer

1 Introductions and Apologies for Absence

- 1.1 The Chair informed the Forum that he would be standing down as Chair of the London Resilience Forum and this would be his last meeting. A formal announcement from the Mayor regarding his replacement would follow in due course. He thanked all Members of the Forum for their support and hard work during his period as Chair.
- 1.2 Apologies were received from; Clare Wormald, DCLG; John O'Brien, London Councils; Steve Bath, Utilities Sector Panel; Paul Crowther, British Transport Police; Ed Stearns, Metropolitan Police Service and Ron Dobson, London Fire and Emergency Planning Authority.

2 Minutes and Matters Arising from the Previous Meeting

- 2.1 The Forum confirmed the minutes of the meeting of the Forum (Paper 48 01) held on Monday 6 October 2014 as an accurate record of the meeting.
- 2.2 It was confirmed that all actions had either been dealt with or were on this Agenda, with the exception of Minute item 11 (8.7). The formal meeting between the London Resilience Manager and the Chair of the Business Sector Panel regarding protective marking had yet to take place, although the issue was the subject of ongoing discussions.

3 London Resilience Forum Dashboard Report – key issues and considerations for LRF discussion (February 2015) (48 02)

- 3.1 **Threats – MPS:** A briefing was given on the current threat level. The threat level for international terrorism remained at Severe (Highly Likely).

- 3.2 **Hazards – DCLG:**

Weather - the winter had so far not been severe. All repairs to flood defences following last year's floods have been completed. The threat of co-ordinated strike action has reduced.

Ebola - The risk level for Ebola remains Low. There is the potential for further cases from returning health workers, however the likelihood of an Ebola case in the community was Low.

Refinery Closures – There is a medium risk of some refineries in the UK closing . Contingency plans are in place to avoid an impact on the UK and London.

- 3.3 The Chair commented on fuel risk more generally and asked DCLG to keep a watching brief on this matter
- 3.4 **ACTION: DCLG to keep a watching brief on the impact of potential fuel shortages due to refinery closures**
- 3.5 **Ebola – PHE:** the situation in West Africa appears to be improving. Approximately 70 people a day are being screened at Heathrow. It is estimated that screening will continue for two more months.

- 3.6 **Waste Sites/flooding – EA:** all flood defences have now been repaired following last year's floods. No major problems have been encountered from the recent Spring tides.
- 3.7 EA and LFB have mapped out the waste sites and site inspections are underway There are 70 waste sites in total in London – 14 of which have been nationally determined as sites of the highest risk. The joint report on this matter will be circulated in due course.
- 3.8 **ACTION: share report on risk of waste sites with LRF.**
- 3.9 **Industrial Action – NHS England (London)/LAS:** whilst industrial action had been suspended, pending union's decisions following the offer from the Secretary of State, there is a risk that union members may still call action, with a proposed date still in force for March.
- 3.10 **NHS England (London)** expressed thanks on behalf of NHS (England) and LAS to the Police and military for the support they had provided.
- 3.11 It remains an extremely busy period for the NHS and the LAS, although the winter pressures are beginning to ease.
- 3.12 **London Risk Register (48 03)** – Prepared by the London Risk Advisory Group, the amended Register is presented slightly differently to previous reports – risks are assessed according to a revised risk matrix (following advice from Government) and also feature clearer language. Space Weather and Cyber Risk have been incorporated into the revised register.
- 3.13 In response to questions from BTP the London Resilience Manager confirmed that the information on threats matched those in the public facing National Risk Register. Further discussions were to take place outside the meeting.

The London Risk Register was approved.

- 3.14 **National Capability Survey** – The London Resilience Manager confirmed that most organisations had responded to the survey. Central Government will publish a report on the results in the near future. The DCLG representative thanked the LRF members for their input and committed to work with LFB-EP and LRT to help interpret local results.
- 3.15 **ACTION: National Capability Survey results to be reported to the next meeting of the LRF.**

- 3.16 **London Resilience Team** – The London Resilience Manager confirmed that the team had now transferred from the GLA to LFEPA and the experience had been positive to date. The Chair stated that a formal review of the transfer would take place in early 2016.
- 3.17 **Training and Exercising** – Two significant Partnership exercises are taking place
- i) *Exercise Strong Tower* (30 June – 1 July 2015) is a national tier 1 exercise based on a terrorist attack. A Command Team has been appointed and further details are to follow.
 - ii) *Exercise Unified Response* is a major Partnership exercise planned for February 2016. The exercise has been awarded 1 million Euros from EU funding and planning work has now started. It has been proposed to launch the exercise in March or April 2015 at an international conference in London. Partners would receive invites and further information in due course.
- It was agreed that LRPB would act as the stakeholder group for this exercise and report back to the LRF. It was also proposed that a representative from CCS should be invited to provide advice on the exercise.
- 3.18 **ACTION: LFB to report back to LRF on progress of Exercise Unified Response.**
- 3.19 **Learning Lessons (48 06) – The report was approved.**
- 3.20 **Situational Awareness Project Update (48 07)** – The report, introduced by the LFB representative, detailed progress on the project, its priorities and next proposed steps.
- 3.21 The £0.5m project (funding from DCLG) will be looking at:
- i) Technological solutions for improved shared situational awareness.
 - ii) Identification of suitable accommodation for Partners to be based.
 - iii) Partnership processes for situational awareness.
- 3.22 The report was noted and it was agreed that further reports to the LRF should follow. The Chair welcomed the report, stressing the need to keep up the momentum and that the work should be sustainable in terms of staff and finance.
- 3.23 **ACTION: To provide periodic updates on the Situational Awareness Project to the LRF.**
- 3.24 **Identification of the Vulnerable – A Guidance Note for Local Implementation (48 04)**
– The Local Authorities representative thanked all boroughs for their participation in developing the guidance. Special thanks were given to LB Haringey who have already incorporated the criteria into local minimum standards.
- The report was approved.**
- 3.25 **London Scientific and Technical Advice Centre Plan** – PHE intended to review the plan in light of the pending update to the national plan through CCS and would report back to the LRF later in 2015.
- 3.26 **ACTION: Review the London Scientific and Technical Advice Centre Plan and report back to the LRF later this year.**
- 3.27 **London Power Supply Disruption Plan (Electricity) (48 05)** – The Chair thanked Steve Bath, Chair of the Utility Group for his work on this paper and contribution to the London

Resilience Partnership more generally. The plan has been designed to be easy to read and to implement in the event of an incident.

The report was approved.

- 3.28 **Strategic Flood Framework (EA)** – The framework is being revised. It will include lessons learnt from last year's floods. A completed report will be presented at June's LRF. A draft document will also be completed in time for the March conference on preparedness for flooding in London.
- 3.29 LFB confirmed that the multi-agency conference will be on 4 March. It will include speakers from the Environment Agency, Met Office, Military and the Fire Service; as well as a case study from Cumbria.
- 3.30 **ACTION: A revised Strategic Flood Framework to be submitted to the June LRF for approval.**
- 3.31 **Reservoir Plans** – It was noted that processes have now been agreed with the London Borough of Enfield, Thames Water and the Metropolitan Police regarding the King George Reservoir. LB Enfield will submit a plan to the LRF in June for approval.
- 3.32 **ACTION: Off site plan for King George Reservoir be submitted to the LRF in June.**
- 3.33 **London Fuel Disruption Protocol** – The Local Authorities Representative commented that the update to the national plan had yet to be agreed and a review of this protocol had been delayed. Concerns have been raised at the Local Authorities Panel in relation to fuel planning and changes resulting from new procurement procedures which has created a complex supply chain structure in the public sector. LAP has commissioned work to address this.
- 3.34 The Chair expressed concerns about the robustness of the fuel plans for genuine fuel shortages and he has raised this separately with Government.

4 Review of Actions and Confirmation of priorities for next four months

- 4.1 The LRF approved the dashboard outlining the priorities.

5 Organisational /Sector Updates

- 5.1 **DCLG** - The LRF Chairs Conference is on 5 March and speakers include the Minister for Resilience, Oliver Letwin, and Jon Snow. Workshops on Ebola - including lessons learnt from the two cases in the UK – have taken place. Further risk workshops are scheduled for May 2015.
- 5.2 **EA** – It was noted that surface water flooding remained a high risk and work was being undertaken with London boroughs to help them prepare for this risk.
- 5.3 **MPS** – Thanks were given to PHE for their assistance in terms of providing guidance about the Ebola risk. MPS and TfL are working with the organisers of the Rugby World Cup to prepare for the event later in the year.

Afternote: the Rugby World Cup is taking place between 18 September and 31 October across England and Wales. The event includes matches and fanzones in London.

5.4 **LFB** – JESIP draws to a close in March/April 2015. The project is now in the legacy stage - ensuring that this work becomes part of normal business. A review of the last 12 months was underway and the outcome would be reported back to the LRF.

5.5 **LAS** – It was noted that Dr Fiona Moore has been appointed as interim Chief Executive.

Local Authorities - A review looking at opportunities for interoperability and co-ordination arrangements between London boroughs has been commissioned and would be circulated separately to the boroughs for formal comment

5.6 The progress of work of the Local Authorities' Panel and the Utilities Sector Panel working group to improve joint response in relation to utility disruptions following fires was noted.

5.7 **SRRF**: The SRRF has adjusted its work programme to be aligned to the LRF. Work has been commissioned to address the issue of Community Resilience – this work will be delivered via the BRF.

5.8 **Business** – The question was raised as to what, in practical terms, do the terms "severe" and "critical" in relation to the threat level mean with regard to how the community should react and how sustainable the response can be when this raised level continues. It was agreed that this would be discussed further outside of the meeting.

5.9 The planning for this year's Rugby World Cup was commented upon and the Chair of the Business Sector panel supported this work and requested that this event needs an authoritative lead. CSSC would also be happy to play a part in this work.

5.10 It was noted by LRF members that whilst this was a high profile event it is not on the same scale as the Olympics. TfL confirmed that they will have table top exercises in preparation for the event but did not anticipate transport would be pushed to the limit.

5.11 **Health** – The assurance process of Category 1 and 2 organisations had been completed and a great step forward had been made in training - with recent emphasis upon Ebola.

5.12 **Voluntary** - Following the changes in membership, key posts in the Voluntary Sector Panel have been filled. Work was now being undertaken on joint working between the voluntary sector organisations. A capabilities day is planned for October 2015. Finally, as the voluntary sector has considerable contact with vulnerable people, work would be reviewed to reflect the guidance approved earlier in the meeting.

- 5.13 **Transport** – It was reported that the Group meets on an infrequent basis as issues were addressed on a day-to-day business - however a meeting is scheduled for March.
- 5.14 TfL is currently carrying out Bronze commander training and exercises are scheduled for Silver and Gold training. TfL are also carrying out a review of its response in the event of a major incident.
- 5.15 **London District** – It was reported that bi-lateral training with the LAS had proved very useful. Should partners ever consider requesting support from the military, it was recommended that they should organise a draft bilateral agreement of understanding in advance.
- 5.16 **Greater London Authority** - It was noted that the Mayor was participating in a teleconference on the bus strike and LRF Members would be updated where necessary.

6 Any other Business

- 6.1 No other business was raised.

7 Date of Next Meeting

- 7.1 The next meeting is scheduled to take place on Monday 8 June at 2.00pm.