

# Minutes **DRAFT**

<b>Meeting</b>	<b>London Resilience Forum</b>
<b>Date</b>	<b>12 October 2015</b>
<b>Time</b>	<b>2.00pm</b>
<b>Place</b>	<b>Committee Room 5, City Hall, SE1 2AA</b>

<b>Ref</b>	<b>ACTION</b>	<b>OWNER</b>
1. (3.4)	Organisations within the LRF are to support the London Resilience workshop and consider the implications of the use of Resilience Direct within their own Command, Control and Coordination arrangements.	All
2. (3.6)	The London Resilience Manager to produce and circulate to all organisations within the LRF a draft response to the DCLG consultation.	LRT
3. (3.10)	The recommendations included within the paper 50 04 be incorporated into the Learning Lessons Database.	LRT
4, (3.12)	All partners to engage with the exercise planning and development for Exercise Unified Response as fully as possible.	All
3. (3.15)	The Lessons Database be reviewed and revised by the next meeting and a thorough review of the system be undertaken by June 2016.	LRT
4. (4.8)	A report on BRFs to be presented to the next meeting of the LRF.	Local Authorities

<b>In Attendance:</b>
<b>Chairman Gareth Bacon AM</b>
Paul Garrett, Chief Inspector, British Transport Police
Ian Dyson, Assistant Commissioner, City of London Police
Ray Sykes, City of London Police
Clare Wormald, Head of Resilience, Department for Communities and Local Government
Gill McManus, Department for Communities and Local Government
Simon Moody, London Area Manager, Environment Agency
Ed Stearns, Gold Communications Group Chair, Metropolitan Police Service
Kevin Bate, Director of Operations, London Ambulance Service
Alan Palmer, London Ambulance Service
Doug Flight, Head of Strategic Policy Group, London Councils
Allen Perez, Deputy Assistant Commissioner, London Fire Brigade
John Hetherington, London Fire Brigade, Emergency Planning
Peter Cowup, Assistant Commissioner, London Fire Brigade
Ben White, Project Manager for Exercise Unified Response, London Fire Brigade
BJ Harrington, Commander, Metropolitan Police Service
Dawn Morris, Chief Superintendent, Metropolitan Police Service
Ben Luck, Metropolitan Police Service
Hugh Boddington, Colonel, (Military Sector)
Nicki Smith, Regional Lead EPRR, NHS England (London)
Yvonne Doyle, Public Health England
Marc Beveridge, Regional Lead EPRR, Public Health England
Nigel Furlong, Head of Resilience Planning, Transport for London (Transport Sector Panel)
Nick Owen, Transport for London
Sarah Burchard, Emergency Risk Specialist, Thames Water (Utilities Sector Panel)
Seamus Kelly, Deputy Chief Officer Operations, St John Ambulance (Voluntary Sector Panel)
<b>London Resilience Team/LFB Officers:</b>
Hamish Cameron, London Resilience Manager
Mathew Hogan, London Resilience Officer
Susan Price, London Resilience Officer
<b>Greater London Authority officers:</b>
Anna Flatley, Senior Committee Officer

## 1. Introductions and Apologies for Absence

- 1.1. The Chair welcomed Members to the Forum and invited attendees to introduce themselves.
- 1.2. Apologies were received from; Don Randall, Business Sector Panel; Ron Dobson, London Fire and Emergency Planning Authority; John O'Brien, London Councils; Mark Newton, British Transport Police; Jason Killens, London Ambulance Service; John Barradell, Local Authorities; Bill D'Albertanson, Utilities Sector; Patricia Gallan, Metropolitan Police Service; Andrew Pritchard, Emergency Planning and Water, London Fire Brigade; Peter Guy, Network Rail and Tom Middleton, Governance and Resilience, Greater London Authority.

## 2. Minutes and Matters Arising from the Previous Meeting

- 2.1. The Forum confirmed the minutes of the meeting of the Forum (Paper 50 01) held on Monday 8 June 2015 as an accurate record of the meeting.
- 2.2. The Chair noted that all the matters arising were dealt with elsewhere on the Agenda.

## 3. Progress against Partnership Strategy

### a) Assessing risks to London's resilience

#### 3.1. Verbal Updates

**Threats – MPS:** It was reported that the current threat level remained severe, i.e. highly likely and the opportunity and incentive for attacks was very real. Whilst there were currently no specific threats, a number of arrests had taken place and attacks had undoubtedly been thwarted.

#### **Hazards – DCLG:**

**Seasonal risks:** The DCLG representative stated that currently the emphasis was on winter weather, with warmer /slightly wetter weather forecast. Whilst localised flooding was possible, in particular around times of high tides, the risks were low and the problems of 2013/14 were not expected to reoccur.

**Energy –** Contrary to some media coverage, the risk of energy disruption is low.

### b) Interoperability



- 3.2. **Update on situational awareness project (50 02)** – The LFB representative introduced the paper, which provided an update on the three component parts of the project; namely accommodation provision, technology solutions and processes. It was noted that the project was on track to be delivered by 1 April, with the accommodation possibly ready by Christmas, and that a workshop had been organised. It was stressed that this was a tool which was dependent on information being provided and partners were urged to support it. A concern was raised that it relied on agencies sending representatives to the centre at a time of crisis. It was stressed that there would be a core team and the intention was the centre would be a hub, which would provide space and other facilities for staff to work in as required.
- 3.3. The Forum then agreed:-
1. To note and endorse the progress of the project to date: and
  2. That organisations within the LRF are to support the workshop planned for November and consider the implications of the use of Resilience Direct within their own Command, Control and Coordination arrangements.
- 3.4. **ACTION: Organisations within the LRF are to support the London Resilience workshop and consider the implications of the use of Resilience Direct within their own Command, Control and Coordination arrangements.**
- 3.5. **Discussion on Government consultation – Enabling closer cooperation with the emergency services (50 03)** – The MPS representative said this had wide implications which were still being assessed and separate response would be provided by the MPS. It was noted that the London Councils Leaders Committee were due to discuss the consultation the following day and LFEPA’s Appointments and Urgency Committee on 15 October 2015. The Forum did not highlight any specific concerns about the proposed changes in the Governance arrangements for London Fire Brigade. The Forum discussed the role of London Fire Brigade in pan London resilience arrangements. It agreed that the work of the London Resilience Team to support the work of the London Resilience Forum and delivery of the Mayor of London’s responsibilities for resilience is necessary and should continue, as was the Brigade’s role in London local authority resilience and emergency planning. The Forum further agreed that there was no reason to change these arrangements if the governance for London Fire Brigade were to be changed as suggested in the consultation. The Chair proposed that the London Resilience Team produce a draft response to the consultation and circulate it for a speedy response. This was agreed.
- 3.6. **ACTION: The London Resilience Manager to produce and circulate to all organisations within the LRF a draft response to the DCLG consultation.**
- c) Training and Exercising**
- 3.7. **Exercise Strong Tower (50 04)** – The MPS representative introduced the report, highlighting the six points that arose from the exercise as detailed in the report. In summary the exercise achieved its objective and thanks were recorded to those that had participated in that success.
- 3.8. The Forum then discussed the exercise and acknowledged that some key lessons had been learnt, one of which was ensuring that messages were pre-agreed between organisations to ensure consistency. It was noted that the pseudo media had been useful in testing

communications. Approval for the release of public information was an issue as it is only possible to communicate what was known to be correct. It was recognised that in a real event the flow of information (especially through social media) would be greater and mechanisms for filtering this are necessary.

- 3.9. The Forum agreed that the report be noted and that the recommendations included within it be incorporated into the Learning Lessons Database.
- 3.10. **ACTION: The recommendations included within the paper 50 04 be incorporated into the Learning Lessons Database.**
- 3.11. **Exercise Unified Response, 29 February to 3 March** – A paper was circulated at the meeting (attached) which provided an update on the project, which would be focused on a complex building collapse at a railway station, and involved a high level of stakeholder engagement. It was noted that this was a fantastic opportunity to test the UK’s ability to deal with such a scenario and all partners should engage with the exercise planning and development as fully as possible. It was stressed that a high degree of media interest was likely.
- 3.12. **ACTION: All partners to engage with the exercise planning and development for Exercise Unified Response as fully as possible.**
- 3.13. **The Forum noted the paper circulated and the progress made.**

#### d) Learning Lessons

- 3.14. **Lessons Database (50 05)** –The Resilience Manager introduced the report, which was noted. He proposed that a review of this system be undertaken to ensure that lessons learnt turn into recommendations which are then implemented. The Chair noted that some of the lessons listed as amber had out of date target dates. It was recognised that the outstanding lessons were not critical, but if organisations had decided to revise these dates, as reported, this needed to be reflected in the presentation of this document. After further discussion it was agreed that the target dates would be reviewed and revised as applicable in time for the next meeting and that a more thorough review of the system be undertaken before the June 2016 LRF meeting.
- 3.15. **ACTION: The Lessons Database to be reviewed and revised by the next meeting and a thorough review of the system be undertaken by June 2016.**

#### e) Partnership Strategy and Delivery Plan

- 3.16. **Review of strategy, Early 2016** – It was noted that Steve Hamm had been appointed as a Programme Manager and would be joining the LRT in late October. He would lead this project which was due to report in 2016.



## 4. Agency and Sector Updates

- 4.1. **DCLG** –International Disaster Reduction Day is on 13 October. The Government is currently drafting the next national security strategy. Attendees at the LRF Chairs conference on 9 December will be briefed on it. The Risk Assessment Process for 2016 is being revised and will consider different scales of risk scenarios and local risk scoring.
- 4.2. **MPS** – The representative gave a firm commitment that, despite the restructuring and the possible impact on Police Community Support Officers, the MPS’s involvement in the Resilience Forums would continue. Forthcoming London wide events were proving to be a drain on resources. In addition it was noted that following the terrorist attacks in Paris the Government had requested a plan to deal with such a scenario, which was being considered.
- 4.3. **City of London Police** – It was reported that the organisation was considering the challenge of providing the capacity for delivering emergency services if the numbers of staff are to reduce. Consideration was being given to necessary refurbishment and/or expansion of accommodation.
- 4.4. **London Ambulance Service** - Dr Fionna Moore had been appointed as Chief Executive and the management restructuring was now completed.
- 4.5. **London Fire Brigade** –LFB is heavily involved in the EUR exercise. 2015 is the 150<sup>th</sup> anniversary of the London Fire Brigade and celebrations are planned. Dany Cotton has been appointed Director of Safety and Assurance.
- 4.6. **Local Authorities (including SRRF and BRF)** – Following a review a SLA formed between LFB and LAs in relations to LFB’s work on behalf of LA pan-London arrangements. The Chief Executive of Bromley is the lead. In regard to fuel planning, LAs have carried out a survey showing that many have a fuel storage capacity but amounts held vary. Local Authorities will chair a working group to consider interim fuel planning measures.
- 4.7. TBRF matrix has been distributed. The results will be available at the next LRF. Work was continuing on the alignment of BRF with the regional LRF, but this would take time to achieve, noting that BRFs have only been a legal requirement since 2013, there are many disparities between the different borough forums and many have local agendas. There would be a report to the next meeting of the LRF.
- 4.8. **ACTION: A report on BRFs to be presented to the next meeting of the LRF.**
- 4.9. **NHS** –The annual assurance process is underway and CBRN capability was being reviewed. Planning taking place for industrial action by junior doctors activity. It was noted that the impact would be on elected work only as they were not expected to disrupt emergency work.
- 4.10. **PHE** – A presentation on the Keep Well This Winter campaign was given (slides attached). It was also noted that flu vaccinations were available at the end of the meeting and all attendees were encouraged to take up this offer.
- 4.11. **EA** – It was reported that the annual flood campaign was underway to encourage people to take action to mitigate any flooding that may occur.
- 4.12. **Voluntary Sector** – The review of Voluntary Sector Capabilities document will be completed by February. Disaster Action had announced it would be closing, leaving only an

online/email service, which is regrettable. A voluntary sector capabilities day will be held on 25 November 2015 to demonstrate how the sector offers support to Category 1 and 2 organisations.

- 4.13. **Transport Sector and TFL** – The winter plan had been activated and stock piles of salt were available. Work was continuing on risk assessments for assets such as bridges and tunnels for the Department for Transport.
- 4.14. **Communicating with the Public** – The Communicating the Public Framework was published in 2014. Work with regard to community resilience is progressing slowly. The group will review its terms of reference and report to the LRF in February 2016. The London Resilience Gold Communications Group will review the Media Emergency Plan in 2016.

## 5. **London Resilience Forum Dashboard Report – update on current projects (50 06)**

- 5.1. The London Resilience Manager introduced the report, explaining the new format which was in date order. The report was noted.
- 5.2. **CBRNe Framework (50 07)** – The LFB representative introduced the paper.

**The report was approved.**

- 5.3. **London Mass Casualties Framework (50 08)** – NHS England introduced the report which had not changed significantly.

**The report was approved.**

- 5.4. **London Structural Collapse Response and Recovery (50 09)** – It was noted that the revision closely followed the DCLG guidance. The Local Authorities representative requested that if the guidance changed minor amendments could be made (other than on roles and responsibilities) without reporting back to the LRF. This was agreed.

**The report was then approved.**

- 5.5. **Drought Framework (50 10)** – The Thames Water representative introduced the report, stating that as a natural hazard the effects of drought can merely be mitigated and other sources of water be developed. It was confirmed that the framework factored in all water consumption required, including for the emergency services. The EA commented that a review of risk scenarios was being undertaken but this would not change the response framework.

**The report was approved.**

## 6. **Review of Actions and Confirmation of priorities for next four months**

- 6.1. The Resilience Manager reported that the forthcoming winter would be busy with priorities including:- EU Exercise, Communicating with the Public, Learning Lessons Database review, Partnership Strategy, and the London Scientific and Technical Advice Plan. This was noted.

- 6.2. It was further noted that an exercise on a flu pandemic was being planned for end of May 2016. There was also likely to be a main tier 1 exercise in 2016.

## **7. Any other Business**

- 7.1. No other business was raised.

## **8. Date of Next Meeting**

- 8.1. The next meeting is scheduled to take place on Monday 8 February 2016 at 2.00pm.

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