

# Minutes

<b>Meeting</b>	<b>London Resilience Forum</b>
<b>Date</b>	<b>8 February 2016</b>
<b>Time</b>	<b>2.00pm</b>
<b>Place</b>	<b>Committee Room 5, City Hall, SE1 2AA</b>

<b>Ref</b>	<b>ACTION</b>	<b>OWNER</b>
1. (3.3)	<b>Members of the Forum to be invited to a training session on the London Prepared Information Exchange System (IES).</b>	LFB
2. (3.7)	<b>The recommendations from Exercise Strong Tower be reviewed and added to the Lessons Database.</b>	LRT
3. (3.11)	<b>A report on the option of a non-public Partnership risk register be presented to the next meeting of the Forum (June 2016).</b>	LRT
4. (3.14)	<b>A report on the implications of the Rockefeller Foundation resilience initiative be presented to the autumn meeting of the Forum (October 2016).</b>	LRT
5. (5.6)	<b>Disruption to Telecoms for Responders Framework to be presented at the next meeting of the Forum (June 2016).</b>	LAS

<b>In Attendance:</b>
<b>Chairman Gareth Bacon AM</b>
Don Randall, Business Sector Panel Chair
Mark Newton, Assistant Chief Constable, British Transport Police
Wayne Chance, Temporary Assistant Commissioner, City of London Police
Clare Wormald, Head of Resilience, Department for Communities and Local Government
Simon Moody, London Area Manager, Environment Agency
Maureen Hepburn, Salvation Army (Faith Sector)
John Barradell, Chief Executive and Town Clerk, City of London Corporation, Chair of Local Authorities' Panel
Liam Lehane, London Ambulance Service
Doug Flight, Head of Strategic Policy Group, London Councils
Tim Cutbill, Assistant Commissioner, London Fire Brigade
Steve Hamm, Head of Programme for the LRF, LFEPA
Andrew Pritchard, Head of Emergency Planning and Water, London Fire Brigade
Dawn Morris, Chief Superintendent, Metropolitan Police Service
John Grinstead, Deputy Chief of Staff, Military
Peter Guy, Group Business Continuity Manager, Network Rail
Nicki Smith, Regional Lead for EPRR, NHS England (London)
Yvonne Doyle, Regional Director, London, Public Health England
Nick Owen, Head of Strategic Coordination Unit, Transport for London (Transport Sector Panel)
Nigel Furlong, Head of Resilience Planning, Transport for London
Sarah Burchard, Emergency Risk Specialist, Thames Water (Utilities Sector Panel)
Seamus Kelly, Deputy Chief Officer Operations, St John Ambulance (Voluntary Sector Panel)
<b>London Resilience Team/LFB Officers:</b>
Hamish Cameron, London Resilience Manager
Tom Brady, London Resilience Officer
Mathew Hogan, London Resilience Officer
Susan Price, London Resilience Officer
<b>Greater London Authority officers:</b>
Tom Middleton, Head of Governance and Resilience
Anna Flatley, Senior Committee Officer

## 1. Introductions and Apologies for Absence

- 1.1. The Chairman welcomed members to the Forum and invited attendees to introduce themselves.
- 1.2. Apologies were received from; Luke Miller, Archdeacon of London (Faith Sector); Ed Stearns, Gold Communications Group Chair, Metropolitan Police Service; Kevin Bate, Deputy Director of Operations, London Ambulance Service; Ron Dobson, London Fire and Emergency Planning Authority; John O'Brien, London Councils; Colonel Hugh Boddington, Military and Patricia Gallan, Metropolitan Police Service.

## 2. Minutes and Matters Arising from the Previous Meeting

- 2.1. The Forum confirmed the minutes of the meeting of the Forum (Paper 51 01) held on Monday 12 October 2015 as an accurate record of the meeting.
- 2.2. The Chairman noted that all the matters arising had either been completed or were dealt with elsewhere on this Agenda.

## 3. Progress against Partnership Strategy

### a) Assessing risks to London's resilience

#### 3.1. Verbal Updates

**Threats – MPS:** It was reported that the current threat level remained at Severe.

#### **Hazards – DCLG:**

**Seasonal risks:** It was reported that the impact of winter weather had been relatively minor in London. Flooding had been significant in the north, but less so in the south. Nevertheless significantly colder weather was still possible for this year. Comment was also made on the possible risk of Malaria and Zika to the UK and the implications of El Niño.

**Industrial Relations:** The threat of public sector action by Transport for London unions was low, but still possible, with the potential for co-ordinated action.

### b) Interoperability

- 3.2. **Update on situational awareness project** – The LFB representative gave a verbal update on the progress of the situational awareness project, which was on track to be delivered from 1 April 2016. A video was shown providing an overview of the London Prepared Information Exchange System (IES), which had been credited as a good platform, and which was to be used for the collation of information.
- 3.3. **ACTION: Members of the Forum to be invited to a training session on the London Prepared Information Exchange System (IES).**

### c) Training and Exercising

- 3.4. **Exercise Unified Response (EUR), 29 February to 3 March 2016** – The LFB representative gave a verbal update on the progress of the project which was on track, including a slide show of photographs of the site. The next steps, including detailed evaluation arrangements, identification of areas of best practice deconstruction of the site, and production of a complete exercise package (including video footage) were introduced.

**c) Learning Lessons**

- 3.5. **Lessons Database (51 02)** – The Resilience Manager introduced the report, noting that there was an updated paper. It was noted that all items were currently on target.
- 3.6. **The paper was noted and it was agreed that the recommendations from Exercise Strong Tower be reviewed and added.**
- 3.7. **ACTION: The recommendations from Exercise Strong Tower be reviewed and added to the Lessons Database.**
- 3.8. **Lessons from Paris and Brussels (51 03)** – The LRT Manager introduced the report, which summarised the outcome of the Partnership meeting to discuss lessons learnt from these attacks. The Forum expressed the view that key to such events was how quickly the Partnership met and shared information.
- 3.9. The MPS representative suggested consideration of a Partnership risk register which was not open to the public, as there was legitimate reluctance to include everything on the public risk register. The Forum generally agreed that this was worth exploring.
- 3.10. **The paper was noted; it was agreed that the actions be completed and that a report on the option of a non-public Partnership risk register be presented to the next meeting of the Forum.**
- 3.11. **ACTION: A report on the option of a non-public Partnership risk register be presented to the next meeting of the Forum (June 2016).**

**d) Partnership Strategy and Delivery Plan**

- 3.12. **Review of Strategy, 2016** – The Head of Programme for the LRF gave a verbal update, providing an assurance that this work was progressing on track. It was noted that the existing strategy was dominated by lessons from the Olympics, of which the situational awareness project was one outcome. Further information on this was included in the paper at item 4d) on this Agenda. It was noted that there would be a workshop on the strategy and workplan and suggestions on its methodology would be welcomed. It was further noted that there would be the re-introduction of Gold Summit table-top exercises, alongside Gold Training for all partners of the Forum.

- 3.13. **Beyond Mayoral Election** – It was noted that the LRT had produced briefings for the new Mayor, highlighting the impact of resilience in all policy areas. The GLA Head of Governance and Resilience confirmed that plans were in place to provide relevant general briefings to the new Mayor, including the appointment of the Chair of the LRF and how it fitted in with the work of the Rockefeller Foundation on Resilient Cities. The Chair of the Local Authorities Panel commented that the Rockefeller initiative cut across much of the work of the Forum, creating the potential for confusion, and therefore warranted a discussion on its implications at the LRF, which was agreed.
- 3.14. **ACTION: A report be presented to the Autumn next meeting of the Forum (October 2016) on the implications of the Rockefeller Foundation resilience initiative.**

## 4. Agency and Sector Updates

- 4.1. **DCLG** – It was noted that the Government was consulting on the Strategic Defence and Security Review, which had an international focus as well as domestic.
- 4.2. The consultation on “enabling emergency services”, (which had different implications outside of London), proposed that LFEPA be abolished and was expected to gain Royal Assent in November, through the vehicle of the Police and Crime Bill, with a potential implication date of April 2017. Separately, responsibility for Fire had been moved from the DCLG to the Home Office. It was noted however that resilience and emergency planning remained within DCLG, which was supported by the Local Authorities’ Panel and the Forum generally. No major implications were anticipated for the Forum as a result.

In light of the recent flooding in the north, a review of national Flood Resistance plans was to be undertaken.

- 4.3. **MPS** – The MPS’s focus remained on threats, events/operations planning and developing the operational plan for 2015/17. Thanks were noted for Partnership support to minimise the risk and impact of the student demonstrations and the Supporting Syria Conference.
- 4.4. **City of London Police** – There was an upgrade in the capability of fire arms and a review was being undertaken on the deployment of armed response.
- 4.5. **British Transport Police** – It was confirmed that a capabilities policy was in place in readiness for the introduction of the night tube service.
- 4.6. **London Ambulance Service** – Following the Quality Care Commission report, briefings had been circulated to all relevant parties.
- 4.7. **London Fire Brigade (51 04)** - The paper provided an overview of the activities of the LFB since the previous meeting, including the integration of LRT into LFB, the introduction of Service Level Agreements with London’s Local Authorities, the merging of LRT and LFB EP and the creation of a Civil Contingencies Group within the LFB.
- 4.8. **Local Authorities (including SRRF and BRF) Local Authorities’ Panel** – A fuel planning group had been established to review London’s fuel capability. In addition, Local Authorities have recently undertaken a successful review of the Minimum Standards for London (MSL).

- 4.9. **BRF and SRRF** – The BRF report follows at Agenda Item 5. The next series of Sub-Regional Resilience Forums would look at lessons learnt, including from EUR, and consider local planning issues;
- 4.10. **Business Sector Panel** – With reference to the Cross Safety and Security Communications (CSSC) strategy, it was reported that the target of contacting 20 million relevant recipients with cross sector-safety messages within 20 minutes by the end of the year was on track. It was noted that Paris was rolling out a version of Project Griffin, following the attacks.
- 4.11. **Business Continuity Promotion Working Group (51 05)** - The paper provided an update on the BCPWG which had made significant progress and remained on track. **The progress of the BCPWG was noted.**
- 4.12. **NHS** – Preparations were continuing for the junior doctors' action, activity was extremely busy and planning was in progress for EUR and Exercise Cygnus (26-28 April 2016). Surge planning is also being reviewed.
- 4.13. **PHE** – The Zika virus was being monitored and measures had been put in place to disinfect planes arriving from affected areas. However it was noted that it was normally a mild virus. Flu had not been particularly widespread this winter but a significant increase was still possible. It was noted that there was a different strain of flu evident in China which was being monitored by the World Health Organisation.
- 4.14. **Utilities** – It was noted that this Sector was in winter event mode in preparation for any problems.
- 4.15. **EA** – Further scrutiny was taking place on the flooding planning and the Agency was feeding into the National Flood Review. It was noted that capital projects on flood defence in London had been protected in the spending review.
- 4.16. **Voluntary Sector** – The capabilities day had been very successful and it was planned to do a follow up in April 2017. The Voluntary Sector Panel representative was also testing the role that the Sector could play during EUR, at the SCG meetings.
- 4.17. **Faith** – The Panel was looking at how it could be more robust and resilient to support the Partnership, in response to EUR.
- 4.18. **Transport Sector and TFL** – It was noted that the tube strike had been postponed. The Sector was also considering how it could add value to EUR.
- 4.19. **Communications** – The Gold Communications Group was significantly involved in EUR, specifically the media response. The Group was also reviewing the MPS Major Incident Plan and the Media Emergency Plan.
- 4.20. **Military** – Exercise London Responder was due to take place this week, involving Partnership subject matter experts. Thanks were recorded to Col Bodington who had retired from the army. The military had also undertaken a review of the Paris attacks with French counterparts and London Resilience colleagues.

## **5. London Resilience Forum Dashboard Report – update on current projects (51 06)**

5.1. The London Resilience Manager introduced the report. It was noted.

**a) London Risk Register (51 07)** report was approved.

5.2. **London Scientific and Technical Advice Centre Plan** – It was noted that once the plan had had ministerial clearance it would be published. It was ready to be put into action immediately it was approved.

5.3. **Disruption to Telecoms for Responders** – Following An MPS review, and sign off, of internal procedures, the Telecoms Sub-Group will reconvene with a view to presenting the Framework to the Forum for approval at the next meeting (June 16)

5.4. **ACTION: Disruption to Telecoms for Responders Framework to be presented at the next meeting of the Forum (June 2016).**

5.5. **London Emergency Services Liaison Panel Manual** – This had now been published, version 9.4.

5.6. **b) BRF Report (51 08)** – The report set out the work undertaken and concluded that greater strategic work was required. It was noted that London Local Authorities supported the recommendations.

**AGREED (taken from paper 51 08)**

**a) That any future assessment include a response on the governance arrangements of the BRF;**

**b) That the revision of the LRF strategy should include due regard to its implementation, and that of its explicit and implied capabilities, at the local level;**

**c) That future assessments of the local capability should mirror a similar assessment of LRF capabilities to allow for comparison and greater assurance; and**

**d) That future training and exercising strategies should seek to include opportunities at all levels for all applicable agencies within existing programmes, reducing the burden and duplication of BRF training and exercising.**

5.7. **Communicating with the Public Group Report (51 09)** – The report outlined the progress made by the Group.

**AGREED**

**a) That the work of the London Communicating with the Public Group be noted;**

**b) That the Groups Terms of Reference be endorsed; and**

**c) That the inclusion of Community Resilience in any revision of the London Resilience Partnership Strategy be considered.**

## **6. Review of Actions and Confirmation of priorities for next four months**

6.1. The Resilience Manager reported that there would be a review of planning assumptions and the Scientific and Technical Advice Centre, training, exercising and development undertaken (EUR

and Cygnus), Plan, completion of the Disruption to Telecoms for Responders Framework and an analysis of the Rockefeller initiatives. This was noted.

## **7. Any other Business**

- 7.1. The Chairman asked that formal thanks be recorded to Andrew Pritchard who was retiring at the end of March 2016, for his outstanding work for the Forum, in particular with the SRRF, LFB and Local Authorities. This was endorsed by the Forum.
- 7.2. No other business was raised.

## **8. Date of Next Meeting**

- 8.1. The next meeting is scheduled to take place on Monday 13 June 2016 at 2.00pm.