

NOTES FROM MEETING 3

Project: Grenfell Tower Refurbishment

File ref.: 1279-M1-004

Notes Design Team Meeting held on Thursday 07 June 2012 at 14h00 at Appleyards

Present:

M. Anderson	RBKC TMO
Paul Dunkerton	RBKC TMO
Alun Dawson	Appleyards (AY)
David Hale	Appleyards
Chweecheen Lim	Appleyards
Andrew McQuatt	Max Fordham LLP
Matt Smith	Max Fordham LLP
B. Sounes	Studio E LLP (SE)

Distribution:

As present

Marc Watterson	Taylor Young
Keith Bushell	Appleyards
J. Caine	Curtins
J. Lee	Exova
C Churcham	Churchman Landscape Architects

SERVICES

Action

MF to meet TMO representatives next week to discuss existing servicing and maintenance.

MF

MF outlined thinking on heating options, suggesting an alternative central system could be more efficient and effective than individual combi boilers, and still provide control to individual properties. MF to issue appraisal report early next week, to be followed up by initial costings.

MF

With regards early Building Control queries (eg cooker hoods, Part L interpretation) it is proposed to consult an approved inspector first.

MF/SE

ACOUSTICS

MF to procure/make an acoustic survey that can be used to ascertain the impact of the academy on tenants, and therefore what benefit triple versus double glazing would have.

MF

COSTS

Initial cost plan tabled by AY showing budget spend of £7.8m. Mark Anderson indicated he is happy with this level of spend. The RBKC funding was confirmed to be £6m, and further items such as heating, CCTV and lighting will be funded from the TMO Capital Programme.

Option for noise reducing glass to be included in options appraisal.

AY

BRIEF

Programme scope to include service yard undercroft: ceiling, lights, paving. It is proposed to open up the entrance area and manage the casual/loading parking.

EMB/RA office to move to mezzanine (new office/s to be offered) West side.
Inspectors/TMO offices on East side.

Double volume over boxing club to be floored over.

Alternative location for boxing club in Camelford Walk to be investigated.

(This has proved to be unsuitable)

PREVIOUS ACTIONS

Contractor procurement options to be evaluated by Appleyards/Studio E. TMO board need to be persuaded that keeping with the IESE contractor under KALC is in the project and TMO's best interest.	AY/SE
R Sams will forward proposals for upgrading smoke extract to Grenfell tower. Including comments from LFB.	TMO
There is no existing fire strategy for the building. Exova will need to prepare one as part of the upgrade works. SE to chase.	Exova/SE
Curtins to procure structural surveys. Need to establish typical frame connections, feasibility for overcladding fixings, condition of frame generally.	CC
Studio E to undertake window surveys to leaseholder flats over the next two weeks. TMO to provide contact details.	SE
MF to circulate/upload surveys of existing to FTP.	MF
Design team need environmental design criteria: U-values, ventilation openings etc to progress cladding design. Options discussed: overcladding, internal lining, fixed windows with acoustic louvers,	MF

NEXT MEETING

To be confirmed	AY
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