

## **GRENFELL TOWER – SITE MEETING REPORT 1**

**Date:** 11/11/14

**Attendees:** Matt Smith (MF), Simon Lawrence (RY), Simon O'Connor (RY), Neil Crawford (SE), Dave Bradbury (JSW), Alan Whyte (JSW), Dan Moodie (RJE), Claire Williams (TMO)

<b>1</b>	<b>Design Team Meeting: MF, RY, JSW, RJE, SE</b>
1.1	RJE are to propose alternative light fittings for lift lobbies and put forward strategy for routing of any exposed conduit.
1.2	JSW are to arrange a meeting with PSB and Building Control to discuss acceptance of their smoke extract proposal.
1.3	JSW may propose an alternative of new sectional water storage tanks rather than refurbishment of existing valves. Phasing of switchover is still under development.
1.4	JSW discussed polyethylene (PE) pipework as an alternative to copper for CWDS. MF do not believe this represents a comparable solution and have requested further info from JSW if they want to pursue it. (Post meeting note 14/11/14: MF have responded to JSW to inform them that PE will not be acceptable and to proceed with copper as tendered).
1.5	JSW and RY discussed options for solenoid valves on HIUs. This is dependent on the metering company chosen by TMO. RY questioned whether this was included within the ERs, MF responded that it was in as an option to price for.
1.6	RY stated that the dry riser recently failed its safety check and questioned its integrity. MF stated that it had been tested prior to tender and had passed. JSW raised the question of whether the existing dry riser could be left as is and a new one installed for the lower floors. MF recommended that this may not be wise due to two separate inlet breaching valve positions. MF suggested that this should be discussed with Building Control if desired.
1.7	MF raised the omission of ventilation grilles in ceiling voids and riser cupboards, and whether the MEV grilles and smoke extract inlet louvre had been coordinated between JSW and SE. This was noted for further coordination by RY, SE and JSW.

<b>2</b>	<b>Site Inspection: MF, RY, JSW</b>
2.1	MF viewed the installation of high level pipework at floor 14 with the proposed entry above the doorway to each flat. It was noted that this was acceptable and would be formally approved on receipt of an updated layout drawing.
2.2	The option of enclosing the pipework in bulkheads rather than a suspended ceiling was raised by RY. MF requested that this be submitted for approval.

<b>3</b>	<b>Any Other Business</b>
3.1	<b>JSW Mechanical Drawings Review: MF, JSW</b>
3.1.1	JSW agreed to maintain arrangement of the heat exchanger and buffer tank as shown on MF dwgs. JSW agreed with majority of MF comments on drawings issued to date and will incorporate these and re-issue.
3.1.2	MF noted that there had so far been no electrical drawings submitted. JSW confirmed that these were still under development.



3.1.3	JSW agreed to provide a detail for sub-metering arrangement of gas supply to new boilers and to test gas pressure to ensure that it is sufficient.
3.2	<b>Window Update:</b> MF, RY, SE, TMO
3.2.1	RY, SE, TMO and MF discussed the window options. MF reiterated that at least one of the tilt and turn windows would need to be open in turn mode during periods of high temperatures to prevent overheating during summer months. TMO are to prepare an internal report.