

GRENFELL TOWER – SITE MEETING REPORT 5

Date: 17/03/15

Attendees: Matt Smith (MF), Dave Bradbury (JSW), David Peacock (JSW), Dan Moodie (RJE), Stuart Hannabus (RY)

1	Design Team Meeting: MF, RY, JSW, RJE,
1.1	Electrical
1.1.1	RJE proposed that an additional wall-mounted light fitting may be required for the Mezzanine WCs. MF stated that this should be determined by RJE.
1.1.2	RJE asked whether a standalone fire alarm would be required for the updated community room/hub room layout on the GF as this now differs significantly from the tender drawings. MF agreed to follow up with Exova (fire consultants) and get back to RJE. EDIT: This has been completed – Exova stated that a Type M/L5 fire alarm would be required.
1.1.3	MF asked whether any progress had been made in updating the atrium lighting layouts and associated controls. RJE stated that they would speak to Studio E to confirm layouts.
1.1.4	RJE asked what height the distribution boards should be mounted in the flats. MF stated that Studio E should be consulted on this. MF stated that RJE should submit an RFI if unsure.
1.1.5	RJE are unsure who is making the final connection. RJE to chase.
1.1.6	RJE are awaiting instruction on whether to relocate the existing light fittings.
1.1.7	MF requested that the electrical layouts be updated to reflect comments made on previous drawings. RJE stated that these would be available w/c 23/03/15.
1.2	Mechanical
1.2.1	JSW stated that works on the basement plant room are due to start w/c 23/03/15.
1.2.2	JSW are unsure about the requirements for Lifetime Homes and disabled access flat(s). EDIT: JSW have raised RFIs 013 and 014 for this.
1.2.3	JSW raised concerns about suitability of existing non-potable tank for conversion to potable. MF stated that tanks had been surveyed prior to tender and that information was contained within tender package. JSW to check this and Building Regulations for compliance.
1.2.4	JSW tabled their recent Cold Water Technical Submittal (013). MF requested clarification on calculation methodology. This was given and MF are to raise with Client for decision.
1.2.5	JSW stated that they were to meet with Building Control and PSB (smoke extract specialists) to further discuss the AOV system. Approval is still pending. JSW to keep MF up to date.
1.2.6	MF asked whether works had begun on the existing central bathroom extract system (cleaning, new final sections and grilles) as this was programmed to begin early March. JSW stated that this had been moved out of their package and was within RY's. RY to provide update to MF.
1.2.7	JSW stated that they had yet to receive instruction for the additional WW+1 radiator in WCs. MF stated that this had been instructed. JSW to discuss communication of instructions with RY.
1.2.8	JSW stated that the sanitary ware schedule was considerably out of date. JSW to chase SE for

	this.
1.2.9	MF provided update on heat metering and billing hardware decision. JSW requested to know what, if any, centrally located was required in order to make provision for power/data. MF to keep JSW updated.

2	Site Inspection: MF, RY, JSW
2.1	JSW, RY and MF inspected Ground, Mezzanine, Walkway and Walkway +1 level.
2.1.1	Open ends were still found on drainage connections.
2.1.2	Fire separation between construction site areas and occupied areas is still not clear. Vents between the two have not been blocked as suggested previously. RY/JSW to check with TMO Fire Officer.
2.1.3	Some pipe support brackets missing adjacent to bends.
2.1.4	New spurs for HIU and heat metering equipment is installed at mid-level in flat 145 but at high level elsewhere. As flat 145 is supposed to represent 'as-installed', this should be amended to match installation intent.

3	Any Other Business: MF, JSW, RY
3.1	MF tabled the M+E CoW's report no.6 for discussion.
3.1.1	From the discussion it was apparent that Dave Bradbury (JSW) has not been receiving the reports. Dan Moodie (RJE) has seen them. JSW are to chase Simon Lawrence regarding this. All agreed that a satisfactory working relationship between CoW and all parties had yet to be reached.
3.1.2	MF raised the CoW's concern about open ended pipes still being left. JSW stated that this had been picked up by their CoW and that it was being addressed.