

GRENFELL TOWER

JSW Progress Meeting

held 3rd November 2015 on site

PRESENT: Steve Blake(SB), Dave Hughes (DH), Jason North (JN), Dave Peacock (DP), Jonathon Earl (JE) and Andy Bridges (AB)

APOLOGIES: Paul Featherston (PF)

DISTRIBUTION:

All those present, plus apologies and Stuart Hannabuss

		ACTION
1.00	Site Progress	
1.01	JSW programme with progress drop line issued by DP on 3/11	Note
2.00	<u>AOV</u>	
2.01	All dampers, control panels, wiring and smoke heads have been installed in the existing floors (4-24). Works are complete to upper residential floors	Note
2.02	Works are progressing to the bottom 4 floors with Walkway & Walkway+1 almost complete. Panel now to be located in hub room which needs to be built ASAP. Cable route to hub room has been agreed on site and a slot is to be drilled by Rydon from back of hub room to lobby area.	RJE/JE Rydon
2.03		JSW/RJE
2.04	The secondary supply routes have now been confirmed following a Building Control meeting. One in each existing riser either side of the lift shaft. It is a 6mm FP cable requiring a 32mm hole. JSW/RJE have a price of £2500 from Frog diamond drilling to carry out the core drilling but have not commenced works due to discussions about responsibilities.	RJE
	Secondary supply works for AOV from external power source have now been queried by Max Fordham. PSV (?) initial load is only about 40A	

3.00	demand instead of presumed 63A. Thus only 1no secondary supply cable may be needed. RJE to test existing cable ASAP to check suitability	DP
3.01		
	<u>Ventilation</u>	
3.02	DP still awaiting price from fan specialist for replacement of existing bathroom/w.c. & rubbish chute roof fan. DP preparing a report for instruction of PV sum.	DP
3.03		RJE
	AB requested equipment layout for roof space fan room for wiring. DP to arrange	
4.00		
	Retro re-wiring of existing fans – approx. 50 done and still 30 to be done	Note
4.01		
4.02		DP
	<u>Basement - boiler room works</u>	
	Fan interlocks with the existing boilers is now operational	DH/SB
	DP to arrange for BMS Engineer and Electricians to disconnect existing fans so RML can remove and block up the holes. Hoval Engineer to also be in attendance to take boiler reading follow change in ventilation. Demonstration day planned for Thursday 12/11/15 at 11am. Rydon to invite the following attendees: Max Fordham/ Tony (COW) / Client / Coffelly	DH/DP
4.03		
4.04		
	The issue regarding the expansion vessel sizing is resolved. DH to forward client's defect report for formal confirmation	DP
5.00		
	DP confirmed that the boiler plant gas valve can be tested. DP arranging for correct equipment to be supplied. Demonstration to be done on Thursday 12/11/15	Note
5.01		
5.02	<u>HIU changeover</u>	
	Works proceeding well and currently on target to complete the first week of December.	JSW / DP
5.02		
	JSW are now sending over minor works certificates and commissioning sheets to Chris & Gary for sign off and O+M manuals.	SB/PF
	PM Note: 10no MW certs received to date	
6.00		

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| 6.01 | There is an outstanding query regarding an instruction for JSW installing HIU's in the kitchen location. Is it instructable or not? SB & PF may be able to resolve the matter as they had the original contract discussions. | Rydon |
| | | JSW |
| | <u>New lower floor areas</u> | |
| 6.02 | Walkway+1 – Works have progressed as far as possible to date. JSW are awaiting RML to complete the AOV shaft infills so the adjacent w.c. rooms can be worked on. Works are progressing to AOV construction. Core drilling in progress and then plenums to be built. | DH |
| 6.03 | Walkway – Boxing Club
Heating pipework and drainage completed. Urinals onsite need to be changed to bottom fed to suit layout. JSW to organise and fit ASAP | Note |
| 6.04 | | Note |
| 6.05 | It was agreed that the ventilation fan final connection will flexible to allow for it to line up with the slimline cladding panel on the façade. DH to co-ordinate with Harleys for connection to louvre in cladding | Rydon/RJE |
| 6.06 | Mezzanine – last flat has been 1 st fixed and is now 30% through drylining and plastering | Rydon |
| 6.07 | Flat laterals –Route has been agreed and works in progress | |
| | Ground Floor – Hub Room walls have been studded out. Rydon to organise full construction urgently to allow wiring to continue. (see note 2.02). RJE have layout drawings for coordination of equipment in hub room | Rydon |
| 7.00 | | |
| 7.01 | Door entry specialist (nominated by the client) is only planning on installing new handsets in the flats, call panel to the new door and a couple of new door points. Rydon to discuss strategy for door entry to bottom four floors with client and to issue to JSW ASAP. Rydon to confirm hardware to doors as well (ie maglock, fob access, push to exit buttons) | RJE/DH |
| | <u>AOB</u> | |
| 7.02 | UKPN Energisation of new Ryfield board – DH to confirm exact date of UKPN visit – ideally a Friday afternoon due to site electrics being turned off. New Ryfield will be powered from head powering landlords supply. | Rydon |

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| 7.03 | RJE to supply temporary lighting for UKPN and test emergency lighting in communal areas for residents. Rydon's to notify client and residents of power shut down. | RJE |
| 7.04 | Lighting to main entrance lobby – As current lighting control specification was done when area was to be controlled by concierge. | JSW |
| 7.05 | Rydon to discuss control strategy (timeclock & light sensor?) with client and confirm to JSW ASAP (was on RFI from RJE) | JSW |
| 7.06 | Lighting to lower floor lobby areas – RJE to match fittings in existing lobbies | JSW/Rydon |
| 7.07 | Shower Room layouts to Walkway+1 flats (2no) – JSW to fit smaller or corner basins to overcome is with larger AOV/smaller alcove. | Note |
| 7.08 | Ground floor heating layout – current design will not work due to external walls being glass panels – JSW to reissue layout with all radiators and pipework on internals walls | Rydon |
| 7.09 | Dry Riser Alterations – JSW to amend current drawings and reissue for Rydon to get approval from Architect and SE | Rydon |
| 7.10 | Lightning Protection alterations – all works done
Ventilation to gas risers – 300mmx300mm are too large as specified by Max Fordham/Current regulations – Building Control are not requesting them so not concerned. Rydon to discuss with Max Fordham about ways forward as risers are concealed spaces and not ducts | JSW/Rydon |
| | Heat Dissipation – requirements are on JSW drawings, Rydon to confirm with Building Control | |
| | Lobby Area Ductwork – JSW to confirm that duct will exit area through louvre in central gap in curtain walling. Rydon to confirm connection with external louvres | |