

<p>Incoming Email from</p> <p>SBlake@rydon.co.uk</p> <p>on 20/05/2016 15:13</p> <p>Create Mail Reply</p>	<p>File Ref 1 Main Contractor</p> <p>File Ref 2</p> <p>File Ref 3</p> <p>To: 'Steve Butler' <Steve@allgroup Holdings.com></p> <p>cc: David Hughes <dhughes@rydon.co.uk>; Jason North <jnorth@rydon.co.uk>; "Mike Brown" <m.brown@rydon.co.uk>; "M.Smith@maxfordham.com" <M.Smith@maxfordham.com>; "Batty,Tony (tbatty@silcockdawson.co.uk)" <tbatty@silcockdawson.co.uk>; Claire Williams <clwilliams@kctmo.org.uk>; "Niel Reed" <neil.reed@uk.arteliagroup.com>; MALCOLM Andrew <andrew.malcolm@uk.arteliagroup.com>; Paul Featherston <PaulFeatherston@jswright.co.uk>; Phil Leech <philleech@jswright.co.uk>; "Alan Whyte" <AlanWhyte@jswright.co.uk>; "jon white (jwhite@jrp.co.uk)" <jwhite@jrp.co.uk></p> <p>Subject: RE: Grenfell - O+M update - 20/5/16</p>
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Associated Documents

created by: **Matt Smith** on 20-May-16

Steve,

As per 'phone conversation.

Now that you have the electrical O+M manual in your possession (last information needed) can you make a drop box location available on Monday for those concerned to view the content.

As you know we are handing over the built works in the Tower Fri 27th May so can you make available the required memory sticks for Wednesday 25th May.

We are assembling individual handover packs for the new build flats and I would be grateful if you could send separately the electrical test certs for flats 2,3,4,5,7,8,9 and 10.

Finally – Flat 6 and the associated lift lobby will not be part of the handover.

Many thanks

Stephen Blake
Refurbishment Director

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D
M



From: Steve Blake

Sent: 18 May 2016 12:22

To: 'Paul Featherston'; 'Phil Leech'; Alan Whyte; andy@rjelectrics.co.uk

Cc: David Hughes; Jason North; Mike Brown (m.brown@rydon.co.uk); M.Smith@maxfordham.com; Batty,Tony (tbatty@silcockdawson.co.uk); 'Claire Williams'; Niel Reed; MALCOLM Andrew

Subject: Grenfell - Outstanding actions - 18/5/16

JSW,

At yesterday's progress meeting I received criticism regarding the submission of mechanical and electrical O+Ms and the bottom line is that handover of any aspect of the contract will NOT be entertained unless the required information is provided.

Their dissatisfaction/frustration is that the commissioning and handover requirements outlined in the ER's have not been presented in the required format. (I have attached the relevant section of the ER's for ease of reference).

It is in neither Max Fordham's or Silcock Dawson's brief to verify the adequacy of the document provided but both Matt and Tony have agreed to give informal guidance in that respect.

Can I suggest the appropriate person from JSW cross checks the ERs and makes contact with them to ensure the appropriate documentation is provided.

As it stands the following information is yet to be presented:

- 1/ Electrical Services O+Ms
- 2/ AOV O+Ms (PSB)
- 3/ List of spares
- 4/ Record of BMS demonstration
- 5/ Record of PSB demonstration
- 6/ Agreement of aftercare procedures
- 7/ Demonstration of Door Entry, CCTC, Communal Lighting

There is a common will to reach conclusion of this project and I understand that the majority of this information is ready to be issued.

I have agreed with KCTMO that they will accept handover 27th May 16 providing this information is received by 20th May 16.

Stephen Blake
Refurbishment Director

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