

Incoming Email

from

dhughes@rydon.co.uk

on

14/06/2016 13:04

Create Mail Reply

File Ref 1 Main Contractor

File Ref 2

File Ref 3

To: "Neil Reed (neil.reed@uk.arteliagroup.com)" <neil.reed@uk.arteliagroup.com>

cc: 'MALCOLM Andrew' <andrew.malcolm@uk.arteliagroup.com>; 'Claire Williams' (clwilliams@kctmo.org.uk) <clwilliams@kctmo.org.uk>; Steve Blake <SBlake@rydon.co.uk>; 'LOWE Michelle' (michelle.lowe@uk.arteliagroup.com) <michelle.lowe@uk.arteliagroup.com>; 'Jon White' (jwhite@jrp.co.uk) <jwhite@jrp.co.uk>; James Clifton <jclifton@rydon.co.uk>; James Whapham <JWhapham@rydon.co.uk>; 'Batty, Tony' (tbatty@silcockdawson.co.uk) <tbatty@silcockdawson.co.uk>; 'M. Smith@maxfordham.com' <M.Smith@maxfordham.com>; 'd.campbell@maxfordham.com' <d.campbell@maxfordham.com>

Subject: Completion Strategy for Grenfell Tower

Associated Documents

created by: **Matt Smith** on 14-Jun-16

Dear Neil,

Following the site meeting last week, I'd like to confirm the Completion Strategy that was agreed by all parties:

Partial Possession

Artelia to issue letter 13/6/16 confirming that KCTMO had taken possession of the following areas:

Cladding, Windows, M+E services, lift lobbies, Flats 2,3,4,5,7,8,9,10, Boxing Club, Nursery, Community Room, Play Area and hard landscaping to North Elevation.

Outstanding Areas to complete

	<u>COW inspection</u>	<u>Handover</u>
Flat 6	Mon 27/6/16	Fri 1/7/16
2 nd floor lift lobby	Mon 27/6/16	Fri 1/7/16
Hard landscaping	Mon 27/6/16	Fri 1/7/16
Ground floor lobby	Mon 27/6/16	Fri 1/7/16

Grenfell Road and associated works to pavement added as variation to original contract and relating to KALC planning permission (see attached drawing 1279(00)012 rev7 – marked condition 13)

These works will be omitted from the contract by 17/6/16 as planning permission is not expected to be granted until earliest 17/7/16 which enables Practical Completion to be issued 1/7/16.

When planning permission granted, Rydon if required, will be instructed as post contract variation and return to site to complete the remaining external works.

O+M manual /H+S file

The full manuals will be submitted for final approval on Mon 27/6/16

Sign off of ER's/Contract

This will be done at the site meeting – provisional date Mon 27/6/16

Communal Systems Familiarisation / Defect meeting

Dave Hughes to arrange a meeting & walk around of all areas with Rydon & JSW aftercare teams and KCTMO maintenance team.

If you have any comments or questions, please call.

Kind regards

Dave

David Hughes

Site Manager

T

M

Rydon Maintenance Ltd

Marlborough House, Warrior Square, St Leonards on Sea, East Sussex, TN37 6BG.

Rydon
www.rydon.co.uk



This e-mail (including any attachments) is transmitted subject to Rydon Group e-mail terms as published on its [website](#). If you have received this e-mail in error please e-mail the sender by replying to this message. Details of the Company registration numbers and registered offices to which this e-mail relates are also published on its [website](#).

Please consider the environment before printing this email.

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>
