

EXPRESS

Lifts Alliance
Group

Form No. 2003/11 05/10

GL83731

Form No. 089/11 07/12

DATE VISIT BREAKDOWN INFORMATION OR WORK CARRIED OUT SIGNATURE

CALL OUT / REPAIR RECORD
SERVICE LOG CARD

EXPRESS

Lifts Alliance
Group

91

SITE ADDRESS: GREENFELL TOWER

CLIENT LIFT NO. H090

PDRS UNIT NO. PD 807174

CONTRACT TYPE: _____

24 HOUR SERVICE TEL: [REDACTED]

www.elagroup.co.uk

PDRS
Express House,
100 Rolt Street,
London SE8 5NN

MET00039857/1

MET00039857_0001

DATE 11/11/11 NAME LI SIGNATURE _____

[illegible]

1. **KNOW AND ALWAYS FOLLOW THE RULES.**
2. **ALWAYS USE YOUR SAFETY TOOLS & EQUIPMENT.**
3. **REPORT & STOP UNSAFE PRACTICES.**
4. **LOOK AFTER ONE ANOTHER.**
5. **ENCOURAGE & REWARD SAFE BEHAVIOUR.**

6. CARRY OUT JHA ON EVERY VISIT.
7. REPORT TO YOUR LINE MANAGER IMMEDIATELY ANY DANGEROUS OR HAZARDOUS CONDITIONS AND COMPLETE NEAR HIT FORM.
8. BEFORE LEAVING SITE NOTE ANY MATERIAL REQUIREMENTS FOR NEXT VISIT.
9. REFER TO EMPLOYEE SAFETY HANDBOOK FOR SAFE WORKING PRACTICES.

EXPRESS

Lifts Alliance
Group

Form No. 209/11 05/10

CL83731

Form No. 209/11 05/10

DATE	VISIT	BREAKDOWN INFORMATION OR WORK CARRIED OUT	SIGNATURE
25/5/16	M	Builders still on site, once works completed a deep clean throughout is required by contractors. Indicator has short on, contractors have glued G. floor fixing on to wall + damage will be caused to wall. customer action required	SHJ/MT
13/6/16	KCTMO	INSPECTION	PR
20/7/16	c/o	DRIVE TRIPPED	MT/MT
26/7/16	c/o	LOSV FUSE BLOWN, SK NOW UNABLE TO REPRODUCE FAULT. L.L.I.S	MT + JM
27/7/16	N/C	W.O.A. - NEW CAR HANGER ROLLERS REQ	MT + A.L
16/9/16	c/o	WOA	TS LT
30/9/16	c/o	WOA	TS LT
7-10-16	N/C	W.O.A - Doors require overhaul	JH + JW
10/10/16	c/o	PROCESSOR LOCKED UP, RESET - REC. NEW HANGING ROLLERS, DOOR SIDES ON VARIOUS FLOORS INCLUDING CAR R.T. L.I.S	JA DS.
10-10-16	N/C	TAMPERED DUE TO OBSTRUCTION	ST + TB
11-10-16	c/o	CHANGED CAR DOOR HANGER ROLLERS	DS + LT
4-11-16	c/o	DOOR OUT OF SKATE	MT + JM
3/11/17	c/o	WOA	DS LT
23-1-17	N/C	found WOA was unable to recreate fault. Recommended shaft equipment be checked left in working order	JA LT
13-2-17	N/C	L.S.D brake	PE + DW
2/3/17	AUDIT	PE VISIT.	
14-1-17	REP.	CAR & LANDING HANGERS S+F	MT + JM
24-1-17	REP.	LANDING CAR HANGERS S+F	MT + JM
10/6/17	c/o	First floor door baffle - lost to seat	TS MW
7/6/17	c/o	adjusted door baffle on 1st floor	MW TS L

CALL OUT / REPAIR RECORD

SERVICE LOG CARD

EXPRESS

Lifts Alliance
Group

90

SITE ADDRESS: Grenfell Tower

CLIENT LIFT NO: H090

PDERS UNIT NO: PD807174

CONTRACT TYPE:

24 HOUR SERVICE TEL: [REDACTED]

www.elagroup.co.uk

PDERS
Express House,
100 Rolt Street,
London SE8 5NN



MET00039857/3

MET00039857_0003

MAINTENANCE SCHEDULE

EVERY VISIT	EMERGENCY ALARM & SAFETY EDGE	FLOOR LEVELS	CAR & LANDING PUSHES	CAR LIGHT & INDICATORS	MOTOR & GEARBOX OIL LEVELS / TANK LEVELS	CLEAN TOP OF CAR & PIT
JAN	EMERGENCY LIGHTS, H/W BUZZER					
	CAR LIGHT DIFFUSER					
FEB	ANNUAL RISK ASSESSMENT					
	TOC EARTH CONTINUITY TEST					
MAR	LANDING DOOR & LOCK INSPECTION					
	SHAFT CLEAN DOWN & LUBRICATE GUIDES					
APR	LUBRICATE ALL PULLEYS & DIVERTORS					
	CHECK SAFETY GEAR					
MAY	BRAKE INSPECTION / RAM SEALS					
JUN	CAR DOOR INSPECTION					
	DOOR LIMITS, CHAIN & BELT					
JUL	GEARBOX INSPECTION / VALVE BLOCK & FILTERS					
	MOTOR ROOM INSPECTION, CHECK POSITION INDICATORS					
AUG	ROPE INSPECTION					
	C/WT RUNBY & GUIDE SHOE INSPECTION					
SEP	EMERGENCY LIGHT. H/W BUZZER					
	CAR LIGHT DIFFUSER					
OCT	LANDING DOOR & LOCK INSPECTION					
	SHAFT CLEAN DOWN & LUBRICATE GUIDES					
NOV	CONTROLLER INSPECTION					
DEC	GEARBOX INSPECTION / VALVE BLOCK & FILTERS					
	MOTOR ROOM INSPECTION, CHECK POSITION INDICATORS					

REMEMBER!

1. **KNOW AND ALWAYS FOLLOW THE RULES.**
2. **ALWAYS USE YOUR SAFETY TOOLS & EQUIPMENT.**
3. **REPORT & STOP UNSAFE PRACTICES.**
4. **LOOK AFTER ONE ANOTHER.**
5. **ENCOURAGE & REWARD SAFE BEHAVIOUR.**

6. **CARRY OUT JHA ON EVERY VISIT.**
7. **REPORT TO YOUR LINE MANAGER IMMEDIATELY ANY DANGEROUS OR HAZARDOUS CONDITIONS AND COMPLETE NEAR HIT FORM.**
8. **BEFORE LEAVING SITE NOTE ANY MATERIAL REQUIREMENTS FOR NEXT VISIT.**
9. **REFER TO EMPLOYEE SAFETY HANDBOOK FOR SAFE WORKING PRACTICES.**

EXPRESS

Lifts Alliance

Group

Form No. 209/11 05/10

16-2-17 Replaced TR BOARD

DS JH

DATE	VISIT	BREAKDOWN INFORMATION OR WORK CARRIED OUT	SIGNATURE
13/6/16	KCTMO	INSPECTION	PS
25/6/16	N/C/D	Drive tripped	JPM/D
28/6/16	F/WP	drive tripped, reset, speed deviation error, will monitor.	SH+TM
29/6/16		SPARKS COMING FROM BRAKE DRUM	TW
20/7/16	F/WP	Drive SET good now	PS
21/7/16	N/C/D	Released trapped passenger L/S/D	DE-ME
21/7/16	N/C/D	Drive tripped, reset R/T NAF was diverted to other job trapping ceiling	DE-ME
6-7-16	N/C	DRIVE TRIPPED CONTINUES ON STR R/T'S	SP+SD
15-9-16	N/C	17th floor - LOCK - ADJUSTED L-I-S	MB+JH
21-9-16	N/C	LOCK 17th floor out of operation picked up smash to L.I.S. not missing	TB+JH
30/9/16	C/O	FLIP REQ W.O.A	
6/10/16	N/C	W.O.A 17th floor put back in already	ME-JH
7/10/16	VISIT	ASSISTED PBCN SITE	JA PS
7-10-16	N/C	W.O.A - Door Equip requires overhaul	JH+JW
11/10/16	C/O	changed car door hanger rollers	DS LH
18/10/16	C/O	Refused keys from lift pit returned to flat 25	DS
21/11/16	VISIT	MADE ADJUSTMENT TO DOOR SET UP	JA
31/11/16	VISIT	CARRIED OUT SHORTEN UP TO GOVERNOR ROPE, REPLACED CIRCUIT ON DOOR CLOSER @ 4th floor AS PER INSURANCE	
4-11-16	C/O	ITEM - RECOMMEND NEW SKATE AND ARMS L.I.S	JA
28/11/16	C/O	DOOR out of skate	LH TS
05/12/16	C/O	W.O.A	DS LH
19/12/16	C/O	Car & Landing doors out of skate	NA JB
22/12/16	R	car working on travel	DS LH
		S+F new pick up rollers to 1st + 21st floor landings + new rollers on 4th floor landings R/T L.I.S RECOMMEND NEW SKATE + ARMS.	FS/BW
24/12/16	N/C	CARRIED OUT ADJUSTMENT TO 17th FUR, RECOMMEND NEW SKATE + ARMS	JH JA
3/1/17	C/O	disruption on track	DS LH
10/1/17	C/O	tried to adjust door skate - recommend new skate & arms	DS LH
7-2-17	N/C	Found faulty connection on processor	
		LIFT TRAPPING x2. LIFT OVER TOP FLOOR. RELEASED PASSENGERS SHOT LIFT DOWN AS LIFT CRASH STOPPING ON VARIOUS FLOORS DUE TO TIPPING LOCKS. CAR DOORS NEED SETTING UP. DOORS COMING OUT OF SKATE ON MOST FLOORS. ATTENTION REQ.	JH+JW
2-17	C/O	CAR ISSUES - ADJUSTED - L.I.S	MB+JH
2-17		LIFT SHOT DOWN BECAUSE NOT LIFTING FULLY - FOLLOW UP REQ.	JH+JW
12/17		TR BOARD Faulty - LEFT TO DO	PS

CALL OUT / REPAIR RECORD

CL83731

31/04/17 Repairs, reviewed all remaining lifts

Form No. 209/11 05/10

EXPRESS

Lifts Alliance

Group

21-2-17 Noisy fan

21-3-17 LIFT SHOT DOWN from new TS LH

22/3/17 Tech Visit New tracking floor GB TS

30/3/17 -R - S+F NEW TRAILING FLEX'S D JB

31/3/17 Tenancy Diode LPI-LPI TS DS LH

SITE ADDRESS: Grenfell Tower

CLIENT LIFT NO: H091

PDERS UNIT NO: PD 807175

CONTRACT TYPE:

12-4-17 - Looked at Safety Gear greased up
sprayed doors. TS MW LH

16/5/17 Reset processor TS

24 HOUR SERVICE TEL:

www.elagroup.co.uk

PDERS
Express House,
100 Rolt Street,
London SE8 5NN



MET00039857_0005

MET00039857/5

[illegible][illegible]

1. **KNOW AND ALWAYS FOLLOW THE RULES.**
2. **ALWAYS USE YOUR SAFETY TOOLS & EQUIPMENT.**
3. **REPORT & STOP UNSAFE PRACTICES.**
4. **LOOK AFTER ONE ANOTHER.**
5. **ENCOURAGE & REWARD SAFE BEHAVIOUR.**

6. CARRY OUT JHA ON EVERY VISIT.
7. REPORT TO YOUR LINE MANAGER IMMEDIATELY ANY DANGEROUS OR HAZARDOUS CONDITIONS AND COMPLETE NEAR HIT FORM.
8. BEFORE LEAVING SITE NOTE ANY MATERIAL REQUIREMENTS FOR NEXT VISIT.
9. REFER TO EMPLOYEE SAFETY HANDBOOK FOR SAFE WORKING PRACTICES.