
From: Daniel Asamoah <dasamoah@kctmo.org.uk>
Sent: 04 April 2016 13:03
To: Anne Duru; Anthony Preiskel; Brendan Tracey; Cllr Blakeman; Cllr Condon-Simmonds; Deborah Price; Fay Edwards; Jeff Zitron; Kush Kanodia; Maria Escudero-Barbaza ([REDACTED]); Mary Benjamin; Peter Chapman; [REDACTED]; Simon Brissenden; Tony Annis; 'Tracey Brendan'
Subject: FW: URGENT Board meeting 31 March 2016 - Resolutions
Attachments: Resolutions 31 March 2016 for Board approval.docx

Dear Board Member

At the Board meeting on Thursday 31st March 2016, the Board was not quorate so was unable to agree any of the resolutions. For the Board to be quorate there needs to be 7 or more Members in attendance with the majority being residents. On Thursday there was an equal number of resident Board Members as non-resident Board Members and so was not quorate.

We therefore need to obtain written Board approval to the resolutions as presented in the papers already sent to you. We have attached to this email the form of the proposed resolutions which will be sent to you by post together with a stamped addressed envelope. We would like you to review the papers and provide your approval (or not) to each proposed resolution and mark the resolutions sheet in the last column either Y or N. (Please note where there are multiple resolutions for one paper please mark each part with a Y or N.) Please also sign, date and print your name on the reverse of the form in the spaces provided and return the form in the envelope provided. As there are a number of time critical resolutions (for example, the award of contracts) we would request that you ensure your forms are returned as soon as possible and preferably no later than Monday 11th April.

For a written resolution the constitution states:

"A resolution in writing signed by not less than 75% of the eligible Board Members (whether or not each signs the same document) or to which each eligible Board Member has otherwise indicated agreement in writing shall be as valid and effective as if it had been passed at a duly convened and held quorate meeting of the board."

We thank you for your urgent attention to this matter.

Regards

Barbara Matthews
Executive Director of Financial Services & ICT

t: [REDACTED]
m: [REDACTED] / [REDACTED]



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Leighton House Museum

The Pre-Raphaelites on Paper: Victorian drawings from the Lanigan Collection on show until Sunday 29 May 2016

[Http://www.rbkc.gov.uk/laniganexhibition](http://www.rbkc.gov.uk/laniganexhibition)

The Royal Borough of Kensington and Chelsea.
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