

**Hidden Homes Meeting
12 March 2013**

Minutes

1. Attendance

Paul Dunkerton – KCTMO
David Gibson - KCTMO
Derek Taylor – RBKC Planning
Ruth Angel – RBKC Housing
Stan Logan – RBKC Housing

2. Apologies

Danielle Torpey – RBKC Corporate Property

3. Minutes and matters arising

Agreed

4. Holmefield House

KCTMO Board report approved the total cost of the scheme.

Action – PD to send through breakdown of cost to RA.

Intend to appoint Nicole contractors – company that worked on Elm Park Gardens.

Initial meeting held with contractor on 6.3.13 – hoping to sign contract on 25.3.13.

Hoping for start on site on 26.3.13 as there are a number of surveys that need to be carried out before work can commence. Residents' consultation meeting scheduled for 14.3.13 between 4 and 8pm – whole design team to be present. The programme is for 30 weeks, with an end date anticipated for October.

Discussed role of our surveyor. Agreed that want to get his comments at specification, tender return, any variations and final accounts stage.

Action – agreed that KCTMO to catch up by sending through spec and tender returns for Holmefield to Sarah Evans who will liaise with the surveyor.

5. Greaves Tower

KCTMO have approved budget for work. Have appointed Sutherland Construction Services. Hoping to award the contract on 25 or 26 March, 2013. Contract is anticipate to be 20 weeks duration. A consultation plan has been drafted to start next week with a 'meet the design team' event. Site visit planned for next week. Main concern is regarding access for both site management and storage.

Action – agreed that KCTMO to send through breakdown of budget costs and to catch up by sending through spec and tender returns for Holmefield to Sarah Evans who will liaise with the surveyor.

6. Grenfell Tower

KCTMO have met with consultants to discuss their initial findings. Have now given clear instructions about drilling down into the details of costs and have agreed a cut off date for re tendering. Costs currently in the region of £12 million, budget is £9m. Currently looking at a number of alternative ways of delivering the scheme. Should have a clear steer by the end of the week.

7. Galsworthy House

With Danielle who will report next time.

8. Future schemes

Discussed future programme, including Elm Park House and a some other potential schemes.

Agreed to set up master list of possible scheme and review.

Action – all to send information about any feasibility work carried out to RA who will co ordinate.

9. Date of next meeting

9 April, 2013 – 11.30.