

From: Buckley Richard [richard.buckley@lbhf.gov.uk]
Sent: 15/07/2014 15:01:44
To: Mann Gary: TTS-EnvHealth: RBKC [gary.mann@rbkc.gov.uk]; Austin Nick [nick.austin@lbhf.gov.uk]
Subject: Fw: Two new guides for councillors about fire safety and knowtheplan

Bi-Borough Head of Environmental Health (Residential) | Environmental Health Service Group | London Borough of Hammersmith & Fulham and Royal Borough of Kensington and Chelsea | Direct Line: [REDACTED] | Blackberry: [REDACTED] | email: richard.buckley@lbhf.gov.uk | Web: www.lbhf.gov.uk or www.rbkc.gov.uk | Nigel Pallace, Executive Director of Transport and Technical Services

Mel and Laura

Nicholas Holgate
Joint Chief Executive

(Royal Borough of Kensington and Chelsea)
(Royal Borough, Town Clerk and Executive Director of Finance)
(London Borough of Hammersmith & Fulham)

Dear Nicholas,

Following the end of the inquest into the six tragic deaths at Lakanal House in 2009, London Fire and Emergency Planning Authority (LFEPA) set up the member-led Lakanal House Working Group to look in detail at the Coroner's recommendations to London Fire Brigade.

As part of this work the Brigade has produced two guides for Councillors to try and assist them in understanding the key issues related to fire safety. One is for use in council and scrutiny meetings and the other for use during estate visits. We want to let councillors in London know these publications are available and to encourage them to use them and I'm writing to ask for your help in doing that. Please could you ensure that the links to the guides are passed on to your members:

Councillor guide on fire safety for use during estate visits

Councillor guide on fire safety for use during council meetings

In March the Brigade launched a new campaign called 'Know the plan' which is aimed at increasing fire safety awareness among people who live in or are responsible for purpose-built blocks of flats and maisonettes in London.

The Brigade will take all the action it can in order to ensure that as many people as possible are aware of the campaign materials and messages, but we would value your help. Specifically, we feel it would be a great benefit to the campaign if you were to add the www.knowtheplan.co.uk link to your website.

Additionally, our communications department will be in contact shortly to ask again about the possibility of including information in your newsletters and if the marketing materials we have produced can be placed in the any of the advertising space you have access to use.

Posters and leaflets are free to use and can be downloaded from www.knowtheplan.co.uk . We would be delighted to joint brand any materials you would be willing to use and distribute to your residents.

Later this year we will be reporting how far the messages have been spread and which and how partner organisations have helped us to get those messages out. Please join us in reaching as many people as we can between our organisations.

If you would like to hear more about the campaign, register your interest in promoting it or ask any further questions, please contact Emma Francis in our communications department at emma.francis@london-fire.gov.uk. Equally, if you would like to discuss the overall strategy please feel free to contact either myself or the head of media and internal communications Glenn Sebright at glenn.sebright@london-fire.gov.uk.

We feel very passionately about these issues and hope that we have produced useful advice and tools. But we need help to ensure that they go far and are widely seen and used and if you are able to help us to do that we would be grateful.

Yours sincerely

Rita

Rita Dexter OBE

Deputy Commissioner

London Fire Brigade

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